



Baker City Parks and Recreation Advisory Board

Regular Meeting

November 18, 2014

5:30 p.m.

Board Members Present at the Meeting: Rick Taylor, Linda Collins, Jeff Nelson , Kim Mosier, Mike Clark

Board Members Absent: Lisa Jacoby

Guests Present: None

Staff Present: Joyce Bornstedt, Mike Kee

Additions or Modifications to Agenda

Bornstedt indicated that City Manager Kee would be coming to the meeting to address Board concerns regarding their involvement in parks projects planning and with the dissemination of information regarding parks related matters.

Approval of October 21, 2014 Minutes

A motion was made by Nelson with a second by Mosier to approve the minutes as presented. All voted in favor.

New Business

Bornstedt reported that the new swings for South Baker, Riverpark, and Cedar Acres have been received. The set for South Baker will be installed right away, but the other two will have to be installed in the spring because those areas require surface preparation work prior to installation.

Old Business

Bornstedt presented the latest draft of the Parks Master Plan. She explained that the Community Planning Workshop at University of Oregon has agreed to look the draft over and make an "ala carte menu" of items needing to be completed in order to arrive at a final draft. This list can be used to determine the cost to bring the plan to final status. It will also be helpful in preparing for presentation to the budget board in the spring. She also indicated that she had sent an inquiry to the Oregon Parks and Recreation Department regarding the qualification requirements for a small community planning grant (\$40,000 maximum). She has not heard back from them yet.

The Board reviewed chapters 3, 4, and 5. Bornstedt indicated that Jacoby had brought her changes in since she would not be able to attend and those changes are incorporated in the latest draft. She also pointed out that two areas were missing in the current draft. Those included "Relation to Other Plans" (transportation system plan, comprehensive plan, etc.) and the "Level of Service" (LOS) goal . Taylor suggested that Nelson work on the relations to other plans portion as he had originally prepared the draft for the chapter is was included in. The LOS goal was later found during review on page 21 of the newest draft . This needs to be reviewed to make sure it is accurate, and reference made to it in the LOS section on page 12 of the latest draft. Taylor said he would review it. Mosier and Collins suggested several valuable changes and additions. Mosier will type up her additions and send them to Bornstedt for inclusion by the end of the week.

Collins noted that the need for trees or landscaping in mentioned in nearly every park. Clark said that the tree board is working on their budget for next year, and it may be a good time to submit a proposal to them for trees. Collins said she would be willing to work with one of the other board members to put together a proposal. After some discussion regarding funding possibilities and street trees vs. park trees, Clark offered to work with Collins to prepare the proposal.

Kee addressed the Board regarding the concerns mentioned above in "Additions and Modifications to Agenda". He explained the sequence of events so far regarding two particular items, the RFP for using the Merry Go Round as public art, and the Leo Adler Parkway expansion and parking area construction near Wade Williams Field. The discussion primarily focused on the lack of communication with the Board regarding parks related projects,

proposals, and other information. Kee said that he understood the concerns and agreed that City staff will make an effort to keep the Board members more informed.

Adjournment

With no other business the meeting was adjourned at 6:50 p.m. The next meeting will be January 20, 2015 at 5:30 p.m. in the Council Chambers at Baker City Hall.

To Do List

- Submit additional edits for the Parks Master Plan by Friday November 21 - All Board Members
- Complete "Relation to Other Plans" section - Nelson?
- Review "Level of Service" information to determine if it is adequate - Taylor
- Insert all edits into draft plan and send to Community Planning Workshop - Bornstedt
- Prepare proposal for park trees to submit to the tree board - Collins and Clark