



## **Baker City Parks and Recreation Advisory Board**

Regular Meeting

August 10, 2015

5:30 p.m.

City Hall Conference Room

Board Members Present at the Meeting: Rick Taylor, Jeff Nelson, Lisa Jacoby, Linda Collins, Gail Duman, Kim Mosier

Board Members Absent: Mike Clark

Guests Present: None

Staff Present: Joyce Bornstedt

### **Additions or Modifications to Agenda**

None

#### **Approval of June 15, 2015 Minutes**

Jacoby requested that a correction be made to line one of "Leo Adler Memorial Parkway and Trailhead Development Update" by removing the words "that paving." A motion was made by Duman with a second by Jacoby to approve the minutes as corrected. All voted in favor.

### **Old Business**

#### **Parks Master Plan**

Bornstedt presented the Board members with adopted copies of the Baker City Parks Master Plan. Mosier mentioned that she was pleased that the consultant had included additional information and suggestions, using the "Park Dedication in Lieu of Fees" on page 62 as an example. Discussion ensued with Duman providing some background regarding the history of discussions regarding systems development charges from her tenure on the City Council. Taylor thanked the Board for all of their work and said that the end product was a great job. Bornstedt indicated that the cost to have a master plan created by a consultant would have cost \$40,000 - \$60,000. With the work that the Board did, the consultant cost was kept to \$1,650. She thanked the attendance for all of their work on the project.

#### **Leo Adler Fitness Zone - Lions Club Project Update**

Bornstedt indicated that there had been a delay in delivery of the pole for the lighting and security camera. She is expecting that it will be installed around the third week of August. She also said that Lion Blake Marlia had contacted her saying that they are expecting to install the equipment in September. Taylor said that the equipment that was ordered from an out of area supplier was in the storage at Mt. Hope Cemetery. He said that the equipment that will be supplied by Natural Structures has not been received yet. Discussion ensued regarding the condition of the trees at the fitness zone location. Taylor explained that one of the trees had been tipped over and damaged and they are monitoring it to see if it will survive.

#### **Vegetation Management Policy Recommendation**

The Board reviewed the draft policy and provided input for changes. Bornstedt will modify the draft and e-mail it to the Board for further review. If the consensus is that the changes are adequate, she will present the draft to the City Council for consideration and adoption.

Bornstedt said that she had visited the South Baker Park "No Spray Buffer Zone" prior to the meeting. She said that watering has been discontinued at the park due to drought conditions, but that it is still possible to see the difference between the treated and untreated areas. No volunteers have come forward to assist with manual vegetation management at this time.

#### **Adopt-A-Pathway**

Bornstedt provided the Board with the brochure that ODOT uses for their Adopt-A-Highway program. Collins suggested that the sections for adoption could be defined using the 1/4 mile markers that are in place along the pathway. Taylor asked for Bornstedt to send him the ODOT brochure electronically, and he will work to adapt it for the pathway.

### **School Playground Equipment**

Collins reported that she had talked with Betty Palmer. One of the pieces of equipment that was at the High School for the kindergarten had been relocated to Brooklyn School. The other structure had been relocated previously, and the School District did not think it was stable enough to be relocated again. The Board wondered what the status is for the equipment that is currently at North Baker School. Collins will inquire about that.

### **New Business**

#### **Lions Table Donation**

Taylor indicated that the table to be donated for the south LAMP trailhead has been ordered. It will be a rectangular table with ADA access on one side.

#### **LAMP and Trailhead Budget Update**

Mosier asked Bornstedt if she could provide an update on the costs so far on the project. Bornstedt reported that all of the funds, both grant and project budget, had been expended. She said that there are a few items including shoulder rock, bollards, and trees that have not been completed. She indicated that funding to complete those items would probably be coming from the park budget along with the items that the Public Arts Commission had ordered from Natural Structures. These include a trash can, bench, and bike rack.

#### **Oregon Trail Interpretive Sign**

Jacoby said that the sign that was constructed by Oregon Sign Company and installed by the City in the playground area at Geiser Pollman Park looks great. It has been well received, and is the centerpiece of many "headshot" photos.

#### **Parking Area Light Near Central Park**

Duman asked for a Board opinion on Randy Daugherty's request for a light to be installed behind the pharmacy on Resort Street. The purpose of the light would be to illuminate the areas adjacent to Central Park. Taylor indicated that he had talked with City Manager, Mike Kee, regarding some retrofit lights that could be used on the restroom structure to increase lighting in that area of the park. In response to a question, Bornstedt said that there has not been any substantial vandalism at the restroom or surrounding area. She further said that Mr. Daugherty had again made the request to staff. She said that she would follow up to see what the status of that request was.

### **Adjournment**

With no other business the meeting was adjourned at 6:35 p.m. In lieu of the September meeting, the Board will tour the City Parks properties. They will meet at City Hall at 5:30 p.m. and proceed from there.

### **To Do List**

- ▶ Edit Vegetation Management Policy and send to Board for further review - Bornstedt
- ▶ Provide Taylor with Adopt-A-Highway brochure - Bornstedt
- ▶ Adapt brochure for Adopt-A-Pathway - Taylor
- ▶ Check status of play structure at North Baker School - Collins
- ▶ Follow up on status of Daugherty light request - Bornstedt