

Minutes – Draft
Historic District Design Review Committee Meeting
August 11, 2021

Present: Gail Duman (Chair), Terry McQuisten, Esther Dew, Carol Philips, Gracie Hardy, Haley Hueckman and staff Kevin Berryman.

1. **Call to Order/Roll Call:** The meeting was called to order at 8:00 a.m. by Chair Duman.
2. **Introduce New Members:** Gracie Hardy and Haley Hueckman
3. **Review Minutes from April 21, 2021**

MOTION: Ms. Philips made a motion to approved the minutes as presented, seconded by Ms. McQuisten. Motion carried unanimously.

4. **Review Application by Ison House – 1790 Washington Avenue**

Chair Duman provided a summary of the application. Applicant, Twila Lavery, stated that she needs an approval for a shed and temporary performance stage. She explained that the shed is needed because the existing kitchen is inadequate for her business. She added that, as she understands, a firewall will be required between the shed and the existing structure. Ms. Duman asked if the shed is visible from the street and Ms. Lavery said yes. Ms. Philips asked how long the stage will be used. Ms. Lavery explained that after the last event in September, she will never use it again. Ms. Duman asked for information related to a temporary fence on the property. Ms. Lavery explained that the fence in question is required by OLCC for outdoor uses and must be located within view of the pub. She said the fence serve a multi-use purpose and is movable. She further explained that she plans to no longer use the temporary fence once she has installed permanent iron fencing on the property. Ms. Duman stated she believes the temporary fence creates a negative aesthetic impact to the property.

MOTION: Ms. Philips made a motion to approved the shed as described in the application at 1790 Washington Avenue, with the condition that within six months a six-foot fence be installed to obstructed view from the street, seconded by Ms. Dew. Motion carried unanimously.

MOTION: Ms. McQuisten made a motion to approved the temporary stage as described in the application at 1790 Washington Avenue, with the condition that it be removed by no later than October 1st, 2021, seconded by Ms. Philips. Motion carried unanimously.

MOTION: Ms. Philips made a motion to approved temporary mobile fencing on the subject property until such a time it is deemed unsightly, requiring review by HDDRC, seconded by Ms. Hueckman. Motion carried unanimously.

There was consensus to deny the applicant's request for the Big Deal Grant because the application does not meet approval criteria.

5. Review Application by The Trailhead – 1828 Main Street

Chair Duman provided a summary of the application. There was a brief discussion of a previously approved sign.

MOTION: Ms. McQuisten made a motion to approved the proposed sign at 1828 Main Street as described in the application, seconded by Ms. Hardy. Motion carried unanimously.

6. Review Application by The Lone Pine – 1825 Main Street

Chair Duman provided a summary of the application.

MOTION: Ms. Philips made a motion to approved the proposed glass replacement at 1825 Main Street as described in the application, seconded by Ms. Dew. Motion carried unanimously.

MOTION: Ms. McQuisten made a motion to approved the Big Deal Grant at 1825 Main Street, seconded by Ms. Philips. Motion carried unanimously.

7. Other Business

There was consensus to change the HDDRC meeting time to 9:00am. Meetings will continue to be scheduled for the 1st and 3rd Wednesdays of the month.

8. Adjourn: Chair Duman adjourned the meeting at 8:50 a.m.