

Minutes – Draft
Historic District Design Review Meeting
January 20, 2021

Present at meeting: Gail Duman, Ann Mehaffy, Carol Philips, Esther Dew and staff Dawn Kitzmiller and Kevin Berryman.

1. **Call to Order/Roll Call:** The meeting was called to order at 8:00 a.m. by Chair, Gail Duman.
2. **Review Minutes from July 8, 2020;** July 22, 2020; September 2, 2020; September 16, 2020; October 7, 2020; November 18, 2020. **MOTION: Ms. Mehaffy made a motion to approved the minutes as presented, seconded by Ms. Dew. Motion carried unanimously.**
3. **Terms/Vacancies:** Chair Duman stated that she reupped. Ms. Mehaffy reported that she intends to step down at the end of her term, but is currently looking for an applicant to fill the vacancy.
4. **CLG Update:** Ms. Kitzmiller reported that an applicant withdrew an application so the \$2,000 is available for reallocation. After discussion the committee agreed to award the funds to Loren Joseph. **MOTION: Ms. Mehaffy made a motion to award \$2,000 to Loren Joseph, seconded by Ms. Philips. Motion carried unanimously.**
5. **Introduce New Staff:** Ms. Kitzmiller introduced Mr. Berryman as the new permit technician for the Baker City Building Department.
6. **Other Business:** There was a brief discussion regarding sidewalk art painting. The committee agreed to discuss setting simple guidelines at a future meeting.
7. **Adjourn:** Chair Duman adjourned the meeting at 8:38 a.m.