

Minutes – Draft
Historic District Design Review Committee Meeting
April 21, 2021

Present: Gail Duman (Chair), Terry McQuisten, Esther Dew, Carol Philips and staff Kevin Berryman.

1. **Call to Order/Roll Call:** The meeting was called to order at 8:00 a.m. by Chair Duman.
2. **Review Minutes from March 17th, 2021**

MOTION: Ms. Philips made a motion to approved the minutes with corrections, seconded by Ms. McQuisten. Motion carried unanimously.

3. **Review Application by Tribe Fans - 2043 Main Street**

Chair Duman provided a summary of the application. Ms. Phillips stated the applicant will submit a spec sheet of additional lights after they have selected fixtures. Ms. McQuisten stated she has no issues with the proposed project.

Chair Duman recommended approving only items 1 and 2 of the application in addition to the Big Deal Grant. She suggested allowing the applicant to submit additional documents related to item 3 for review without charging an additional application fee, at a later time.

MOTION: Ms. Philips made a motion to approved items 1 and 2 of the application for window and panel light replacement at 2043 Main Street, seconded by Ms. McQuisten. Motion carried unanimously.

MOTION: Ms. Philips made a motion to approved the Big Deal Grant for windows and panel lights, seconded by Ms. Dew. Motion carried unanimously.

4. **Paint Guidelines**

There was consensus to approve the following language to be included on Page 19 following Section F of the HDDRC Design Guidelines:

“Painting on sidewalks or other public right-of-way shall be administered by the Public Arts Commission.”

There was consensus to add Public Arts Commission’s contact information.

Other Business: The next meeting is scheduled for May 5th, 2021.

5. **Adjourn:** Chair Duman adjourned the meeting at 8:27 a.m.