

MINUTES
HISTORIC DISTRICT DESIGN REVIEW MEETING
October 25, 2017

1. **Call to Order/Roll Call. Present at meeting: Gail Duman, Jo Marlette, Daniel Buck, Lea Gettle, Carly Annable, Ann Mehaffy, Larry Abell and staff Dawn Kitzmiller.**
2. **Meeting called to order 8:00 a.m.**
3. **Review HDDRC Meeting Minutes for August 30, 2017 and October 4, 2017. Spelling correction and clarification enhancement made. Motion made by Lea to approve, seconded by Larry, unanimous approval by all.**
4. **1910-1912 Main Street application for the addition of sign brackets for two tenants. Store front sign brackets to be installed over each address, at acceptable height. Design and color (powder coat black) provided. Lea motioned to approve, Carly seconded, unanimously approved by all. Big Deal grant could not be approved for this application as owner has already received an award during this grant cycle. Dawn to notify applicant that when sign designs are available, each tenant could make application.**
5. **Other Business: Group to consider review of existing HDDRC Guidelines for possible updates and alterations. Dawn to send inquiry to Kuri Gill for possible participation, and thus timing of that review. Potential for Kuri to do it as part of a regional sweep through our area. Dawn to “cc” Gail on communication to Kuri. In communication to Kuri, suggested that we include the existing Guidelines, and a copy of the ordinance specifically addressing the HDDRC.**
6. **Next meeting scheduled for November 8, 2017, 8:00 a.m.**

Meeting adjourned 8:40 a.m.

Minutes approved in December 13, 2017

Respectfully submitted by Dawn Kitzmiller - staff