

City of Baker City



2012-13 Adopted Budget

RESOLUTION NO. 3683

RESOLUTION OF BAKER CITY, OREGON, ADOPTING THE ANNUAL BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES FOR THE FISCAL YEAR 2012-2013

1. **BE IT RESOLVED** that the City Council of the City of Baker City hereby adopts the budget for the fiscal year 2012-2013 in the total of \$15,811,156 (\$20,862,806 with the funds' unappropriated ending fund balances). This budget is now on file at City Hall, 1655 First Street, Baker City, Oregon.
2. **BE IT FURTHER RESOLVED** that the City Council of the City of Baker City hereby imposes the following ad valorem property taxes for tax year 2012-13 upon the assessed value of all taxable property within the City provided for in the adopted budget at the rate of \$6.3314 per \$1,000 of assessed value for permanent rate tax; and that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	General Government Limit
	<hr/>
General Fund	\$4.9949
State Tax Street Fund	1.1695
Samo Swim Fund	0.1670
Total Levy	<hr/> \$6.3314

3. **BE IT FURTHER RESOLVED** that the amounts for the fiscal year beginning July 1, 2012, and for the purposes shown below are hereby appropriated:

GENERAL FUND (101)	
Administrative Services	\$ 1,076,449
Police Department	1,709,588
Fire Department	1,422,335
Cemetery Department	148,941
Park Department	103,289
Airport Department	57,155
Planning Department	64,432
Hydro Electric Plant Department	5,165
Community Development Department	57,500
Debt Service	8,340
Transfers	81,035
Contingency	80,000
Total General Fund	<hr/> \$ 4,814,229

STATE TAX STREET FUND (102)

Streets Maintenance Department	\$ 639,711
Storm Water Maintenance Department	193,409
Streets Preventative Maintenance Department	421,470
Street Lighting Department	72,633
Snow and Ice Control Department	77,032
Street Construction Department	7,335
Transfers	210,000
Contingency	<u>100,000</u>
Total State Tax Street Fund	<u>\$ 1,721,590</u>

WATER UTILITY FUND (104)

Water Utility Maintenance Department	\$ 1,336,943
Water Utility Construction Department	812,735
Contingency	<u>200,000</u>
Total Water Utility Fund	<u>\$ 2,349,678</u>

WASTEWATER UTILITY FUND (105)

Wastewater Maintenance Department	\$ 830,450
Wastewater Construction Department	312,188
Contingency	<u>100,000</u>
Total Wastewater Utility Fund	<u>\$ 1,242,638</u>

CENTRAL STORES FUND (107)

Materials & Services	\$ 210,000
Contingency	<u>50,000</u>
Total Central Stores Fund	<u>\$ 260,000</u>

EQUIPMENT & VEHICLE FUND (108)

Equipment and Vehicle Operations Department	\$ 413,751
Equipment and Vehicle Capital Outlay Depart.	76,000
Contingency	<u>200,000</u>
Total Equipment and Vehicle Fund	<u>\$ 689,751</u>

LID FUND (110)

Materials and Services	\$ 6,300
Transfers	<u>31,500</u>
Total LID Fund	<u>\$ 37,800</u>

FIRE EQUIPMENT RESERVE FUND (112)

Materials and Services	\$ 1,000
Capital Outlay	458,000
Total Fire Equipment Reserve Fund	<u>\$ 459,000</u>

MOUNT HOPE TRUST FUND (114)

Transfers	\$ 3,200
Total Mt. Hope Trust Fund	<u>\$ 3,200</u>

SAMO SWIM CENTER MAINTENANCE FUND (115)

Personnel Services	\$ 9,000
Materials and Services	124,044
Contingency	12,242
Total Samo Swim Center Maintenance Fund	<u>\$ 145,286</u>

JOHN SCHMITZ TRUST FUND (116)

Transfers	\$ 2,000
Total John Schmitz Trust Fund	<u>\$ 2,000</u>

INSURANCE RESERVE FUND (122)

Transfers	\$ 11,378
Total Insurance Reserve Fund	<u>\$ 11,378</u>

GOLF COURSE OPERATION FUND (123)

Personnel Services	\$ 2,000
Material & Services	28,840
Transfers	20,000
Total Golf Course Operation Fund	<u>\$ 50,840</u>

BUILDING INSPECTION FUND (127)

Personnel Services	\$ 227,386
Materials and Services	137,753
Contingency	20,000
Total Building Inspection Fund	<u>\$ 385,139</u>

TREE CITY FUND (130)

Materials and Services	\$ 2,000
Total Tree City Fund	\$ 2,000

SIDEWALK UTILITY FUND (130)

Sidewalk Utility Grants Department	\$ 42,127
Sidewalk Utility Projects Department	16,275
Contingency	85,748
Total Sidewalk Utility Fund	\$ 144,150

ANTHONY SILVERS STREET TREE TRUST FUND (131)

Materials and Services	\$ 1,916
Total Anthony Silvers Street Tree Trust Fund	\$ 1,916

RECLAIMED WATER USE FUND (132)

Materials and Services	\$ 16,105
Capital Outlay	40,000
Total Reclaimed Water Use Fund	\$ 56,105

RESORT UTILITY UNDERGROUND FUND (133)

Materials and Services	\$ 150,000
Total Resort Utility Underground Fund	\$ 150,000

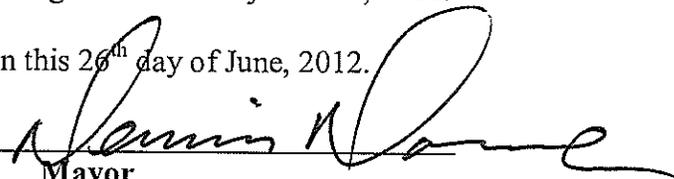
STATE AND FEDERAL GRANTS FUND

FAA Airport Department	\$ 884,425
911 Dispatch Department	50,000
Comm. Dev. Block Grant Department	5,895
Skateboard Park Department	3,820
Resort Street Project Department	2,232,409
LAMP III Pathway/Park Department	22,000
Small Miscellaneous Grants Department	85,907
Total State and Federal Grants Fund	\$ 3,284,456

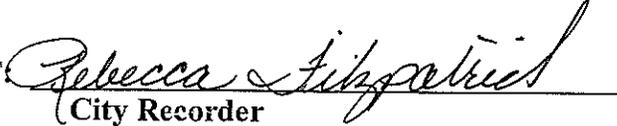
PASSED by the City Council of the City of Baker City, Oregon this 26th day of June, 2012.

SIGNED by the Mayor of the City of Baker City, Oregon this 26th day of June, 2012.

SIGNED :


Mayor

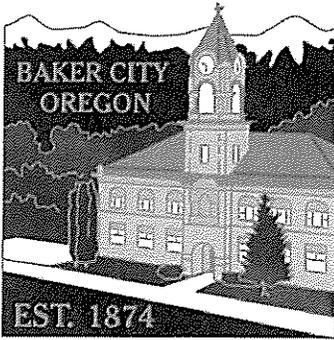
ATTEST:


City Recorder

BUDGET INFORMATION

- BUDGET MESSAGE

- SUPPLEMENTAL
INFORMATION



City of Baker City, Oregon

P.O. Box 650
 Baker City, OR 97814-0650
 541-523-6541 Voice/TDD
 541-524-2049 FAX

May 11, 2012

Mayor Dorrah, City Councilors and Members of the Budget Committee

Re: 2012-2013 Budget

Dear Members of the City Council and Budget Committee:

We present to you the 2012-2013 proposed budget for the City of Baker City. This budget document when finalized will be used as a guide for the City staff to provide services in the upcoming fiscal year.

Through the decisions you make over the next several meetings you will provide guidance to the Council and City staff to help us determine priorities for infrastructure investment and the level of service in public safety in our community. It is particularly challenging in these difficult economic times.

During the past couple of months as we have created this draft budget, our focus has been to continue to provide basic levels of service to the community while trying to control the cost of those services. This year we continue to budget conservatively with the purpose of ending the year in a better position than has been shown in this document.

The projects chosen by the Budget Committee last year have been completed. Following is a summary of the budget versus actual cost for each project.

GENERAL FUND PROJECTS

Project	Budget	Actual	Difference
Remove 4 Park Trees; Trim 2 Park Trees	\$ 2,000	\$ 2,000	\$ -
City Hall Lighting Project (Net)	2,783	2,786	(3)
Fire Department Lighting Project (Net)	2,900	2,509	391
City Website Upgrade	3,000	2,019	981
Fire Department Roof	65,000	36,815	28,185
Kirkway Powder River Bank Stabilization	7,000	4,297	2,703
Police Vehicle	28,000	28,000	*
Transfer to Golf Course Fund	50,000	** 50,000	-
Total	\$160,683	\$128,426	\$ 32,257

*Estimated

**Changed by Resolution 3678.

SIDEWALK UTILITY FUND PROJECT

<u>Project</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
ADA Ramp Geiser-Pollman Park Bridge	\$ 6,000	\$ 5,200 *	\$ 800

*Estimated

GOLF COURSE FUND PROJECT

<u>Project</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Golf Course Pond **	\$ 50,000	\$ 50,000 *	\$ -

*Estimated

**Changed by Resolution 3678.

I look forward to working with you through this process. The following are key highlights from the proposed budget:

General Fund Summary

Once again this year staff has prepared equipment and project summary sheets to highlight specific needs in the General Fund. With the exception of the replacement police vehicle we have not included any capital purchases within the General Fund. Once again we have provided a brief description, the estimated cost of the project, but we have not ranked them this year. We have also included projects that were added by the committee during the budget process last year but were not funded. I expect as the budget committee discusses the projects, the list will be defined, the priorities will change, and some projects will completely fall off the list. Included in these project sheets is the payoff of the City's only debt. We are currently earning 0.6% interest on our investments while paying 5.46% on this debt. We would like you to consider including these items in the 2012-13 General Fund budget. These items if included would reduce the proposed reserves in the General Fund. The General Fund reserves in the 2012-13 proposed budget are as follows:

Contingency	\$ 80,000
Unappropriated Ending Fund Balance	917,895
Total	<u>\$ 997,895</u>

The 2011-12 General Fund budget had an ending reserve of \$920,555. The General Fund will end the 2011-12 year with an estimated reserve of \$1,190,613. The two significant differences between budget and actual were \$202,432 in additional Beginning Working Capital and an estimated expenditure savings of approximately \$84,000. Those savings were primarily in Administration and Police and were due to unanticipated personnel vacancies, rate and benefit differences on new hires and an effort to recognize savings wherever possible.

We estimate that our revenues will have a slight decrease during the upcoming fiscal year. Our personnel costs for our union employees increased based on the amounts set by contract which were as follows:

	<u>Police</u>	<u>Fire</u>	<u>BCEA</u>	<u>Non-Represented</u>
2012-2013 Salary Increase	3%	3%	CPI(W)-Mar 2012 – 2.9%	0% – 2%

Our Director’s and certain other administrative staff will not receive a cost of living increase. Six non-represented staff (three Assistant Fire Chiefs and three Public Works Supervisors) received a 2% cost of living increase in an effort to keep their salaries in line with the union employees they are supervising.

Materials and Services have been decreased in the majority of the departments. The increase in the Administrative Department’s Materials and Services is due to an increase in legal services due to the renegotiation of all three contracts during the 2012-13 fiscal year.

General Fund Revenue

This budget includes a 2% increase in the October 2011 tax assessed values which represents 49% of the General fund’s revenues. Once again revenues were adjusted to more closely reflect actual collections and fee changes. These revenues include franchises, police fines, ambulance, State Revenue Sharing and other revenues. The School District has included in its budget \$15,000 to assist the City with the cost of the School Resource Officer.

In a continued effort to consolidate services the City and County have agreed to consolidate the City’s Planning Department with the County’s Planning Department. The 2012-13 budget does not include planning fees since they will be collected by the County. The result is a decrease in budgeted revenue of \$10,400.

General Fund Personnel Services

Personnel Services represents over 71% of the total appropriations in the General Fund. In 2008-09 the City’s unions negotiated five year contracts which end June 30, 2013. Budgeted salary increases were noted above.

Budgeted health insurance increases are as follows:

	<u>City County Insurance</u>	<u>Pacific Source (Police Union)</u>
2012-2013 Health Insurance Increase	9.7%*	6.3%

*Set for 17 months.

The increase in the City County Insurance rates is for a 17 month period. If you look at the 17 month rates increase on an annualized basis, the average overall rate increase is about 6.8%. The 17 month rate is due to CIS moving their plan year from a fiscal year to a calendar year.

The City's PERS rates are set until July 1, 2013. Rates for 2011-12 were based on the actuarial valuation for the period ending December 31, 2009, which was completed in September 2010.

	<u>Tier 1 & Tier 2</u>	<u>OPSRP General Service</u>	<u>OPSRP Police & Fire</u>
July 1, 2011	16.04%	10.77%	13.48%

The City also pays the 6% employee portion for all PERS covered employees.

General Fund Materials and Services

Materials and Services are impacted by the rising cost of expenses such as contracted services, fuel and utilities as well as continued efforts to maintain our City's assets. As mentioned previously they have also increased due to an estimate of the legal expense related to renegotiating the City's three union contracts that will begin next year. The proposed budget reflects our continued effort to cut costs despite the rising costs in contracts, fuel and utilities.

Water Fund

The following chart depicts the water capital plan approved by City Council on April 10, 2012.

