

**MINUTES**  
**HISTORIC DISTRICT DESIGN REVIEW MEETING**  
**July 8, 2020**

1. **Call to Order/Roll Call. Present at meeting:** Gail, Ann, Carol, Esther, and staff Dawn Kitzmiller.
  2. **Meeting called to order** at 8:00 a.m. by Chair, Gail Duman.
  3. **Review Minutes** from March 4, 2020 and May 6<sup>th</sup>, 2020 meetings. Ann motioned to approve as submitted, Carol 2<sup>nd</sup>, unanimously approved.
  4. **1931 Court Street:** New application for the approval of a new blade sign. After discussion, Carol moved to approve the sign, Ann seconded, unanimously approved. The “Big Deal” portion of the application could not be approved as no invoice/estimate was provided for the scope of the work.
  5. **2036 Main Street:** New application submitted for the replacement of back door. Application fee has not been paid yet, but reviewing today pending payment. After review, Ann motioned to approve, Carol seconded, unanimously approved. Ann motioned for the BIG DEAL grant, Carol seconded, unanimously approved. Repeating this only approved after application fee is received.
  6. **CLG Update:** Dawn to confirm timeline with the group. Update to website submitted, with updated application form as well. A notice to be added to weekly City Managers email, and a notice posted in front of City Hall. Dawn suggests we also do an independent direct mailing to all Historic District properties.
  7. **Other Business:** Concerns reported over what appears to be an additional interior fence added to the Ison House property, and possibly a new sign. No approval was applied for. Dawn to reach out to property owner and request they attend next meeting and get it all straightened out.
- 8:57 a.m. Meeting adjourned.

**Next meeting July 22, 2020**

Minutes approved January 20, 2021

Respectfully submitted by Dawn Kitzmiller - staff