

Minutes – Draft
Historic District Design Review Committee Meeting
March 17, 2021

Present: Gail Duman (Chair), Terry McQuisten, Esther Dew, Carol Philips and staff Kevin Berryman.

1. Call to Order/Roll Call: The meeting was called to order at 8:00 a.m. by Chair Duman.

2. Election of Chair

Ms. Philips nominated Gail Duman, seconded by Ms. Dew. Ms. Duman accepted the nomination. Ms. Duman was confirmed as chair unanimously.

3. Review Minutes from January 20th, 2021 and February 24th, 2021

MOTION: Ms. Philips made a motion to approved the minutes as presented, seconded by Ms. McQuisten. Motion carried unanimously.

4. Review Sign for The Trailhead (1828/1830 Main Street)

There was a brief discussion of a building next to the subject property that may be vacant. Ms. McQuisten stated she has no issues with approved the proposed sign as described in the application.

MOTION: Ms. Philips made a motion to approved the application for a sign at 1828/1830 Main Street, seconded by Ms. Dew. Motion carried unanimously.

5. Paint Guidelines

Chair Duman provided a brief recap of the meeting HDDRC had with PAC which resulted in an agreement between the two organizations and stipulates that PAC will manage sidewalk paint permitting and all requests for sidewalk painting will be referred to PAC. She stated that process must be added to HDDRC's paint guidelines. After a brief discussion the following language was drafted for later discussion and revision:

“Painting on sidewalks or other public right-of-way shall be administered by the Public Arts Commission.”

6. Other Business: The next meeting is scheduled for April 21th, 2021.

7. Adjourn: Chair Duman adjourned the meeting at 8:27 a.m.