**CITY OF BAKER CITY
2012-2013
3 YEAR WATER CAPITAL PLAN
Projects to be completed by 6/30/2013**

ITEM	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	OBJECTIVE
1	Mountain Line Environmental Assessment	1	Lump Sum	\$150,000.00	\$150,000.00	Environmental assessment of the mountain line replacement project as required by Forest Service.
2	Elk Crk. Settling Tank Building Replacement	1	Lump Sum	\$15,000.00	\$15,000.00	Replace old wood/metal building structure with CMU building to improve security.
3	Scenic Vista Water Tank Replacement	1	Each	\$150,000.00	\$150,000.00	Replace existing non-compliant water tanks with Oregon-EPA approved glass fused steel tank set on a concrete foundation.
4	Replace Hydrants	5	Each	\$3,500.00	\$17,500.00	Replace outdated undersized hydrants
5	Waterline Extensions	Varies	Lineal Feet	Varies	\$15,000.00	Misc. water line extensions.
6	South Baker Park	1	Each	\$4,000.00	\$4,000.00	Install irrigation vault and meter.
7	River Park Drive	2	Each	\$964.00	\$1,928.00	Install irrigation vaults and meters.
8	N. 3 rd Street	1	Each	\$964.00	\$964.00	Install irrigation meter and vault.
9	Reservoir UV Treatment Plant	N/A	Lump Sum	\$175,000.00	\$175,000.00	Pre-design/management and equipment deposit.
10	Water Management and Conservation Plan Update	N/A	Lump Sum	\$10,000.00	\$10,000.00	5 year update to our plan as required by Oregon Water Resources Department.
SUBTOTAL					\$ 539,392.00	
ENGINEERING					\$ 53,939.20	
ADMINISTRATIVE CHARGE					\$ 48,059.83	
TOTAL ESTIMATED COST					\$ 641,391.03	

These projects have been budgeted. Ending cash (UEFB and contingency, if unspent) for the Water Fund is budgeted at \$1,250,387 and will be used to fund future work on the mountain water line and UV treatment.

Wastewater Fund

The following chart depicts the wastewater capital plan approved by City Council on April 10, 2012.

**City of Baker City
Wastewater Capital Plan
Estimate of Cost
2012-13**

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	OBJECTIVE
1	Various Locations – Includes Grove Street, Clifford Street and Several Alley Lines	Varies	Lineal Feet	Varies	\$130,000.00	Install CIPP (Cured In Place Pipe) lining to prevent leakage & improve structural flow characteristics of deteriorating sewage lines
2	Resort Street from Auburn Ave to Campbell St	5	Each	\$2,900.00	\$14,500.00	Install wastewater laterals for tax lots that do not currently have a lateral fronting the parcel.
3	Nevada Street and David Eccles Rd. – Manhole Reconstruction	1	Each	\$3,500.00	\$3,500.00	Reconstruct existing leaking manhole to eliminate infiltration.
4	Engineering Support for Wetlands Development	1	Lump Sum	\$40,000.00	\$40,000.00	Monitor wells construction, DEQ coordination and site analysis.
SUBTOTAL					\$ 188,000.00	
ENGINEERING					\$ 18,800.00	
ADMINISTRATIVE CHARGE					\$ 16,750.80	
TOTAL ESTIMATED COST					\$ 223,550.80	

These projects have been budgeted. Ending cash (UEFB and contingency, if unspent) for the Wastewater Fund is budgeted at \$601,506 for future work on the wastewater system.

Street Fund

The following chart depicts the storm water capital plan approved on April 10, 2012.

**City of Baker City
Storm Water Capital Plan
Estimate of Cost
2012-13**

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	OBJECTIVE
1	4 th & Carter Street	150	LF	\$114.00	\$17,100.00	Eliminate underground injection storm water wells.
2	17 th St. – H St. to Pocahontas Rd.	2600	LF	Lump Sum	\$5,000.00	Clean and video inspect storm mainline and irrigation line to determine life of existing pipe.
SUBTOTAL					\$ 22,100.00	
ENGINEERING					\$ 2,210.00	
ADMINISTRATIVE CHARGE					\$ 1,969.11	
TOTAL ESTIMATED COST					\$ 26,279.11	

The following chart depicts the street pavement management plan approved by Council on April 10, 2012.

RECOMMENDED TREATMENT				
	MILEAGE	SQUARE YARDS	ESTIMATED COST PER SQUARE YARD	TOTAL COST
Asphalt Thin Overlay				
Application	0.05	1,301	\$37.28	\$48,515
Prep, Patch, Miscellaneous				\$26,026
Storm Water System Construction				\$16,866
Sidewalk Construction				\$22,752
Asphalt Thin Overlay Subtotal				\$114,159
Chip Seal				
Application To City Streets		67,000	2.10	\$180,233
Prep & Patch City Streets		67,000	0.55	\$ 60,936
Chip Seal Subtotal				\$ 241,169
TECHNICAL SERVICES (8%)				\$24,117
ADMINISTRATION (8.1%)				\$21,488
CONTINGENCY (6%)				\$17,206
2012 Chip Seal Total Estimated Cost				\$303,980

Funding for the projects in this plan is budgeted in the Street Preventative Maintenance department (102-203). Ending cash (UEFB and contingency, if unspent) for the Street Fund is budgeted at \$320,020 for future work on the City's street system.

Equipment Fund

Funds are collected to pay for repairs, fuel, maintenance and replacement of equipment from other public works funds. The proposed budget includes the same transfers that have been made historically. This includes estimates for maintaining the fleet and the purchase of several replacement vehicles for a total of \$60,000.

Central Stores Fund

The Central Stores Fund maintains inventory for public works and sells the inventory at average cost to the Water, Wastewater, Street and General Fund when needed.

Samo Swim Center Fund

Samo Swim Center utilities and maintenance are funded with a 2.64% share of City property taxes collected. The City and the YMCA have been working well together to share the costs of operating the swimming pool.

Insurance Reserve Fund

This fund was created in 2008-09 to set aside funds in the event that the City was required to pay a penalty for increased claims on its insurance program. Currently the City is appropriating the estimated cost of claims to the various funds based on their prorated insurance cost and does not feel that an insurance reserve fund is necessary.

This reserve fund is being eliminated in the 2012-13 budget. Resolution 3636 requires that in the event of future dissolution that any accumulated balance in this fund will be transferred back to the funds that originally contributed to it.

Golf Course Fund

The City's contract with Seven Iron, LLC is in the process of being renegotiated. This fund includes an interfund loan to the Mt. Hope Trust Fund. The proposed 2012-13 budget does not allow enough funding to pay the normal \$20,000 loan payment to the Mt. Hope Trust Fund. Currently a payment of only \$1,485 is budgeted which will pay interest and \$340 of principal.

Building Inspections Fund

The Building Inspection Department provides all the building inspections for Baker City and Baker County. Due to a slow economy the Building Inspection Fund has been using its reserves. In order to slow down the use of its reserves while still maintaining the highest level of service possible the 2012-13 budget reflects 1 fte Building Official, 0.625 fte Permit Technician and a 0.4 Building Inspector.

Anthony Silvers Trust Fund

This is a new fund created in 2012 from a bequest from Anthony Silvers. Ordinance 3314 establishes this fund and provides that the principal be perpetually maintained in an account and that the income thereof be used solely for the purpose of the planting and/or replanting of street trees within the City of Baker City. These funds are available for the benefit of both public and privately owned property within the city limits of Baker City.

The 2012-13 budget includes an appropriation for Street Trees for only the interest earnings estimated from 2011-12. The 2012-13 interest earnings and any carryover of the 2011-12 earnings will be appropriated for Street Trees in the 2013-14 budget year.

Resort Street

This Department of the State and Federal Grants Fund includes the cost of design, engineering and construction of Resort Street from Auburn to Campbell Street. This project is funded entirely by a transportation bill.

A new sub-department was added this year to account for the construction of Best Frontage Road which is funded through the same transportation bill as Resort Street. The City will be administering the construction of Best Frontage Road on behalf of the County.

We have spent hours examining and re-examining these numbers, and have made changes right up to the time of printing, please take a close look at the budget and if you find something that does not make sense to you ask Jeanie or me the question. This will help the City come through this process with a very good document and a workable budget.

Respectfully,



Mike Kee
City Manager

GENERAL LINE ITEM DEFINITIONS

What follows are general line item descriptions for the accounts the City uses in the budget. Where necessary, more information is included in the narrative description of the line item that follows each department's individual budget.

Revenue (the "3-10" series numbers)

3-01-0101 Beginning Working Capital – This line represents the funds that are carried over from the previous year. It includes the funds' cash balance, any receivables that the City receives in the first 60 days of the new fiscal year (a rule specific to fund accounting), and is subtracted by any payables due to be paid out of the fund. The actual amount credited to this line is usually not confirmed until after the audit is completed in December of the next fiscal year.

3-10-9900 Current Year's Taxes – This line is used for the current year's property tax receipts. We estimated that the tax assessed values would increase 2% over 2011-12.

3-10-XXXX All Other Revenue Lines - All other lines specifically describe the revenue being received. The City has many different revenue sources.

Personnel Services (the "5-10" series numbers)

The salary amount is listed for most positions on separate budget lines. In several departments we budget an amount for "wages". This line is to budget for most of the public works employees that work for multiple funds depending on where the need is. Below is a table listing the employees and the amounts budgeted for personnel costs:

Position	Union	Base	FICA	PERS	Workers' Comp	Health Insurance	Total Cost
PW Director	Non-Union	\$ 76,044	\$ 5,817	\$ 16,760	\$ 1,148	\$ 16,738	\$ 116,507
Asst PW Dir/Surveyor	Non-Union	62,502	4,781	6,396	1,382	15,881	90,942
PW Supervisor	Non-Union	58,044	4,440	12,793	1,469	12,772	89,518
PW Supervisor	Non-Union	58,044	4,440	12,793	876	17,718	93,871
PW Supervisor	Non-Union	58,044	4,440	12,793	876	17,573	93,726
PW Laborer – 0.2 FTE	Non-Union	10,716	820	-	271	5,726	17,533
Equip Operator II	BCEA	51,874	3,968	11,433	3,771	18,173	89,219
Spec I Water Service	BCEA	45,255	3,462	9,974	1,512	18,173	78,376
Spec I Water Service	BCEA	46,601	3,565	10,271	1,556	13,354	75,347
Spec II Water Plant	BCEA	51,874	3,968	11,433	1,733	6,437	75,445
Spec II Elec Maintenance	BCEA	48,392	3,702	10,666	3,518	6,380	72,658
Spec II WW Plant	BCEA	48,392	3,702	10,666	1,224	18,055	82,039
Spec II WW Collection	BCEA	48,392	3,702	10,666	1,224	13,292	77,276
Equip Operator I	BCEA	46,601	3,565	10,271	1,556	18,124	80,117
Equip Operator I	BCEA	46,601	3,565	7,815	1,556	18,118	77,655
Utility Worker II	BCEA	43,465	3,325	9,580	1,100	13,040	70,510
Utility Worker II	BCEA	43,465	3,325	9,580	1,452	13,033	70,855
Utility Worker II -0.5 FTE	BCEA	21,732	1,663	3,645	669	6,517	34,226
Engineering Tech III	BCEA	53,194	4,069	8,921	803	18,139	85,126
Engineering Tech III	BCEA	53,590	4,100	11,811	809	18,275	88,585
Engineering Tech I	BCEA	46,996	3,595	10,358	710	13,214	74,873
Spec I Inventory	BCEA	46,601	3,565	10,271	1,435	18,048	79,920
		\$1,066,419	\$ 81,579	\$ 218,896	\$ 30,650	\$ 316,780	\$ 1,714,324

GENERAL LINE ITEM DEFINITIONS

Fund	Department	Account	2012-13 Amount
101	101	5100112/15/16/17	\$ 15,813
101	102	5100137/15/16/17	3,312
101	103	5100112/15/16/17	2,446
101	104	5100101	12,000
101	105	5100101	20,500
101	106	5100101	5,000
101	109	5100112	5,000
101	111	5100101	2,000
101	114	5100101	7,500
102	201	5100101	350,000
102	202	5100101	81,056
102	203	5100101	141,750
102	204	5100101	8,141
102	205	5100101	32,837
102	209	5100101	2,100
104	401	5100101	805,373
104	402	5100101	104,999
105	501	5100101	431,628
105	502	5100101	99,750
115	151	5100101	9,000
123	112	5100101	2,000
127	110	5100113/15/16/17	656
130	130	5100112	5,250
130	131	5100101	1,500
173	173	5100101	75,000
174	174	5100101	2,500
			\$ 2,227,111

The following employer costs are itemized in the budget:

- ◆ **5-10-0115 Social Security** - The rate for all City employees is 7.65% of gross wages. If an employee pays a portion of their health/dental insurance premium, that payment is deducted from the salary paid before social security taxes are calculated.
- ◆ **5-10-0116 Public Employees Retirement System** - For most employees, the rate is budgeted at 22.04% of gross pay (6% employee pick-up and 16.04% employer contribution). The City has twenty five employees who are members of the OPSRP system and that rate is budgeted at 16.77% for General Service (6% employee pick-up and 10.77% employer contribution) and 19.48% for Police and Fire (6% employee pick-up and 13.48% employer contribution). The rates are set through June 30, 2013.
- ◆ **5-10-0117 Workers' Compensation Insurance** - Depending on the job position, the City's costs ranges between \$0.16 to \$7.27 per \$100 of payroll.

5-10-0118 Health Insurance - This line includes medical, dental, vision and life insurance.

GENERAL LINE ITEM DEFINITIONS

- ◆ **5-10-0122 Employee Benefits** - This line includes a monthly \$30 cell phone reimbursement for eligible employees and other allowances such as tools and uniforms when applicable.
- ◆ **5-10-0123 Compensated Absence Accrual** - This line represents the change in compensated absence accrual liabilities for full accrual funds only (Enterprise and Internal Service Funds).
- ◆ **5-10-0124 Compensation Sells** – This line will be used if employees sell their leave time.

Materials & Services (the “5-20” series numbers)

5-20-0201 Telephone includes all line charges, local service charges, long distance charges, cell phone charges, and fax, and modem.

