

MINUTES - ~~XXXXX~~
HISTORIC DISTRICT DESIGN REVIEW MEETING
November 14, 2018

1. **Call to Order/Roll Call. Present at meeting:** Gail Duman, Carol Phillips, Jo Marlette, Larry Abell, Ann Mehaffy, Fred Warner, and staff Dawn Kitzmiller.
 2. **Meeting called to order** at 8:00 a.m. by Chair Gail Duman.
 3. **2104 Resort Street** – Fred Warner presented the results of his personal visit to the property and the conversation with the property owner. The owner has declined to apply for any approval via the HDDRC indicating that they don't believe that they have to. Fred gave them all the ordinance information. Fred indicated that he will issue a letter in January giving them 30 days to comply, or citation to be issued.
 4. **Other Business** -- Fred presented a letter from Scott Ungerecht requesting to officially represent Baker City at the Society of Architectural Historians 73rd Annual International Conference in 2020. Larry to research and advise so that Fred can respond.
 5. **Other Business** – Packet to current property owners with Historic District information was also discussed with Fred. Ann has all the current owner and address information. Ann to work on this to go out in January. Fred also agreed to talk to the Tax Assessor's office to keep the hard line/flag on the property records if they exist in the Historic District.
 6. **Minutes from October 10, 2018** -- Review of the minutes, a few corrections/clarifications requested. Ann motioned to approve the minutes with the corrections, Larry 2nd, unanimously approved by all.
 7. **2036 Main Street** -- Reported that the plastic signs were still hanging. Larry indicated that he is offering to help take down the three plastic signs today. He will report back at the next meeting.
 8. **1927 Court Avenue** – Sign application reviewed. Ann motioned to approve design, Carol seconded, unanimously approved. BIG DEAL grant for the 14 gage steel sign option was motioned for approval by Jo, Ann seconded, unanimously approved by all. Plastic banner (which was a temporary sign on the exterior, shown in the photos provided) must be removed within 30 days.
- 8:47 Meeting adjourned.
9. **Next meeting date December 12th, 8:00 a.m. if needed, otherwise January 9th, 2019.**

Approved at February 16th, 2019 Meeting