

Minutes – Draft
Historic District Design Review Committee Meeting
November 15th, 2022
Prepared by Baker City Building Department Staff

Present: Gail Duman (Chair), Gracie Hardy, Carol Philips, Terry McQuisten and staff Kevin Berryman

Absent: Haley Hueckman

1. **Call to Order/Roll Call:** The meeting was called to order at 8:03 a.m. by Chair Duman.

2. **Review Minutes from 10/18/2022**

MOTION: Ms. Philips made a motion to approve the minutes as presented, seconded by Ms. McQuisten. Motion carried unanimously.

3. **1725 Main Street – Application for Big Deal Grant and to add door and paint front of building and add a sign.**

Paint and Door Addition

MOTION: Ms. McQuisten made a motion to approve the proposed paint and addition of a, seconded by Ms. Hardy. Motion carried unanimously.

Sign

There was consensus not to approve the proposed sign on the basis that insufficient information was provided. Staff was instructed to request the required information to be discussed at a future meeting.

Big Deal Grant

There was consensus to deny the application for the Big Deal Grant because the project doesn't not meet restoration or preservation criteria.

4. **Other Business**

There was a brief discussion regarding HDDRC vacancies and outreach/website updates. There was also a discussion on the current criteria for the Big Deal Grant as it pertains to signs. These topics will be discussed at the next meeting.

The next scheduled meeting was set for 12/06/2022 at 8am.

5. **Adjourn:** Chair Duman adjourned the meeting at 8:44 a.m.