5-20-0203 Training & Travel covers the cost to attend seminars and meetings. Tuition costs are included, along with mileage, meals and travel costs for out-of-area meetings. The reimbursement rates are current federal standard mileage rate (currently 55.5¢ per mile) and meals not to exceed \$30.00 per day.

5-20-0205 Equipment Maintenance covers the cost for repairs and service of equipment excluding computers.

5-20-0206 Building Maintenance includes items such as elevator maintenance, boiler maintenance, bathroom supplies, janitorial supplies, and painting.

5-20-0207 Ground Maintenance costs include landscaping, tree removal, weed control, fertilizer and sprinkler system repairs.

5-20-0209 Lighting Maintenance is a line item specific to costs for the airport runway lighting.

5-20-0210 Laundry and Dry Cleaning for laundry and dry-cleaning of uniforms.

5-20-0211 Printing, Advertising and Elections this includes expenses for letterhead/envelope printing, and public notice publishing. If we incur any costs related to special City elections, they would be charged to this line.

5-20-0212 Copy Machine Supplies includes lease and usage charges for the copy machines.

5-20-0213 Audit this line is used to account for the annual financial audit that is conducted each fall as required by Oregon law.

5-20-0214 Arbitration and/or Legal Fees cover the cost of the City’s contracted legal work. It includes the cost of providing legal or arbitration services related to the three union contracts during negotiation.

5-20-0215 Office Supplies covers the products used by City staff on a daily basis for work production.

GENERAL LINE ITEM DEFINITIONS

5-20-0216 Vehicles Supplies are supplies for vehicles including those used for Police, Fire and the Public Works Departments.

5-20-0219 Runway Maintenance is a line item specific to track the cost of maintaining the Airport runway.

5-20-0219 Finance Software Services is the cost of maintaining the financial software. These expenditures are now budgeted in the new Information Technology account 5-20-0242.

5-20-0220 Dues and Fees this line is used for memberships in professional organizations, various professional publications related to City business, and various fees the City is liable for.

5-20-0221 Computer Contracted Services is used to account for the cost of maintenance of the City's computers, server and backup system. These expenditures are now budgeted in the new Information Technology account 5-20-0242.

5-20-0223 Contracted Services this line is used for services purchased from outside entities.

5-20-0224 Equip Maintenance/Replacement this line is used to cover the cost of operating and maintaining vehicles and large public works equipment. Funds are collected in the Equipment and Vehicle Fund and are used to pay for vehicle operations, shop expenses and equipment replacement.

5-20-0228 Insurance this line is used for general liability, automobile and property coverage.

5-20-0231 Gasoline and Oil is purchased for vehicles and equipment.

5-20-0233 Radio Maintenance this expense covers maintenance for portable and mobile radios.

5-20-0235 Refunds this line is for reimbursing amounts paid for fees charged such as ambulance, water/sewer and building permit overpayments.

5-20-0239 Animal Control Expense this pays for animal control expenses such as sheltering, euthanizing, rabies identification and CSO safety equipment. This also pays for spaying and neutering cats through the New Hope program.

5-20-0240 State Surcharge includes state surcharge fees (currently 12%) for building permits.

5-20-0242 Information Technology is a new account created to track information technology costs for the City's new performance management tracking system. This includes the City's financial software; timekeeping software; Granicus system; computer, server and software maintenance and replacement; and internet service.

5-20-0244 Postage includes freight and mailings.

5-20-0245 General Supplies include expenses related to special activities of a department.

GENERAL LINE ITEM DEFINITIONS

5-20-0246 Vendor Materials is used for items purchased from vendors, such as asphalt, tack, traffic paint, sand and gravel.

5-20-0247 Store Materials is used for items purchased from Central Stores Fund (the fund that maintains inventory for Public Works).

5-20-0248 Fire Prevention Supplies is used for supplying this function of the fire department.

5-20-0252 Heating Fuel is used to segregate the cost of natural gas.

5-20-0259 Uniform Replacement covers the cost of new uniforms for police and fire and the replacement of worn out uniforms.

5-20-0260 Drug Enforcement funds are used when drug task force funds are not available and also as a “reward for buy” fund or undercover work.

5-20-0261 Property/Evidence Costs This line tracks the expenses of our property and evidence room. This would cover such items as evidence bags, forms, and a new plastic bag heat sealing device for better security of recovered items.

5-20-0261 Ambulance Vehicle Supplies pays for EMS supplies, small equipment and ambulance meds.

5-20-0262 Community Policing Costs to track the City’s community policing expenses such as crime prevention supplies, DARE, Halloween and the costs of the police reserve program.

5-20-0262 Ambulance Travel covers the cost of meals while delivering patients to Boise Hospitals or other out-of-area facilities.

5-20-0262 Community Participation is used to pay for our participation in community events.

5-20-0263 EMS Training is used by the Fire Department to maintain and retain EMS certifications.

5-20-0263 Chlorine is used for chlorine purchases in the Water, Wastewater and Samo Swim Funds.

5-20-0266 Vandalism is a line item used to track the annual cost of repairs resulting from vandalism.

5-20-0270 Administrative Indirect Expenses is the cost for the City’s administrative services (general, financial, budget, legal and human resource management support.) The rate is recalculated every year using a method dictated by the federal government when applying indirect on federal grants. Although we have minimal federal grants, the method is still a good one that makes sense and is easy to apply. The calculation is made by determining both the administrative and the direct service costs (materials and services and personnel services only) for the last complete fiscal year (in this case 2010-11.) Personnel services and materials/services are used only because these costs reflect the most administrative effort. The costs of administrative functions are divided by the costs of all the direct service functions to come up with a rate of administration. On the next page is the City’s calculation of the 2012-13 rate.

GENERAL LINE ITEM DEFINITIONS

5-20-0246 Vendor Materials is used for items purchased from vendors, such as asphalt, tack, traffic paint, sand and gravel.

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GENERAL LINE ITEM DEFINITIONS

CALCULATION OF INDIRECT RATE FOR 2012-13 BUDGET PROCESS

Administration Functions

Funds/Departments	101-101	Total Personnel Services & M/S 2010-11 Expenditures
Administration	101-101	\$ 1,022,901
Less: Dispatch Contract		(276,428)
Less: HBC Pass Thru		(38,593)
Less: City Projects		(22,247)
Total Administrative Costs		\$ 685,633

Administration Recipients

Funds/Departments		2010-11 Expenditures	Low Effort Items Subtracted	Net
Police	101-102	\$ 1,489,198	\$ 27,749	\$ 1,461,449
Fire	101-103	1,308,393	-	1,308,393
Cemetery	101-104	108,647	86,720	21,927
Parks	101-105	56,829	31,356	25,473
Airport	101-106	53,290	34,340	18,950
Planning	101-109	66,182	-	66,182
Hydro Plant	101-111	5,598	-	5,598
Economic Development	101-114	106,485	-	106,485
Street Fund - All Dept	102	1,020,587	-	1,020,587
Water Fund - All Dept	104	1,917,224	28,479	1,888,745
Wastewater Fund - All Dept	105	943,570	7,600	935,970
Central Stores	107-701	139,419	139,419	-
Equip and Vehicle	108-801	400,250	400,250	-
LID Fund	110-901	59	-	59
Fire Equipment Reserve Fund	112-121	71,082	71,082	-
Samo Swim	115-151	91,920	-	91,920
Insurance Reserve Fund	122-122	-	-	-
Golf Course	123-231	3,469	-	3,469
Building Dept	127-110	365,135	-	365,135
Tree City Fund	129-129	-	-	-
Sidewalk Utility Fund	130-130	67,474	-	67,474
Grant Fund - FAA	162-621	208,211	13,204	195,007
CDBG	166-661	4,688	-	4,688
Skateboard Park	171-695	11,464	11,464	-
Industrial Park Rail Spur	172-172	27,021	27,021	-
Resort Street Project	173-173	34,414	-	34,414
LAMP III	174-174	416,059	-	416,059
Small Misc Grants	175	54,098	43,079	11,019
Total		\$ 8,970,766	\$ 921,763	\$ 8,049,003
Admin as a % of the Total				8.5%

GENERAL LINE ITEM DEFINITIONS

The 8.5% administrative fee is then applied to other funds to compensate the General Fund for administrative efforts provided. The charge allows each fund to account for an appropriate cost for administration. This is especially important in the City's enterprise funds (Water, Wastewater, Building Inspections and Golf Course Operations) where the fees for services must cover all the costs of operations including administration.

We do not collect this administrative fee from Internal Service Funds (Equipment and Vehicle Fund and Central Stores Fund) since the fund receiving the internal service is charged.

5-20-0294 Bank Charges includes bank and merchant service fees.

5-20-0300 Small Equipment Purchases is used for equipment purchases under \$5,000.

Capital Outlay (the 5-40 series numbers)

5-40-XXXX all land, buildings, vehicles, equipment, or infrastructure additions valued at over \$5,000 are budgeted in this section.

Debt Service (the "5-50" series numbers)

5-50-XXXX Debt Service lines are for payments on any debt the City has incurred

Transfers (the "5-60" series numbers)

5-60-XXXX Transfers to Other Funds line items in this section are used when one fund is contributing cash to another fund to support the latter fund's operations.

Contingency (the "5-70" numbers)

5-70-0501 Contingency is budgeted for "unforeseen" yet necessary expenditures. When a need arises, the Contingency funds are transferred to another budget line that categorizes the unforeseen expenditure. These budget modifications require a Council resolution authorizing the transfers.

Unappropriated Ending Fund Balance (the "5-90" series numbers)

5-90-0701 Unappropriated Ending Fund Balance is a reserve for future expenditures.

Interfund Loans in the 2011-12 Budget

Fund Borrowing		123 - Golf Fund	110 - LID Fund	110 - LID Fund
Fund Borrowed from		114-Mt Hope Trust Fund	108-Equipment & Vehicle Fund	108-Equipment & Vehicle Fund
Purpose		Refinance Back Nine & GF	Birch LID (3 Assessments)	Elm St LID
Capital or Operating Loan*		Capital	Capital	Capital
Original Amount		\$257,279	\$90,416	\$238,171
Year of Loan		08-09	02-03	05-06
Year(s) for Repayment		10 Years	10 Years	10 Years
Interest Amount		Pool Rate	Use Regular LID System	Use Regular LID System
Loan Payment		\$20,000 - Annually	Use Regular LID System	Use Regular LID System
Amount Budgeted		\$20,000	\$16,500	\$15,000
Paying Fund		123 - Golf Fund	110 - LID Fund	110 - LID Fund
Receiving Fund		114-Mt Hope Trust Fund	108-Equipment & Vehicle Fund	108-Equipment & Vehicle Fund
Receiving Fund for LID Payments			110 - LID Fund	110 - LID Fund

ORS defines a capital loan as "for the design, acquisition, construction, installation or improvement of real or personal property". A ten year pay back is allowed.

An operating loan is any other including those made for paying operating expenses. A one year pay back is allowed.

City of Baker City					
2012-13 Budget					
Schedule of Interfund Transfers					
Sending Fund	Sending Department	Receiving Fund	Receiving Department	Amount	Basis of Allocation
Equipment & Vehicle Revenue and Expenditures:					
(Expenditure line 5-20-0224)					
101-General Fund	104-Cemetery			582	Equipment and Vehicle usage charge.
101-General Fund	105-Park			2,332	"
101-General Fund	106-Airport			911	"
102-Street Fund	201-Streets Maintenance			151,760	"
102-Street Fund	202-Storm Water Maintenance			24,981	"
102-Street Fund	203-Preventative Maintenance			50,265	"
102-Street Fund	204-Street Lighting			2,171	"
102-Street Fund	205-Snow & Ice Control			32,476	"
102-Street Fund	209-Street Construction			668	"
104-Water Fund	401-Water Maintenance			72,483	"
104-Water Fund	402-Water Construction			23,846	"
105-Wastewater Fund	501-Wastewater Maintenance			75,233	"
105-Wastewater Fund	502-Wastewater Construction			29,117	"
115-Samo Swim Fund	151-Samo Swim			1,784	"
213-Golf Course Operations	231-Golf Course Maint			1,000	"
173-Resort Street Project	173-Resort Street Project			32,520	"
				502,129	
		108-Equipment & Vehicle Rental	100-Revenue	502,129	Amount budgeted on line for account 3-10-0303
Indirect:					
(Expenditure line 5-20-0270)					
102-Street Fund	201-Streets Maintenance			49,293	8.5% of direct personnel services and materials & supplies expenditures.
102-Street Fund	202-Storm Water Maintenance			15,152	"
102-Street Fund	203-Preventative Maintenance			33,018	"
102-Street Fund	204-Street Lighting			5,494	"
102-Street Fund	205-Snow & Ice Control			6,035	"
102-Street Fund	209-Street Construction			575	"
104-Water Fund	401-Water Maintenance			96,379	"
104-Water Fund	402-Water construction			49,961	"
105-Wastewater Fund	501-Wastewater Maintenance			60,554	"
105-Wastewater Fund	502-Wastewater construction			24,457	"
123-Golf Course Operations	231-Golf Course Operations			818	"
127-Building Inspections	110-Building Inspections			26,228	"
130-Sidewalk Utility Fee	130-Sidewalk Utility Grants			3,300	"
130-Sidewalk Utility Fee	131-Sidewalk Utility Projects			1,275	"
132-Reclaimed Water Use Fund	132-Reclaimed Water Use			850	"
173-Resort Street Project	173-Resort Street Project			149,389	"
173-Resort Street Project	175-Best Frontage Project			25,500	"
				548,278	
Actual Revenue Budgeted:		101-General Fund	100-Revenue	360,000	Amount budgeted for account 3-10-7001 less reserve \$188,278 account 3-10-7002.

