

MINUTES
HISTORIC DISTRICT DESIGN REVIEW MEETING
January 15, 2020

1. **Call to Order/Roll Call. Present at meeting:** Gail, Ann, Larry, Carol, Esther, and staff Dawn Kitzmiller .
2. **Meeting called to order** at 8:05 a.m. by Chair, Gail Duman.
3. **Terms expiring:** Information is conflicting on who's terms are expiring on this group. As the City usually sends a letter to those serving on the Commission to inquire if they intent to continue, Dawn is to reach out to the Administration to verify that this is done.
4. **Minutes approval:** Ann motioned to approve the minutes from October 9, 16th, and November 6, 2019. Larry seconded, unanimously approved by all.
5. **Guideline Review:** Sign section under review. Section on "internally lit" signs, preservation section specifically. General discussion on balance.

8:57 a.m. Meeting adjourned.

Next meeting February 5, 2020

Minutes approved March 4, 2020 – respectfully submitted by D. Kitzmiller