



Baker City Parks and Recreation Advisory Board

Regular Meeting

May 17, 2016

5:00 p.m.

South Baker Park

Board Members Present: Rick Taylor, Jeff Nelson, Linda Collins, Gail Duman, Lisa Jacoby, Kim Mosier, Mark Bogart

Board Members Absent: None

Guests Present: None

Staff Present: Joyce Bornstedt

Call to Order

This meeting was called to order at 5:02 p.m.

Additions or Modifications to Agenda

None

Approval of April 19, 2016 Minutes

A motion was made by Duman with a second by Bogart to approve the minutes with a correction on line 6 of the budget discussion regarding picnic tables (change the word "permanent" to "portable"). All voted in favor.

Old Business

Adopt-A-Pathway

The new brochure was reviewed and everyone agreed that it looks very nice. Some corrections are needed; "What you provide...A concern **for** our City Pathways", "Special Thanks" (**add dash**), **center** "Contact Information", and under "For question..." change wording to **For Information**. After some discussion Taylor asked the group to take the brochure home with them for further review. It was agreed that the brochure will be ready for presentation to City Council at the June 14th meeting. Duman said that signage was covered and Mosier said she will work on a liability release form.

Grant Application Updates

Bornstedt reported that the Sunderland grant request was approved in the amount of \$15,000 for playground improvement. She also reported that the Oregon Parks and Recreation Department/LGGP grant application presentation to the Local Government Grant Program advisory committee in Salem will be June 2nd. She and Michelle Owen, Public Works Director will attend. There was a question on the timeline of the LGGP approval process. Bornstedt noted that last time the City was notified in July as an award recipient, and the agreement was signed in September.

Dog Park Update

Bornstedt reported that she, Gail Duman and Clair Button met at the proposed site of the dog park at Sam-O Park and it was decided that the existing grass area will be designated as the "big dog" park, and the "small dog" park will be located next to the residence on the other side of the area. Contact was made with the resident and he approves. Bornstedt stated that Clair is working on fencing options and cost estimates. There was discussion about the availability of water. Bornstedt said she will figure out a water source. Duman said Kurt Miller of the Truck Corral was happy to allow parking and access to the dog park from their lot. While brainstorming fundraising ideas, Taylor suggested sending a donation letter to the local service clubs and Duman suggested setting up a Go Fund Me account. Also, "bark for your park" came up. Duman requested the next meeting of this advisory board be held at Sam-O to view the dog park site.

New Business

Cedar Acres Park Playground Improvement

With the approval of the Sunderland grant, the group agreed to move forward with playground improvements at Cedar Acres Park. Collins shared a questionnaire that could be used in a door-to-door survey of the neighborhood. Discussion ensued about the type of questions that should be asked of the neighbors. Nelson asked Collins and Jacoby to conduct the survey in June, after budget approval. There was discussion on the amount of money to be spent on actual playground equipment vs. the amount needed for labor and materials, noting a certified installer will need to be hired and wood fiber surface added. Nelson suggested using volunteers to reduce the cost of labor. Bornstedt noted the following figures: Existing fund balance = \$11,000, Sunderland grant = \$15,000, and proposed budget request of \$4,500/match (budget meetings start next week). Bornstedt suggested a project total of about \$30,000 and recommended \$15,000 as a target amount for equipment. Ideas were shared about types of playground equipment, such as climbing nets and a merry-go-round. Taylor and others talked about parks and amenities in other areas they have seen. Collins and Jacoby will find options to bring to the next meeting.

Budget for Picnic Tables

Mosier reported that she spoke with Mike Kee, City Manager about the need to budget for more picnic tables. Bornstedt clarified that the tables will be included in the proposed park budget. It will be discussed and voted at the budget meetings next week. This group decided at the last meeting on April 19th to add the cost of two portable tables to the parks budget and submit a project sheet for installation of permanent tables in the small parks.

Adjournment

With no other business the meeting was adjourned at 5:42 p.m. The next meeting is scheduled for June 27, 2016, at 5:00 p.m. at Sam-O. In case of inclement weather the meeting will be moved to Baker City Hall.

To Do List

- ▶ Adopt-A-Pathway program brochure corrections - Bornstedt
- ▶ Adopt- A-Pathway sponsorship application liability release - Mosier
- ▶ Cedar Acres Park Playground Improvement finalize questionnaire & conduct neighborhood survey - Collins & Jacoby
- ▶ Cedar Acres Park Playground Improvement equipment options – Jacoby & Collins