City of Baker City					
2012-13 Budget					
Schedule of Interfund Transfers					
Sending Fund	Sending Department	Receiving Fund	Receiving Department	Amount	Basis of Allocation
Stores Material:					
(Expenditure line 5-20-0247)					
101-General Fund	104-Cemetery			500	Purchase of inventory from Central Stores.
101-General Fund	105-Park			1,000	" "
102-Street Fund	201-Streets Maintenance			25,000	" "
102-Street Fund	202-Storm Water Maintenance			2,500	" "
102-Street Fund	203-Preventative Maintenance			10,000	" "
102-Street Fund	204-Street Lighting			4,500	" "
102-Street Fund	205-Snow & Ice Control			2,500	" "
102-Street Fund	209-Street Construction			1,500	" "
104-Water Fund	401-Water Maintenance			24,000	" "
104-Water Fund	402-Water construction			100,000	" "
105-Wastewater Fund	501-Wastewater Maintenance			26,500	" "
105-Wastewater Fund	502-Wastewater construction			10,000	" "
123-Golf Course Operations	231-Golf Course Operations			270	" "
130-Sidewalk Utility Fund	130-Sidewalk Utility Grants			3,500	" "
				210,270	
Actual Revenue Budgeted:		107-Central Stores	100-Revenue	210,270	
Payment to the General Fund in lieu of Franchise Fee:					
(Expenditure line 5-20-0274)					
104-Water Fund	401-Water Maintenance	101-General Fund	100-Revenue	96,691	5% of anticipated revenue amount of \$1,933,825
105-Wastewater Fund	501-Wastewater Maintenance	101-General Fund	100-Revenue	50,000	5% of anticipated revenue amount of \$1,000,000
132-Reclaimed Water Use Fund	132-Reclaimed Water Use	101-General Fund	100-Revenue	5,255	5% of anticipated revenue amount of \$105,100
			Total Budgeted	151,946	
Cash Transfers:					
(Expenditure line that begin with 5-60)					
101-General Fund	101-Administration	112-Fire Equip Reserve	100-Revenue	20,000	Transfer to Fire Equipment Reserve Fund.
101-General Fund	101-Administration	115-Samo Swim Fund	100-Revenue	34,000	Transfer for public works labor appropriation at Samo Swim.
101-General Fund	101-Administration	162-FAA Match	100-Revenue	8,500	Transfer for FAA grant match.
102-Street Fund	206-Sidewalk Maintenance	130-Sidewalk Utility Fund	100-Revenue	60,000	Transfer of sidewalk utility fee.
114-Mt Hope Trust	141-Mt Hope Trust	101-General Fund	100-Revenue	3,200	Transfer to pay for cemetery operations.
116-Schmitz Trust	161-J Schmitz Memorial Trust	101-General Fund	100-Revenue	2,000	Transfer to pay for cemetery operations.
122-Insurance Reserve Fund	122-Insurance Reserve	101-General Fund	100-Revenue	5,455	Transfer to eliminate reserve fund no longer needed.
122-Insurance Reserve Fund	122-Insurance Reserve	102-Street Fund	100-Revenue	555	Transfer to eliminate reserve fund no longer needed.
122-Insurance Reserve Fund	122-Insurance Reserve	104-Water Fund	100-Revenue	1,228	Transfer to eliminate reserve fund no longer needed.
122-Insurance Reserve Fund	122-Insurance Reserve	105-Wastewater Fund	100-Revenue	2,280	Transfer to eliminate reserve fund no longer needed.
122-Insurance Reserve Fund	122-Insurance Reserve	108-Equipment & Vehicle Fund	100-Revenue	1,481	Transfer to eliminate reserve fund no longer needed.
122-Insurance Reserve Fund	122-Insurance Reserve	123-Golf Course Fund	100-Revenue	305	Transfer to eliminate reserve fund no longer needed.
122-Insurance Reserve Fund	122-Insurance Reserve	127-Building Inspections Fund	100-Revenue	74	Transfer to eliminate reserve fund no longer needed.
				139,078	
Interfund loan transfers:					
114-Mt. Hope Trust Fund	141-Mt Hope Trust Fund	123-Golf Course Fund	100-Revenue	20,000	Payments are made annually on this interfund loan.
110-LID Fund (via 3 Birch prop owners)	901-LID Proceed Expenditure	108-Eq Reserve	100-Revenue	16,500	This is the last payment.
110-LID Fund (via Elm prop owners)	901-LID Proceed Expenditure	108-Eq Reserve	100-Revenue	15,000	This is the seventh payment and will result in a 2014-15 payoff.
				51,500	

GENERAL FUND

6/26/12
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 101-GENERAL FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
1,198,582	1,187,246	1,286,814	3-01-0101	BEGINNING WORKING CAPITAL	1,190,613	1,190,613	1,190,613
75,764	91,809	60,000	3-10-0200	PRIOR YEARS TAXES	70,000	70,000	70,000
2,033	1,080	500	3-10-0300	LICENSES	1,000	1,000	1,000
150	250	100	3-10-0301	LOCAL MERCHANTS PERMIT	100	100	100
310	1,510	1,500	3-10-0302	SOCIAL GAMES LIC.& FEES	1,500	1,500	1,500
600	200	300	3-10-0310	VEHICLE IMPOUND FEE	300	300	300
3,994	3,911	4,000	3-10-0500	DOG LICENSES	4,000	4,000	4,000
		5,000	3-10-0590	BURNING PERMITS			
60			3-10-0601	WTR/WASTEWTR INSPECTION			
530	400	400	3-10-0614	PERMITS FENCING CITY			
2,460	2,670	2,000	3-10-0630	DEVELOPMENT REVIEW			
7,344	7,113	8,000	3-10-0701	PLANNING DEPT. FEES			
4,745	4,308	4,000	3-10-0702	DOG RELEASE FEES	4,000	4,000	4,000
	50		3-10-0705	LIQUOR LIC. APPROVAL FEE	50	50	50
9,165	7,665	10,000	3-10-0706	LIEN SEARCH FEES	10,000	10,000	10,000
292	123	300	3-10-0707	FEES-BARKING COLLAR, ETC	100	100	100
31,052	23,617	25,000	3-10-0800	FINES/FOREFEITURES	27,000	27,000	27,000
		7,200	3-10-0802	TRAFFIC SCHOOL TUITION	3,000	3,000	3,000
2,776	4,079	2,000	3-10-0900	INCIDENTAL SALES	2,000	2,000	2,000
62			3-10-0901	PUBLIC RECORDS REQUESTS			
1,175	1,994	1,200	3-10-0902	PROPERTY & WEED ABATEMNT	2,000	2,000	2,000
2,160	2,160	2,160	3-10-1001	RENT	2,160	2,160	2,160
255,146	308,837	240,000	3-10-1101	AMBULANCE - MEDICARE	240,000	240,000	240,000
31,428	45,153	32,000	3-10-1102	AMBULANCE - WELFARE	32,000	32,000	32,000
45,108	58,882	49,000	3-10-1103	AMBULANCE - MED/WELFARE	49,000	49,000	49,000
7,019	6,255	7,500	3-10-1104	AMBULANCE - SAIF	7,500	7,500	7,500
56,210	46,938	45,000	3-10-1105	AMBULANCE - MOTOR VEH	45,000	45,000	45,000
161,599	153,268	171,500	3-10-1106	AMBULANCE - GENERAL SERV	138,500	138,500	138,500
35,912	43,341	35,000	3-10-1109	AMBULANCE-FIREMED	38,000	38,000	38,000
150	1,667	1,600	3-10-1112	AMBULANCE STANDBY DUTY	600	600	600
20,380	16,795	12,000	3-10-1200	INTEREST	6,500	6,500	6,500
25,776	30,958	30,000	3-10-1300	OPEN, CLOSE, MARK GRAVES	30,000	30,000	30,000
324	316	300	3-10-1301	STATE SURCHARGE - BURIAL	300	300	300
	176		3-10-1303	CEMETERY TENT RENTAL INC			
20			3-10-1500	INTEREST ON CEMETERY INVE			
5,329	4,626	4,000	3-10-1501	TRANSFER FR MT HOPE TRUST	3,200	3,200	3,200
23,539	3,106	2,500	3-10-1502	TRANSFER FR J SCHMITZ FND	2,000	2,000	2,000
17		50	3-10-1503	PERPETUAL CARE INTEREST	50	50	50
30,482	27,460	30,000	3-10-1600	LOT SALES/PERPETUAL C	30,000	30,000	30,000
438	371	500	3-10-1700	PARKING VIOLATIONS	1,000	1,000	1,000
20,864	20,128	21,000	3-10-1911	DOWNTOWN E.I.D. ASSESSMEN	22,000	22,000	22,000
20,412	21,149	21,000	3-10-1921	SPECIAL E.I.D. BUSINESS L	21,000	21,000	21,000
61,073	61,457	70,000	3-10-2002	GENERATED POWER SALES	63,000	63,000	63,000
472			3-10-2095	FRANCHISE - GRANITE TELE			
933	666	500	3-10-2096	FRANCHISE - PREFERRED LD	500	500	500
			3-10-2099	INLAND FRANCHISE FEES			
	7,159		3-10-2100	INLAND/BULLSEYE/SPRNT FRN	1,600	1,600	1,600

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 101-GENERAL FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
326,995	332,532	325,000	3-10-2101	FRANCHISE - OTEC	335,000	335,000	335,000
62,451	57,712	59,000	3-10-2102	FRANCHISE - QWEST	58,000	58,000	58,000
43,000	42,707	42,500	3-10-2103	FRANCHISE-BAKER SANITARY	43,000	43,000	43,000
43,485	38,262	37,000	3-10-2104	FRANCHISE-CHARTER COMMUN	33,000	33,000	33,000
212,771	200,090	200,000	3-10-2105	FRANCHISE-CASCADE NATURAL	190,000	190,000	190,000
91,997	94,574	96,691	3-10-2106	WATER INLIEU OF FRANCHISE	96,691	96,691	96,691
48,378	50,589	54,055	3-10-2107	WASTEWATER INLIEU FRANCHS	50,000	50,000	50,000
-----	-----	-----	3-10-2108	RECLAIMED WATER INLIEU OF	5,255	5,255	5,255
22,103	15,303	18,600	3-10-2203	HANGAR RENT	18,600	18,600	18,600
4,872	5,018	5,000	3-10-2206	GROUND LEASES	5,500	5,500	5,500
36,350	59,598	30,264	3-10-2207	MISC REVENUE	18,000	18,000	18,000
6,728	5,960	7,000	3-10-2209	AIRPORT GAS TAX	5,000	5,000	5,000
14,850	15,258	14,500	3-10-2700	STATE CIGARETTE TAX	13,000	13,000	13,000
114,546	118,132	105,000	3-10-2800	STATE LIQUOR TAX	120,000	120,000	120,000
80,526	81,360	92,000	3-10-2900	STATE REVENUE SHARING	85,000	85,000	85,000
-----	4,500	15,000	3-10-4299	SRO GRANT/5J PAYMENT	15,000	15,000	15,000
310	295	300	3-10-4314	FIRE'S EMS FIRST RESP GRT	-----	-----	-----
-----	-----	500	3-10-4360	LEO ADLER DAY GRANTS	-----	-----	-----
-----	-----	10,300	3-10-4362	CIS RISK MGMT GRANT	-----	-----	-----
32,475	-----	-----	3-10-4363	SHPO GRANT	-----	-----	-----
-----	2,000	-----	3-10-4367	HISTORIC CEMETERY GRANT	-----	-----	-----
-----	-----	22,139	3-10-4368	INSURANCE REIMBURSEMENT	-----	-----	-----
-----	-----	-----	3-10-4369	VETERAN'S CEMETERY DON	-----	-----	6,000
1,125	-----	-----	3-10-5713	TRANSFER FR SIDEWALK 130	-----	-----	-----
-----	-----	-----	3-10-5714	TRANS FR INSUR RESERVE	5,455	5,455	5,455
367,465	326,136	438,931	3-10-7001	ADMIN SVCS INDIRECT COST	548,278	548,278	548,278
-----	-----	98,931	3-10-7002	ADM SVCS INDIRECT RESERVE	188,278	188,278	188,278
136,000	-----	-----	3-10-7104	ECONOMIC DEV SUPPORT	-----	-----	-----
2,113,786	2,123,252	2,159,283	3-10-9900	CURRENT YEARS TAXES	2,202,155	2,202,155	2,202,155
5,906,098	5,772,171	5,828,056	T O T A L	DEPT 100 R E V E N U E S	5,708,229	5,708,229	5,714,229

General Fund - 101
Administration -101

This department provides direction and guidance to all departments of the City to accommodate the policy objectives of City Council. It provides administrative, legal, accounting, personnel administration and budgeting services.

It also includes City Council stipends, City Hall janitorial services, building maintenance, electricity, the audit, insurance expenses, community participation costs, contingency and unappropriated ending fund balance.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0203	TRAINING AND TRAVEL	5,500	6,500	This amount includes training and travel for staff including the City Manager.
5-20-0204	LOCAL MEETINGS	500	500	This includes the cost of all local meetings.
5-20-0206	BUILDING MAINTENANCE	8,000	9,000	Includes the cost for annual elevator maintenance.
5-20-0214	LEGAL COSTS	13,500	21,500	The City contracts its legal services. The increase is mainly due to the expiration of all three union contracts in 2013.
5-20-0219	FINANCE SOFTWARE SERVICES	23,000	-	This includes the cost for the City's financial software and new timekeeping software. This cost was moved to the new information technology line.
5-20-0220	DUES AND FEES	18,500	19,600	Funds are used for dues to the League of Oregon Cities, the Local Government Personnel Institute, and the Oregon Municipal Finance Officers' Association and for pertinent newspaper subscriptions, personnel employment law updates, accounting texts, bank fees, permits, Visa charges, lien search fees and other miscellaneous dues and fees.
5-20-0222	DISPATCH CONTRACT	276,000	276,000	This pays for dispatch services for police, fire, and public works.
5-20-0223	CONTRACTED SERVICES	23,360	30,000	This includes City Hall janitorial services, \$5,000 for property abatement and \$5,000 for records preservation.
5-20-0242	INFORMATION TECHNOLOGY	-	33,000	This is a new line that the City created to track information technology costs for the City's new performance management tracking system. This line includes the City's financial software; timekeeping software; the Granicus system; computer, server and software maintenance and replacement; and internet service. This expenditure includes expenditures previously included in lines 5-20-0201, 5-20-0219, 5-20-0220, 5-20-0221 and 5-20-0300.

