

MINUTES
HISTORIC DISTRICT DESIGN REVIEW MEETING
March 27, 2019

1. **Call to Order/Roll Call. Present at meeting:** Gail Duman, Ann Mehaffey, Carol Phillips, Larry Abell, guest Kate Reid w/Royal Artisan, and staff Dawn Kitzmiller.
2. **Meeting called to order** at 8:00 a.m. by Chair Gail Duman.
3. **Minutes from March 13, 2019** -- Review of the minutes, Larry motioned to approve the minutes, Carol seconded, unanimously approved by all.
4. **1912 Main Street** – Sign application presented and reviewed. Consensus that Carol Phillips, while owner of the building, is not the owner of the business nor the applicant, so she is able to still vote on this application. Ann motioned to approve the sign, Larry seconded, unanimously approved by all. The Big Deal Grant application was reviewed, Larry motioned to approve, Ann seconded, unanimously approved.
5. **1788 Main Street** – Citizen requesting consultation did not send the promised email, nor are they present at the meeting. Topic tabled.
6. **Other** – Group discussion regarding the sandwich board on the sidewalk outside the appliance store on the corner of Broadway and Main. Dawn asked to reach out to CEO Powell to advise business owner of the ordinance and rules within the Historic District. Dawn also asked to reach out to CEO Powell about the “leaning door sign” outside of “Michelle’s” as it is not externally approved, and doesn’t appear safe.

8:21 Meeting adjourned.
7. **Next meeting date April 10, 2019, 8:00 a.m. if needed**

Minutes approved at the April 10, 2019 meeting. Respectfully submitted by Dawn Kitzmiller.