

**MINUTES**  
**HISTORIC DISTRICT DESIGN REVIEW MEETING**  
**February 21, 2018**

1. **Call to Order/Roll Call. Present at meeting:** Gail Duman, Jo Marlette, Carol Phillips, Lea Gettle, Carly Annable, Ann Mehaffy, guest Michelle Owen and staff Dawn Kitzmiller.
2. **Meeting called to order** at 8:00 a.m. by Chair Gail Duman.
3. CLG discussion: Michelle Owen proposed to the Commission that the upcoming CLG funds of \$12,000 be split at \$8000 to do repair work at City Hall, and \$4000 for HDDRC to award qualified applicants on a pass through. Great discussion, and agreement by all. As part of this discussion Gail outlined her plan to meet with the BCD (Baker City Downtown) group to review the CLG and Big Deal Grants. Discussed further improvements to strengthen the public outreach and also coordinating with Community Development Director, Robin Nudd.
4. **Review HDDRC Meeting Minutes for December 13<sup>th</sup>**, 2017 were reviewed. Jo motioned to approve, Carly seconded, unanimously approved.
5. **2030 Main Street** – Application for new balcony addition was reviewed. Lea motioned to approve, Carol seconded, unanimously approved.
6. **1910/1912 Main Street** - Carol Phillips advised that she is withdrawing her application for the Big Deal grant portion of her application.
7. **Handed out the balance of the awards thanking the HDDRC for their service from the State.**
8. **Club 24 – No response has been received on their sign application, all agreed to close this application until they make contact.**
9. **Inventory list of Historic Buildings handed out to all.**
10. **Central Building – concern over building potentially being torn down. Discussion to amp up plans to get it on the National Register. Team will consult with Larry Abell.**
11. **Dawn to request original report done for the City by John Begstrom and report back to group.**
12. **Jo Marlette advised she would be absent for all meetings in March, and Carly will be absent on March 14<sup>th</sup>.**
13. **Next meeting scheduled for March 14<sup>th</sup>, 2018**

**Meeting adjourned 8:42 a.m.**

Minutes approved on March 14, 2018 – respectfully submitted by Dawn Kitzmiller – Building Dept.