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101-GENERAL FUND

101-ADMINISTRATIVE SERVICES

-- HISTORICAL DATA --

2009-2010 2010-2011

BUDGET DOCUMENT

YEAR 2012-2013

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

1,050	1,060	1,050	5-10-0100	CITY COUNCIL PAY	1,050	1,050	1,050
77,506	94,200	90,000	5-10-0101	CITY MANAGER	90,000	90,000	90,000
73,244	74,196	76,051	5-10-0102	FINANCE DIRECTOR	76,044	76,044	76,044
44,592	44,592	45,930	5-10-0105	HUMAN RESOURCES/RECORDER	46,152	46,152	46,152
32,740	33,020	36,664	5-10-0107	MGMT ASSISTANT	39,713	39,713	38,934
7,513			5-10-0108	ADMIN ASSIST 0.25 FTE			
35,124	36,180	37,265	5-10-0109	AR SPEC-CASHIER	38,353	38,353	38,353
38,925	40,080	41,282	5-10-0110	ACCOUNTING TECHNICIAN	42,477	42,477	42,477
11,916	12,958	10,000	5-10-0112	PUBLIC WORKS WAGES	10,000	10,000	10,000
7,699	202		5-10-0113	PART TIME LABOR/JANITORS	1,000	1,000	1,000
	525	500	5-10-0114	OVERTIME	500	500	500
24,186	24,611	26,370	5-10-0115	SOCIAL SECURITY	26,890	26,890	26,715
48,794	55,779	67,117	5-10-0116	PUBLIC EMPLOYEES RETIREME	68,486	68,486	68,025
1,179	942	979	5-10-0117	WORKERS' COMPENSATION INS	973	973	972
75,268	93,473	77,454	5-10-0118	HEALTH INSURANCE	87,538	87,538	88,984
12,893	4,703	9,400	5-10-0120	UNEMPLOYMENT			
510	762	960	5-10-0122	EMPLOYEE BENEFITS	1,210	1,210	1,210
4,525	4,574	5,000	5-10-0124	COMPENSATION SELLS	5,000	5,000	3,500
	2,141		5-10-0127	PAYOUT AT TERMINATION			
497,664	523,998	526,022	TOTAL	PERSONNEL SERVICES	535,386	535,386	533,916

MATERIALS & SERVICES

10,627	9,138	10,550	5-20-0201	TELEPHONE	8,500	8,500	8,500
11,250	8,701	12,000	5-20-0202	ELECTRIC POWER	10,000	10,000	10,000
2,975	4,299	5,500	5-20-0203	TRAINING & TRAVEL	6,500	6,500	6,500
159	986	500	5-20-0204	LOCAL MEETINGS	500	500	500
1,437	1,273	2,000	5-20-0205	EQUIPMENT MAINTENANCE	500	500	500
6,993	13,518	8,000	5-20-0206	BUILDING MAINTENANCE	9,000	9,000	9,000
3,657	3,043	3,000	5-20-0207	GROUND MAINTENANCE	4,000	4,000	4,000
8,408	1,325	2,000	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	1,000	1,000	1,000
7,799	6,313	10,000	5-20-0212	COPY MACHINE SUPPLIES	10,000	10,000	10,000
17,890	14,690	18,350	5-20-0213	AUDIT/FINANCIAL CONSULTIN	16,000	16,000	16,000
9,025	11,421	13,500	5-20-0214	LEGAL COSTS	24,000	24,000	21,500
13,586	11,468	10,000	5-20-0215	OFFICE SUPPLIES	8,000	8,000	8,000
14,496	11,440	23,000	5-20-0219	FINANCE SOFTWARE SERVICES			
17,625	14,986	18,500	5-20-0220	DUES AND FEES	16,000	16,000	19,600
5,601	4,455	8,000	5-20-0221	COMPUTER CONTRACTED SERV			
276,428	276,428	276,000	5-20-0222	DISPATCH CONTRACT	276,000	276,000	276,000
21,944	21,242	23,360	5-20-0223	CONTRACTED SERVICES	25,000	26,500	30,000
8,836	2,372	2,000	5-20-0225	PERSONNEL RECRUITMENT	2,000	2,000	500
41,347	38,593	38,000	5-20-0227	HBC PAYMENTS	40,000	40,000	40,000
12,253	7,096	13,033	5-20-0228	INSURANCE	13,477	13,477	12,233
1,853	638	2,000	5-20-0231	VEHICLE FUEL AND MAINT	1,000	1,000	1,000
6,671	952	1,500	5-20-0235	REFUNDS	1,000	1,000	1,000
3,075	1,874	3,000	5-20-0238	OPERATING SUPPLIES	2,500	2,500	2,500

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101-GENERAL FUND
101-ADMINISTRATIVE SERVICES
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
782	1,808	1,000	5-20-0242	INFORMATION TECHNOLOGY	35,000	35,000	33,000
5,957	6,034	7,500	5-20-0244	POSTAGE	2,200	2,200	2,200
			5-20-0252	HEATING FUEL	7,500	7,500	7,500
200	400	500	5-20-0262	COMMUNITY ACTIVITIES			
3,480	2,165	2,500	5-20-0263	TREE CITY USA-ARBOR DAY	500	500	500
			5-20-0300	EQUIP/FURNITURE-NONCAP	1,000	1,000	1,000
514,354	476,658	515,293		TOTAL MATERIALS & SERVICES	521,177	522,677	522,533
CAPITAL OUTLAY							
	22,247		5-40-0300	CITY PROJECTS			
14,706			5-40-0408	CITY HALL WINDOWS			
		8,011	5-40-0410	CITY HALL LIGHTING			
		4,500	5-40-0411	KIRKWAY IRRIGATION			
			5-40-0412	REPLACEMENT PHONE SYSTEM		25,000	20,000
14,706	22,247	12,511		TOTAL CAPITAL OUTLAY		25,000	20,000
TRANSFERS							
	33,000	28,000	5-60-0112	TRANS TO FIRE RESERVE	25,000	25,000	20,000
7,500	7,500	7,500	5-60-0162	TRANS TO 162 FAA MATCH	17,500	17,500	8,500
117,000			5-60-0176	TRANS TO ST FUND-D STR			
22,500		53,500	5-60-0178	TRANS TO GOLF COURSE FUND		18,535	18,535
	15,000		5-60-0181	TRANSFER TO 172 RAIL SPUR			
	10,000	10,000	5-60-0182	TRANS TO SAMO SWIM 115	10,000	35,000	34,000
		80,000	5-60-0660	TRANSFER TO LAMP			
147,000	65,500	179,000		TOTAL TRANSFERS	52,500	96,035	81,035
CONTINGENCY							
		73,500	5-70-0501	CONTINGENCY	80,000	80,000	80,000
		73,500		TOTAL CONTINGENCY	80,000	80,000	80,000
UEFB							
		920,555	5-90-0701	UNAPPROPRIATED END FB	917,895	834,860	900,000
		920,555		TOTAL UEFB	917,895	834,860	900,000
1,173,724	1,088,403	2,226,881	T O T A L DEPT 101 E X P E N S E S		2,106,958	2,093,958	2,137,484

General Fund - 101
Police Department -102

The positions budgeted this year in the police department are:

- ◆ 1 Chief of Police
- ◆ 3 Sergeants
- ◆ 9 Patrol Officers
- ◆ 2 Detectives
- ◆ .375 part-time Evidence Technician
- ◆ .75 part-time Public Safety Clerk

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0203	TRAINING AND TRAVEL	7,000	5,000	This line is used for expenses such as training tuition costs, lodging costs, and meal costs while at training, and the travel expenses to get to and from training. Besides liability costs, necessitating continued high level training, DPSST also requires a minimum of 84 training hours every three years for certified officers. This line also covers training needs for the CSO/SRO, Evidence Technician and SWAT training. This line was decreased in a continued effort to save wherever possible.
5-20-0204	POLICY DEVELOPMENT	4,450	4,450	The Department adopted the Lexipol policy manual, which has greatly increased our professional standards. For the requested, budgeted amount, Lexipol will provide legislative updates as they become effective, as well as daily trainings for each officer.
5-20-0206	BUILDING MAINTENANCE	8,000	8,000	This line is used to assist with maintenance of the Police Department Building and any repair of the proximity card access system. It also includes funds to pay for HVAC maintenance, janitorial services, toiletries and garbage service at the Police Building.
5-20-0210	LAUNDRY & CLEANING	4,000	3,500	The department provides uniform and laundry service per the officers' labor agreement and to maintain a professional appearance of all personnel. The decrease is based on year-end projections.
5-20-0220	DUES AND FEES	1,500	1,500	The Department maintains professional association and certification fees, range fees, legal updates, and professional journals. These costs include \$500 for IACP Net, which is a valuable resource to identify new legislation, grants, trainings, procedures and plans.
5-20-0223	CONTRACTED SERVICES	4,436	1,500	Contracted services include OSHA mandated officer hearing tests, shredding and property room access monitoring. The 2011-12 budget included an increase from a budget resolution to pass forfeited bail onto the agencies that assisted with the related standoff.

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 101-GENERAL FUND
 102-POLICE DEPT

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
74,406	74,526	76,297	5-10-0102	CHIEF OF POLICE	76,404	76,404	76,404
170,918	140,981	191,271	5-10-0106	SERGEANTS 3 FTE	197,018	197,018	197,018
531,264	572,445	520,316	5-10-0107	PATROL OFFICERS 10 FTE	560,396	560,396	554,778
40,937	6,222	52,802	5-10-0108	CODE ENFORCE/PATROL 1 FTE	56,532	56,532	56,532
22,159	28,506	13,177	5-10-0109	EVIDENCE TECH	13,182	13,182	13,182
27,965	3,671	21,776	5-10-0110	PUBLIC SAFETY CLRK .75FTE	22,661	22,661	22,661
5,540	6,456	13,000	5-10-0111	TRAINING OVERTIME	13,000	13,000	13,000
-----	126	-----	5-10-0113	PART TIME POLICE LABOR	-----	-----	-----
22,622	28,287	30,000	5-10-0114	OVERTIME	30,000	30,000	20,000
72,235	68,969	77,562	5-10-0115	SOCIAL SECURITY	78,587	78,587	77,048
160,377	153,396	208,168	5-10-0116	PUBLIC EMPLOYEES RETIREME	212,412	212,412	208,129
26,003	17,631	26,859	5-10-0117	WORKERS' COMPENSATION INS	26,433	26,433	26,093
174,819	164,125	181,655	5-10-0118	HEALTH INSURANCE	203,709	203,709	203,709
-----	-----	-----	5-10-0120	UNEMPLOYMENT	-----	-----	-----
700	2,737	840	5-10-0122	EMPLOYEE BENEFITS	840	840	840
40,265	21,963	40,518	5-10-0124	COMPENSATION SELLS	37,000	37,000	32,500
-----	910	1,000	5-10-0125	BB TOURNEY OT	1,000	1,000	1,000
6,844	11,369	-----	5-10-0127	PAYOUT AT TERMINATION	-----	-----	-----
5,125	3,719	5,000	5-10-0137	SHOP/PUBLIC WORKS LABOR	2,500	2,500	2,500
-----	244	2,433	5-10-0138	DRIVER SAFETY INSTRUCTOR	801	801	801
-----	-----	23,244	5-10-0139	USERRA-PERS ACTIVE DUTY	-----	-----	-----
454	-----	-----	5-10-0272	OVERTIME DRUG ERADICATION	-----	-----	-----
1,382,633	1,306,283	1,485,918		TOTAL PERSONNEL SERVICES	1,532,475	1,532,475	1,506,195
MATERIALS & SERVICES							
11,733	9,641	10,500	5-20-0201	TELEPHONE	8,800	8,800	8,800
-----	5,948	5,500	5-20-0202	ELECTRIC POWER	6,000	6,000	6,000
9,177	8,822	7,000	5-20-0203	TRAINING & TRAVEL	5,000	5,000	5,000
4,458	4,450	4,450	5-20-0204	POLICY DEVELOPMENT	4,450	4,450	4,450
1,137	1,231	1,450	5-20-0205	EQUIPMENT MAINTENANCE	1,450	1,450	1,450
19,657	7,327	8,000	5-20-0206	BUILDING MAINTENANCE	8,000	8,000	8,000
-----	864	1,500	5-20-0207	GROUND MAINTENANCE	-----	-----	-----
3,972	2,882	4,000	5-20-0210	LAUNDRY & CLEANING	3,500	3,500	3,500
1,562	1,781	2,500	5-20-0211	PRINTING & ADVERTISING	2,500	2,500	2,500
1,363	837	1,750	5-20-0212	COPY MACHINE EXPENDITURES	1,750	1,750	1,750
3,166	3,118	3,500	5-20-0215	OFFICE SUPPLIES	3,000	3,000	3,000
11,441	8,376	8,500	5-20-0216	VEHICLE SUPPLIES	10,500	10,500	10,500
1,745	1,606	1,500	5-20-0220	DOES AND FEES	1,500	1,500	1,500
4,808	4,858	4,436	5-20-0223	CONTRACTED SERVICES	1,500	1,500	1,500
36,713	20,202	38,227	5-20-0228	INSURANCE	38,436	38,436	34,885
31,758	31,768	35,000	5-20-0231	GASOLINE & OIL	36,000	36,000	36,000
5,964	5,677	8,000	5-20-0239	ANIMAL CONTROL EXPENSE	7,500	7,500	7,500
-----	-----	-----	5-20-0242	INFORMATION TECHNOLOGY	5,300	5,300	5,300
690	619	500	5-20-0244	POSTAGE	1,000	1,000	1,000
11,389	10,477	10,400	5-20-0245	GENERAL SUPPLIES/EQUIP	11,500	11,500	11,500

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0259	UNIFORM REPLACEMENT	7,500	9,500	The department pays to replace uniforms, duty gear, name plates and patches for officers as needed due to normal wear and tear. Each officer belonging to the Baker City Police Association receives a \$200 duty boot allowance every other year. This allowance will be paid again in 2012-13.

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 BIJEAN
 101-GENERAL FUND
 102-POLICE DEPT

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
995	3,212	2,000	5-20-0248	COMPUTER REPAIRS			
851	517	1,000	5-20-0249	INVESTIGATIONS	500	500	500
98	1,397	1,000	5-20-0251	TRAFFIC ENFORCEMENT	500	500	500
-----	5,524	6,000	5-20-0252	HEATING FUEL	6,000	6,000	6,000
7,200	10,847	7,500	5-20-0259	UNIFORM REPLACEMENT	9,500	9,500	9,500
1,000	476	1,000	5-20-0260	DRUG ENFORCEMENT	500	500	500
1,988	1,886	2,000	5-20-0261	PROPERTY/EVIDENCE COSTS	1,500	1,500	1,500
744	256	750	5-20-0262	COMMUN POLICING/RESERVE	750	750	758
170,609	154,599	177,963	TOTAL MATERIALS & SERVICES		176,936	176,936	173,393
CAPITAL OUTLAY							
-----	28,317	28,000	5-40-0301	POLICE CAR	30,000	30,000	30,000
	28,317	28,000	TOTAL CAPITAL OUTLAY		30,000	30,000	30,000
1,553,242	1,489,199	1,691,881	T O T A L DEPT 102 E X P E N S E S		1,739,411	1,739,411	1,709,588

General Fund -101
 Fire Department -103

The positions budgeted this year in the fire department are:

- ◆ 1 Fire Chief
- ◆ 3 Assistant Chiefs
- ◆ 2 Lieutenants
- ◆ 6 Firefighters

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-0111	OVERTIME	40,000	33,000	This labor line is for overtime for ambulance transports and fires.
5-20-0204	VEHICLE MAINTENANCE	10,500	11,000	Used for maintenance and repair of fire and EMS vehicles. We currently have a newer fleet of vehicles, which necessitate fewer repairs, although repairs that are needed tend to be more costly.
5-20-0205	EQUIPMENT MAINTENANCE	4,800	5,000	Used for maintenance and repair of fire and EMS Equipment, as well as OSHA mandated equipment testing.
5-20-0220	DUES AND FEES	4,000	4,000	Pays for EMT recertification and ambulance licensing, memberships in OVFA, IAFC, OFCA, District 13 Training Association and fire training publications.
5-20-0221	EQUIPMENT SUPPLIES	9,250	9,000	This account is used to pay for replacement fire equipment, firefighting personal protective equipment, hose and small tools.
5-20-0223	CONTRACTED SERVICES	11,000	10,700	OSHA respiratory evaluations, physician advisor, employee vaccinations, exposure program, cot maintenance, EKG monitor testing and maintenance, biohazard removal and printing charges (billing slips, burn permits).
5-20-0231	GASOLINE AND OIL	18,500	18,000	Gasoline, diesel and oil/fluids for fire and EMS vehicles.
5-20-0260	EMS SUPPLIES	17,000	18,000	Pays for EMS supplies, small equipment (non-capital purchases) and medications.

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 101-GENERAL FUND
 103-FIRE DEPT

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
187,776	187,776	193,410	5-10-0101	ASSISTANT CHIEFS 3 FTE	197,259	197,259	193,392
74,346	74,326	76,051	5-10-0102	FIRE CHIEF	76,164	76,164	76,164
117,248	117,240	120,757	5-10-0105	LIEUTENANTS 2 FTE	124,367	124,367	124,367
16,045	15,875	20,000	5-10-0106	PAID "VOLUNTEERS"	24,000	24,000	24,000
313,824	328,668	340,118	5-10-0107	FIREFIGHTERS 6 FTE	352,584	352,584	352,584
45,846	52,117	40,000	5-10-0111	OVERTIME	42,000	42,000	33,000
1,602	2,248	1,200	5-10-0112	PUBLIC WORKS LABOR	1,500	1,500	1,500
425			5-10-0113	PART-TIME LABOR (FIRE)			
57,088	58,641	61,382	5-10-0115	SOCIAL SECURITY	63,466	63,466	62,366
130,964	136,989	166,654	5-10-0116	PUBLIC EMPLOYEES RETIREME	171,545	171,545	168,378
17,553	15,575	28,714	5-10-0117	WORKERS' COMPENSATION INS	29,210	29,210	28,878
163,049	176,676	184,350	5-10-0118	HEALTH INSURANCE	200,300	200,300	203,269
13			5-10-0120	UNEMPLOYMENT			
840	840	540	5-10-0122	EMPLOYEE BENEFITS	1,440	1,440	1,440
12,915	13,601	10,300	5-10-0124	COMPENSATION SELLS	10,300	10,300	8,800
1,139,534	1,180,572	1,243,476		TOTAL PERSONNEL SERVICES	1,294,135	1,294,135	1,278,138
MATERIALS & SERVICES							
5,018	5,161	5,500	5-20-0201	TELEPHONE	5,100	5,100	5,100
11,491	12,856	13,500	5-20-0202	ELECTRIC POWER	13,500	13,500	13,500
8,718	9,335	10,000	5-20-0203	TRAINING & TRAVEL	9,500	9,500	8,500
9,027	11,436	10,500	5-20-0204	VEHICLE MAINTENANCE	11,000	11,000	11,000
7,744	5,161	4,800	5-20-0205	EQUIPMENT MAINTENANCE	5,000	5,000	5,000
4,934	3,019	6,000	5-20-0206	BUILDING MAINTENANCE	5,000	5,000	5,000
1,592	1,517	1,500	5-20-0212	COPY MACHINE RENTAL	1,200	1,200	1,200
2,192	2,051	2,500	5-20-0215	OFFICE SUPPLIES	1,800	1,800	1,800
			5-20-0216	VEHICLE SUPPLIES			
1,771	3,153	4,000	5-20-0220	DUES AND FEES	4,000	4,000	4,000
19,789	10,172	9,250	5-20-0221	EQUIPMENT SUPPLIES	9,000	9,000	9,000
7,355	6,963	11,000	5-20-0223	CONTRACTED SERVICES	10,700	10,700	10,700
575			5-20-0224	EQUIP MAINT/REPLACE			
17,356	9,550	18,072	5-20-0228	INSURANCE	18,170	18,170	16,492
11,282	15,384	18,500	5-20-0231	GASOLINE & OIL	18,000	18,000	18,000
4,352	4,619	4,500	5-20-0235	AMBULANCE REFUNDS	4,000	4,000	4,000
			5-20-0242	INFORMATION TECHNOLOGY	1,255	1,255	1,255
1,021	601	500	5-20-0244	POSTAGE	500	500	500
2,193	2,074	2,500	5-20-0245	GENERAL SUPPLIES	2,250	2,250	2,250
3,520	3,501	2,000	5-20-0248	FIRE PREVENTION SUPPLIES	2,000	2,000	2,000
1,373	1,260	1,400	5-20-0252	HEATING FUEL	1,400	1,400	1,400
5,209	3,379	6,000	5-20-0259	UNIFORM REPLACEMENT	5,000	5,000	5,000
17,780	16,023	17,000	5-20-0260	E.M.S. SUPPLIES	18,000	18,000	18,000
935	604	750	5-20-0262	AMBULANCE TRAVEL	500	500	500
145,227	127,819	149,772		TOTAL MATERIALS & SERVICES	146,875	146,875	144,197

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 BIJEAN
 101-GENERAL FUND
 103-FIRE DEPT

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					

CAPITAL OUTLAY							
-----	-----	10,000	5-40-0410	FIRE DEPT LIGHTING	-----	-----	-----
-----	-----	35,000	5-40-0411	FIRE DEPT ROOF REPLACMNT	-----	-----	-----
		45,000	TOTAL CAPITAL OUTLAY				
1,284,761	1,308,391	1,438,248	TOTAL DEPT 103 EXPENSES		1,441,010	1,441,010	1,422,335

General Fund - 101
 Cemetery Department - 104

A contractor maintains the cemetery and opens and closes graves, mows the lawns, trims, waters, cares for the mausoleum and more. Administrative staff arrange for burials with funeral directors and those wishing to select a gravesite. The cemetery revenues come from opening/closing fees, plot sales, and interest earnings from John Schmitz Trust and Mount Hope Trust Funds.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	108,550	114,050	These funds are to pay the contractor working at the cemetery and \$5,500 for irrigation and mausoleum window repairs.

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BIJEAN
101-GENERAL FUND
104-CEMETERY DEPT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --
2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
		15,000	5-10-0101	PUBLIC WORKS WAGES	12,000	12,000	12,000
5,983	5,436		5-10-0103	CEMETERY/PARK SUPERVISOR			
46	24		5-10-0104	EQUIPMENT OPERATOR II			
618	22		5-10-0106	SPECIALIST II			
	21		5-10-0107	EQUIPMENT OPERATOR I			
612	49		5-10-0108	UTILITY WORKER			
3,275	3,061		5-10-0109	SPECIALIST I			
640			5-10-0111	WAREHOUSEMAN			
1,185	578		5-10-0114	OVERTIME			
895	660		5-10-0115	SOCIAL SECURITY			
2,171	1,637		5-10-0116	PUBLIC EMPLOYEES RETIREME			
220	106		5-10-0117	WORKERS' COMPENSATION INS			
2,665	1,970		5-10-0118	HEALTH INSURANCE			
			5-10-0122	EMPLOYEE BENEFITS			
18,310	13,564	15,000		TOTAL PERSONNEL SERVICES	12,000	12,000	12,000

MATERIALS & SERVICES

193	144	300	5-20-0201	TELEPHONE	300	300	300
1,989	2,259	2,500	5-20-0202	ELECTRIC POWER	2,500	2,500	2,500
1,521	465	5,500	5-20-0206	BUILDING MAINTENANCE	5,000	5,000	5,000
1,120	639	3,000	5-20-0207	GROUND MAINTENANCE	7,000	7,000	6,000
111	189	300	5-20-0215	OFFICE SUPPLIES	300	300	300
25	640	1,000	5-20-0220	DUES AND FEES	1,000	1,000	1,000
99,976	88,047	108,550	5-20-0223	CONTRACTED SERVICES	108,550	114,050	114,050
888	658	727	5-20-0224	EQUIP MAINT/REPLACE	582	582	582
1,272	700	1,324	5-20-0228	INSURANCE	1,332	1,332	1,209
		3,000	5-20-0235	REFUNDS-IOOF, MASONS, OTHER	2,000	2,000	2,000
19	833	500	5-20-0238	MISC. TOOLS & SUPPLIES	500	500	500
3,741		2,500	5-20-0246	VENDOR MATERIAL	2,000	2,000	2,000
	17		5-20-0247	STORES MATERIAL	500	500	500
615	493	1,000	5-20-0252	HEATING FUEL	1,000	1,000	1,000
111,470	95,084	130,201		TOTAL MATERIALS & SERVICES	132,564	138,064	136,941
129,780	108,648	145,201		T O T A L DEPT 104 E X P E N S E S	144,564	150,064	148,941

General Fund -101
Parks Department -105

A contractor waters, mows, trims and generally maintains the parks. There are several small parks around the city. The main parks are Geiser-Pollman, Sam O, Central Park, South Baker and Cedar Acres.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	53,100	64,500	These funds are for the contractor for services in the spring, summer and fall. This includes an estimate for Central Park. It also includes \$2,500 for removal and replacement of hazardous trees and \$6,000 for the Veteran's Cemetery fence.

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 BIJEAN
 101-GENERAL FUND
 105-PARK DEPT

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
143	-----	22,000	5-10-0101	PUBLIC WORK WAGES	17,000	22,000	20,500
1,871	4,016	-----	5-10-0103	CEMETERY/PARK SUPERVISOR	-----	-----	-----
1,474	1,532	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
642	999	-----	5-10-0106	SPECIALIST II	-----	-----	-----
616	911	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
2,373	779	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
2,554	755	-----	5-10-0109	SPECIALIST I	-----	-----	-----
23	-----	-----	5-10-0111	WAREHOUSEMAN	-----	-----	-----
2,267	355	-----	5-10-0113	PART TIME LABOR	-----	-----	-----
-----	63	-----	5-10-0114	OVERTIME	-----	-----	-----
878	683	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
1,592	1,475	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
399	196	-----	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----
2,704	2,454	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
2	1	-----	5-10-0122	EMPLOYEE BENEFITS	-----	-----	-----
17,538	14,219	22,000	TOTAL PERSONNEL SERVICES		17,000	22,000	20,500
MATERIALS & SERVICES							
1,849	2,146	2,000	5-20-0202	ELECTRIC POWER	2,000	2,000	2,000
70	1,231	2,500	5-20-0206	BUILDING MAINTENANCE	2,500	2,500	2,500
4,319	3,239	3,000	5-20-0207	GROUND MAINTENANCE	3,000	3,000	3,000
21,170	31,856	53,100	5-20-0223	CONTRACTED SERVICES	56,000	58,500	64,500
2,418	1,951	2,058	5-20-0224	EQUIP MAINT/REPLACE	2,332	2,332	2,332
481	265	501	5-20-0228	INSURANCE	503	503	457
405	602	500	5-20-0238	OPERATING SUPPLIES	500	500	500
2,104	1,271	13,300	5-20-0246	VENDOR MATERIAL	6,000	6,000	6,000
498	23	-----	5-20-0247	STORES MATERIAL	1,000	1,000	1,000
83	25	500	5-20-0266	VANDALISM	500	500	500
33,397	42,609	77,459	TOTAL MATERIALS & SERVICES		74,335	76,835	82,789
50,935	56,828	99,459	TOTAL DEPT 105 EXPENSES		91,335	98,835	103,289

General Fund -101
 Airport Department -106

The City owns the airport. The airport's fixed base operator (FBO) normally deals with all air operations. The airport maintenance is normally performed by public works crews and is overseen by the Equipment/Facility Supervisor, Keith Magnuson. The Public Works Director oversees planning, hanger rental, grant administration and major projects.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0206	BUILDING MAINTENANCE	4,000	4,000	Basic maintenance will occur as needed on airport buildings
5-20-0207	GROUND MAINTENANCE	3,000	3,000	These funds pay for weed abatement.
5-20-0220	DUES AND FEES	1,000	1,000	These funds are used for license renewals.
5-20-0223	CONTRACTED SERVICES	22,500	22,500	This line is used for the FBO contract, which was reduced again this year with new contract.
5-20-0228	INSURANCE	7,132	7,044	Includes insurance for the above ground storage tank, airport liability insurance and insurance for airport equipment and buildings.
5-20-0246	VENDOR MATERIAL	2,500	2,500	Includes necessary supplies for building, lighting and ground maintenance.

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 BIJEAN
 101-GENERAL FUND
 106-AIRPORT DEPT

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
112	88	4,500	5-10-0101	PUBLIC WORKS WAGES	5,000	5,000	5,000
1,151	590	-----	5-10-0103	SUPERVISOR	-----	-----	-----
503	165	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
1,808	483	-----	5-10-0106	SPECIALIST II	-----	-----	-----
144	85	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
1,014	207	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
146	111	-----	5-10-0109	SPECIALIST I	-----	-----	-----
-----	-----	-----	5-10-0113	PART TIME LABOR	-----	-----	-----
355	127	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
818	285	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
148	56	-----	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----
1,188	395	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
1	-----	-----	5-10-0122	EMPLOYEE BENEFITS	-----	-----	-----
7,388	2,592	4,500	TOTAL PERSONNEL SERVICES		5,000	5,000	5,000
MATERIALS & SERVICES							
2,074	2,326	2,000	5-20-0202	ELECTRIC POWER	2,200	2,200	2,200
1,316	5,587	3,000	5-20-0205	EQUIPMENT MAINTENANCE	3,000	3,000	3,000
1,555	2,178	4,000	5-20-0206	BUILDING MAINTENANCE	4,000	4,000	4,000
3,051	-----	3,000	5-20-0207	GROUND MAINTENANCE	3,000	3,000	3,000
749	75	4,500	5-20-0209	LIGHTING MAINTENANCE	3,000	3,000	3,000
2,585	-----	4,500	5-20-0219	RUNWAY MAINTENANCE	2,500	2,500	2,500
539	30	1,000	5-20-0220	DUES AND FEES	1,000	1,000	1,000
30,877	26,000	22,500	5-20-0223	CONTRACTED SERVICES	22,500	22,500	22,500
1,346	472	820	5-20-0224	EQUIP MAINT/REPLACE	911	911	911
6,750	5,499	7,132	5-20-0228	INSURANCE	7,334	7,334	7,044
-----	-----	500	5-20-0238	OPERATING SUPPLIES	500	500	500
-----	-----	-----	5-20-0242	INFORMATION TECHNOLOGY	-----	-----	-----
29	-----	2,500	5-20-0246	VENDOR MATERIAL	2,500	2,500	2,500
212	193	-----	5-20-0247	STORES MATERIAL	-----	-----	-----
51,083	42,360	55,452	TOTAL MATERIALS & SERVICES		52,445	52,445	52,155
DEBT SERVICE							
8,340	8,340	8,340	5-50-0422	FBO/SHOP/HANGAR LOAN	8,340	8,340	8,340
8,340	8,340	8,340	TOTAL DEBT SERVICE		8,340	8,340	8,340
66,811	53,292	68,292	TOTAL DEPT 106 EXPENSES		65,785	65,785	65,495

General Fund -101
Planning Department -109

The Planning budget is mostly comprised of contracted services which will be paid directly to Baker County for a portion of the City/County Planner position.

The remainder of the expenses will be used for public works labor as they provide City Surveyor review of plats and general Technical Service assistance.

6/26/12

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BIJEAN
101-GENERAL FUND
109-PLANNING DEPT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --
2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

402			5-10-0101	PLANNING TECH 1.0 FTE			
274	161		5-10-0103	PLANNING DIRECTOR			
	34,901	47,528	5-10-0105	PLANNER			7,564
949	2,582	5,000	5-10-0112	PUBLIC WORKS LABOR	6,500	6,500	5,000
108	2,423	4,018	5-10-0115	SOCIAL SECURITY			579
230	1,967	9,072	5-10-0116	PUBLIC EMPLOYEES RETIREME			1,269
19	119	304	5-10-0117	WORKERS' COMPENSATION INS			20
349	16,598	16,480	5-10-0118	HEALTH INSURANCE			
3	4		5-10-0122	EMPLOYEE BENEFITS			
2,334	58,755	82,402		TOTAL PERSONNEL SERVICES	6,500	6,500	14,432

MATERIALS & SERVICES

370	165	250	5-20-0201	TELEPHONE			
1,395	1,042	1,800	5-20-0203	TRAINING & TRAVEL			
	45	100	5-20-0205	EQUIPMENT MAINTENANCE			
359	691	1,000	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO			
887	724	1,000	5-20-0212	COPY MACHINE SUPPLIES			
809	64	750	5-20-0215	OFFICE SUPPLIES			
358	51	500	5-20-0220	DUES AND FEES			
119,288	2,968		5-20-0223	CONTRACTED SERVICES	50,000	50,000	50,000
357	196	371	5-20-0228	INSURANCE			
			5-20-0242	INFORMATION TECHNOLOGY			
400	199	1,200	5-20-0244	POSTAGE			
1,448	1,284	4,500	5-20-0300	SMALL EQUIPMENT PURCHASE			
125,671	7,429	11,471		TOTAL MATERIALS & SERVICES	50,000	50,000	50,000
128,005	66,184	93,873		T O T A L DEPT 109 E X P E N S E S	56,500	56,500	64,432

General Fund -101

Hydro Electric Plant Department -111

The Hydroelectric Plant is located with the reservoirs at the Water Treatment Facility. It generates electricity from the water flowing down the hill from the mountain line. The electricity is purchased by OTEC and the revenue is credited to the General Fund. The majority of expenditures occur as a result of unexpected breakdowns at the Hydroelectric Plant or for routine maintenance.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0220	DUES AND FEES	500	500	These funds are used for the annual renewal of our State permit.
5-20-0223	CONTRACTED SERVICES	2,000	2,000	Funds are used for outside repair services.

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BIJEAN
101-GENERAL FUND
111-HYDRO ELECTRIC PLANT DEPT
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT

YEAR 2012-2013

ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S					
PERSONNEL SERVICES					
662	366	2,500 5-10-0101 PUBLIC WORKS WAGES	2,000	2,000	2,000
544	493	----- 5-10-0106 SPECIALIST II	-----	-----	-----
88	63	----- 5-10-0115 SOCIAL SECURITY	-----	-----	-----
216	154	----- 5-10-0116 PUBLIC EMPLOYEES RETIREME	-----	-----	-----
33	21	----- 5-10-0117 WORKERS' COMPENSATION INS	-----	-----	-----
311	191	----- 5-10-0118 HEALTH INSURANCE	-----	-----	-----
1,854	1,288	2,500 TOTAL PERSONNEL SERVICES	2,000	2,000	2,000
MATERIALS & SERVICES					
75	195	250 5-20-0206 BUILDING MAINTENANCE	250	250	250
440	-----	500 5-20-0220 DUES AND FEES	500	500	500
5,467	3,879	2,000 5-20-0223 CONTRACTED SERVICES	2,000	2,000	2,000
15	9	16 5-20-0228 INSURANCE	16	16	15
213	228	400 5-20-0246 VENDOR MATERIAL	400	400	400
6,210	4,311	3,166 TOTAL MATERIALS & SERVICES	3,166	3,166	3,165
8,064	5,599	5,666 T O T A L DEPT 111 E X P E N S E S	5,166	5,166	5,165

General Fund -101

Samo Swim Center - Department 113

The swim center is operated by the YMCA (the contractor) and maintained in part by public works personnel who do major repairs and ensure water quality. The public works labor has been transferred from the General Fund to the Sam O Swim Fund 115.

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BIJEAN

101-GENERAL FUND

113-SAMO SWIM CENTER

-- HISTORICAL DATA --

2009-2010

2010-2011

ADOPTED

2011-2012

ACCT

BUDGET DOCUMENT

YEAR 2012-2013

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

14	-----	-----	5-10-0101	PUBLIC WORKS WAGES	-----	-----	-----
1,556	-----	-----	5-10-0103	SUPERVISOR	-----	-----	-----
228	-----	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
3,021	-----	-----	5-10-0106	SPECIALIST II	-----	-----	-----
133	-----	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
699	-----	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
2,346	-----	-----	5-10-0109	SPECIALIST	-----	-----	-----
448	-----	-----	5-10-0113	PART TIME LABOR	-----	-----	-----
80	-----	-----	5-10-0114	OVERTIME	-----	-----	-----
628	-----	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
1,406	-----	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
253	-----	-----	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----
2,435	-----	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----

13,247

TOTAL PERSONNEL SERVICES

MATERIALS & SERVICES

46	-----	-----	5-20-0206	BUILDING MAINTENANCE	-----	-----	-----
1,516	-----	-----	5-20-0207	GROUND MAINTENANCE	-----	-----	-----
398	-----	-----	5-20-0220	DUES AND FEES	-----	-----	-----
12	-----	-----	5-20-0221	EQUIPMENT SUPPLIES	-----	-----	-----
5,046	-----	-----	5-20-0222	SPECIAL CONTRACTED SERVIC	-----	-----	-----
6,642	-----	-----	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
2,363	-----	-----	5-20-0224	EQUIP MAINT/REPLACE	-----	-----	-----
2,637	-----	-----	5-20-0228	INSURANCE	-----	-----	-----
51	-----	-----	5-20-0238	OPERATING SUPPLIES	-----	-----	-----
4,688	-----	-----	5-20-0263	POOL CHEMICALS	-----	-----	-----

23,399

TOTAL MATERIALS & SERVICES

36,646

T O T A L D E P T 1 1 3 E X P E N S E S

General Fund - 101

Community Development Department - 114

The Community Development Department's budget is mostly comprised of contracted services which will be paid directly to Baker County for a portion of the County Community Development position.

The remainder of the expenses will be used for public works as they work on community projects, such as Christmas decorations, and downtown events.

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BIJEAN
101-GENERAL FUND
114-COMMUNITY DEVELOPMENT DPT
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

10,522	4,073	7,500	5-10-0101	COMMUN DEV PUBLIC WORKS	7,500	7,500	7,500
74,356	2,968		5-10-0110	COMMUN DEV DIR			
75,927			5-10-0111	ECONOMIC DEV MANAGER			
	175		5-10-0114	OVERTIME			
13,394	4,525		5-10-0115	SOCIAL SECURITY			
25,987	10,530		5-10-0116	PUBLIC EMPLOYEES RETIREME			
632	179		5-10-0117	WORKERS' COMPENSATION INS			
24,392	1,100	1,055	5-10-0118	HEALTH INSURANCE			
	25,792		5-10-0120	UNEMPLOYMENT			
668			5-10-0122	EMPLOYEE BENEFITS			
820			5-10-0124	COMPENSATION SELLS			
16,200	52,068		5-10-0127	PAYOUT AT TERMINATION			
242,898	101,410	8,555		TOTAL PERSONNEL SERVICES	7,500	7,500	7,500

MATERIALS & SERVICES

670	722		5-20-0201	TELEPHONE			
6,399	475		5-20-0203	TRAINING & TRAVEL			
270	7		5-20-0204	LOCAL MEETINGS			
61			5-20-0205	EQUIPMENT MAINTENANCE			
90			5-20-0211	PRNTNG, ADVRTSNG, ELECTIO			
2,590	1,770		5-20-0212	COPY MACHINE SUPPLIES			
1,203	169		5-20-0215	OFFICE SUPPLIES			
2,259	1,018		5-20-0220	DUES AND FEES			
14,561	464	50,000	5-20-0223	CONTRACTED SERVICES	50,000	50,000	50,000
264	145		5-20-0228	INSURANCE			
143	307		5-20-0238	OPERATING SUPPLIES			
229			5-20-0244	POSTAGE			
22			5-20-0262	LOCAL DONATIONS RECRUITMT			
236			5-20-0265	BAKER CITY PROMOTION			
28,997	5,077	50,000		TOTAL MATERIALS & SERVICES	50,000	50,000	50,000

CAPITAL OUTLAY

15,000			5-40-0302	COURT STREET PLAN			
15,000				TOTAL CAPITAL OUTLAY			

286,895	106,487	58,555	TOTAL DEPT 114 EXPENSES		57,500	57,500	57,500
5,906,098	5,772,171	5,828,056	TOTAL FUND 101 REVENUES		5,708,229	5,708,229	5,714,229
3,323,400	3,202,681	3,390,373	TOTAL PERSONNEL SERVICES		3,411,996	3,416,996	3,379,681
1,210,417	955,946	1,170,777	TOTAL MATERIALS & SERVICES		1,207,498	1,216,998	1,215,173
29,706	50,564	85,511	TOTAL CAPITAL OUTLAY		30,000	55,000	50,000

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101-GENERAL FUND

114-COMMUNITY DEVELOPMENT DPT

-- HISTORICAL DATA --

2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

BUDGET DOCUMENT

YEAR 2012-2013

8,340	8,340	8,340	TOTAL DEBT SERVICE	8,340	8,340	8,340
147,000	65,500	179,000	TOTAL TRANSFERS	52,500	96,035	81,035
		73,500	TOTAL CONTINGENCY	80,000	80,000	80,000
		920,555	TOTAL UEFB	917,895	834,860	900,000
4,718,863	4,283,031	5,828,056	T O T A L FUND 101 E X P E N S E S	5,708,229	5,708,229	5,714,229

STREET FUND

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BIJEAN

102-STATE TAX STREET FUND

100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
443,253	499,580	426,015	3-01-0101	BEGINNING WORKING CAPITAL	704,209	704,209	704,209
17,738	21,494	11,082	3-10-0200	PRIOR YEARS TAXES	16,389	16,389	16,389
421,499	492,489	480,000	3-10-0300	STATE GAS TAX	480,000	480,000	480,000
8,201	7,546	8,000	3-10-0900	INCIDENTAL SALES	8,000	8,000	8,000
222			3-10-0901	WEED ABATEMENT			
5,428	6,489	6,000	3-10-1200	INTEREST	4,000	4,000	4,000
691	633	691	3-10-2001	OREGON ST REIMBURSED POWE	691	691	691
94,604	97,889	111,004	3-10-2800	SURFACE TRANS PROJECT (S	101,990	101,990	101,990
30,259		200	3-10-3700	REFUNDS	200	200	200
		2,390	3-10-4368	INSURANCE REIMBURSEMENT			
117,000			3-10-5701	TRANS FROM GENERAL FUND			
2,500			3-10-5713	TRANS FR SIDEWALK 130			
			3-10-5714	TRAN FR INSURANCE RESERVE	555	555	555
494,918	497,135	505,539	3-10-9900	CURRENT YEARS TAXES	515,576	515,576	515,576
1,636,313	1,623,255	1,550,921	T O T A L	DEPT 100 R E V E N U E S	1,831,610	1,831,610	1,831,610

State Tax Street Fund - 102
 Maintenance Department - 201

The maintenance department primarily maintains streets, street sweeping, street signs, and striping, patching, curb repairs, cross drain repairs, crack filling, etc.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10- LINES	PERSONNEL SERVICES	293,100	350,000	Increase reflects the increase in labor cost with a continued emphasis on crack filling.
5-20-0246	VENDOR MATERIAL	21,000	20,000	Although total materials budgeted are nearly the same as last year, it is anticipated that less street surface area will be treated due to the increased cost of petroleum based products and lack of increased funding.
5-20-0247	STORES MATERIAL	30,000	25,000	Certain vendor materials are purchased from Central Stores, which accounts for Public Works inventory.
5-20-0300	SMALL EQUIPMENT	2,000	2,000	This funding is for various small equipment needs throughout the year.

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 BIJEAN
 102-STATE TAX STREET FUND
 201-STIS MAINTENANCE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
24	50	273,125	5-10-0101	WAGES/BENEFITS	330,046	330,046	330,046
24,514	24,803	-----	5-10-0102	DIRECTOR OF PUBLIC WORKS	-----	-----	-----
25,220	24,552	-----	5-10-0103	SUPERVISOR	-----	-----	-----
43,328	24,011	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
183	-----	-----	5-10-0105	WAREHOUSEMAN	-----	-----	-----
35,420	35,961	-----	5-10-0106	SPECIALIST II	-----	-----	-----
3,521	13,087	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
26,943	9,692	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
12,240	23,591	-----	5-10-0109	SPECIALIST/TECH ENGINEER	-----	-----	-----
3,520	3,527	12,000	5-10-0113	PART-TIME LABOR	12,000	12,000	12,000
32	240	1,500	5-10-0114	OVERTIME	1,500	1,500	1,500
13,021	11,771	1,262	5-10-0115	SOCIAL SECURITY	1,262	1,262	1,262
31,770	23,505	992	5-10-0116	PUBLIC EMPLOYEES RETIREME	992	992	992
5,691	4,968	1,221	5-10-0117	WORKERS' COMPENSATION INS	1,200	1,200	1,200
43,172	37,757	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
898	689	-----	5-10-0120	UNEMPLOYMENT	-----	-----	-----
233	245	500	5-10-0122	EMPLOYEE BENEFITS	500	500	500
137	439	2,500	5-10-0124	COMPENSATION SELLS	2,500	2,500	2,500
2,250	32	-----	5-10-0127	PAYOUT AT TERMINATION	-----	-----	-----
272,117	238,920	293,100	TOTAL	PERSONNEL SERVICES	350,000	350,000	350,000
MATERIALS & SERVICES							
1,122	1,259	1,250	5-20-0201	TELEPHONE	1,200	1,200	1,200
762	922	1,000	5-20-0203	TRAINING & TRAVEL	1,000	1,000	1,000
288	782	2,000	5-20-0205	EQUIPMENT MAINTENANCE	2,000	2,000	2,000
615	654	900	5-20-0210	LAUNDRY & CLEANING	900	900	900
-----	40	200	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	200	200	200
191	189	200	5-20-0212	COPY MACHINE SUPPLIES	300	300	300
1,700	1,700	1,700	5-20-0213	AUDIT	1,700	1,700	1,700
152	278	200	5-20-0215	OFFICE SUPPLIES	200	200	200
776	638	1,100	5-20-0219	FINANCIAL SOFTWARE MAINT	-----	-----	-----
876	1,359	2,800	5-20-0220	DUES AND FEES	2,800	2,800	2,800
-----	-----	-----	5-20-0221	INFORMATION TECHNOLOGY	5,350	5,350	5,350
2,879	5,258	8,000	5-20-0223	CONTRACTED SERVICES	8,000	8,000	8,000
118,160	103,596	127,088	5-20-0224	EQUIP MAINT/REPLACE	151,760	151,760	151,760
4,631	2,790	5,279	5-20-0228	INSURANCE	5,308	5,308	5,308
-----	-----	-----	5-20-0231	GASOLINE & OIL	-----	-----	-----
2,276	2,312	2,000	5-20-0238	OPERATING SUPPLIES	2,000	2,000	2,000
-----	-----	-----	5-20-0242	INFORMATION TECHNOLOGY	-----	-----	-----
18,481	19,197	21,000	5-20-0246	VENDOR MATERIAL	20,000	20,000	20,000
19,480	15,305	30,000	5-20-0247	STORES MATERIAL	25,000	25,000	25,000
-----	135	200	5-20-0262	COMMUNITY SERVICE	200	200	200
37,961	33,731	40,501	5-20-0270	ADMIN SERVICES INDIRECT C	49,293	49,293	49,293
2,097	1,503	2,000	5-20-0300	SMALL EQUIPMENT	2,000	2,000	2,000
212,447	191,648	247,418	TOTAL	MATERIALS & SERVICES	279,211	279,211	279,211

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BIJEAN
102-STATE TAX STREET FUND
201-STS MAINTENANCE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
CAPITAL OUTLAY							
-----	-----	1,500	5-40-0356	TOTAL STATION (SPLIT)	-----	-----	-----
-----	-----	4,250	5-40-0367	AUTOCAD/CARLSON (SPLIT)	-----	-----	-----
-----	-----	-----	5-40-0368	DUMP TRK SANDER ATTCHMNT	10,500	10,500	10,500
		5,750		TOTAL CAPITAL OUTLAY	10,500	10,500	10,500
TRANSFERS							
-----	-----	-----	5-60-0176	TRANS TO RESORT ST FD 133	-----	150,000	150,000
				TOTAL TRANSFERS		150,000	150,000
CONTINGENCY							
-----	-----	100,000	5-70-0501	OPERATING CONTINGENCY	100,000	100,000	100,000
		100,000		TOTAL CONTINGENCY	100,000	100,000	100,000
UEFB							
-----	-----	187,228	5-90-0702	UEFB	320,020	170,020	170,020
		187,228		TOTAL UEFB	320,020	170,020	170,020
484,564	430,568	833,496	T O T A L DEPT 201 E X P E N S E S		1,059,731	1,059,731	1,059,731

Street Fund -102
 Storm Water Department - 202

This department is responsible for any required construction, maintenance or rehabilitation of the storm water collection system. The Operations Supervisor (Tom Fisk) oversees the department. The Storm Water department's primary function is to maintain the Storm water drainage system for the City's streets. The work is primarily cleaning the system. The State of Oregon's mandates for treating storm water runoff have increased this year's costs.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10- LINES	PERSONNEL SERVICES	39,101	81,056	Increase reflects additional street sweeping and catch basin cleaning and some cleaning of storm lines required by the State of Oregon.
5-10-0223	CONTRACTED SERVICES	5,000	55,000	This increase reflects the need to TV and clean large sections of storm lines to comply with the State's new mandates.

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BIJEAN
102-STATE TAX STREET FUND
202-STORM WATER MAINTENANCE
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

78	275	38,183	5-10-0101	WAGES/BENEFITS	80,139	80,139	80,139
2,634	2,800	-----	5-10-0103	SUPERVISOR	-----	-----	-----
3,993	3,462	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
985	2,266	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
3,259	1,509	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
5,192	1,930	-----	5-10-0109	SPECIALIST I	-----	-----	-----
615	97	500	5-10-0113	PART TIME HELP	500	500	500
1,226	883	57	5-10-0115	SOCIAL SECURITY	57	57	57
2,702	1,441	55	5-10-0116	PUBLIC EMPLOYEES RETIREME	55	55	55
529	397	56	5-10-0117	WORKERS' COMPENSATION INS	55	55	55
4,870	3,598	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
1	6	-----	5-10-0122	EMPLOYEE BENEFITS	-----	-----	-----
-----	-----	250	5-10-0124	COMPENSATION SELLS	250	250	250
26,084	18,664	39,101	TOTAL PERSONNEL SERVICES		81,056	81,056	81,056

MATERIALS & SERVICES

-----	-----	75	5-20-0210	LAUNDRY & CLEANING	75	75	75
160	160	160	5-20-0213	AUDIT	160	160	160
-----	2,384	5,000	5-20-0223	CONTRACTED SERVICES	55,000	55,000	55,000
8,050	5,752	12,051	5-20-0224	EQUIP MAINT/REPLACE	24,981	24,981	24,981
464	255	482	5-20-0228	INSURANCE	485	485	485
-----	-----	-----	5-20-0238	OPERATING SUPPLIES	-----	-----	-----
970	1,074	5,000	5-20-0246	VENDOR MATERIAL	14,000	14,000	14,000
2,130	865	1,500	5-20-0247	STORES MATERIAL	2,500	2,500	2,500
3,218	2,478	5,133	5-20-0270	ADMN. SERVICES INDIRECT C	15,152	15,152	15,152
14,992	12,968	29,401	TOTAL MATERIALS & SERVICES		112,353	112,353	112,353

CAPITAL OUTLAY

29,457	11,942	3,000	5-40-0300	STORM WATER FACILITY PN	-----	-----	-----
2,201	-----	-----	5-40-0302	GPS PURCHASE	-----	-----	-----
31,658	11,942	3,000	TOTAL CAPITAL OUTLAY		-----	-----	-----
72,734	43,574	71,502	TOTAL DEPT 202 EXPENSES		193,409	193,409	193,409

Street Fund -102
 Preventative Maintenance - 203

The goal of this department is to get the maximum life from our streets by doing fog sealing, chip sealing, and overlays. This department was originally funded by a 5-year street maintenance levy for \$350,000, and now is funded by 18.47% of the permanent tax rate. The city will be the recipient of STIP (State Surface Transportation Improvement Program) funds of \$101,990, which may be used for both overlay and chip seal projects.

This budget follows the council adopted "2012 Pavement Management Plan."

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-LINES	PERSONNEL SERVICES	135,000	141,750	The chip seal project requires more labor than last year's chip seal.
5-20-0223	CONTRACTED SERVICES	225,000	173,000	This expenditure line covers the costs of chip seal oil application and other portions of surface treatments done by outside contractors.

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BIJEAN
102-STATE TAX STREET FUND
203-STP PREVENTATIVE MAINT
-- HISTORICAL DATA --

BUDGET DOCUMENT

YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

E X P E N S E S							
PERSONNEL SERVICES							
	5,270-	122,491	5-10-0101	WAGES/BENEFITS	129,255	129,255	129,255
12,317	14,552	-----	5-10-0103	SUPERVISOR	-----	-----	-----
9,368	9,761	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
457	-----	-----	5-10-0105	WAREHOUSEMAN	-----	-----	-----
4,305	6,770	-----	5-10-0106	SPECIALIST II	-----	-----	-----
2,700	4,585	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
9,359	5,620	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
12,579	16,915	-----	5-10-0109	SPECIALIST I	-----	-----	-----
11,890	9,516	7,000	5-10-0113	PART TIME LABOR	7,000	7,000	7,000
1,358	1,333	2,500	5-10-0114	OVERTIME	2,500	2,500	2,500
4,727	5,066	784	5-10-0115	SOCIAL SECURITY	784	784	784
8,456	9,305	716	5-10-0116	PUBLIC EMPLOYEES RETIREME	716	716	716
2,191	2,089	759	5-10-0117	WORKERS' COMPENSATION INS	745	745	745
14,746	16,721	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
7	3	-----	5-10-0122	EMPLOYEE BENEFITS	-----	-----	-----
-----	-----	750	5-10-0124	COMPENSATION SELLS	750	750	750
94,460	96,966	135,000	TOTAL PERSONNEL SERVICES		141,750	141,750	141,750
MATERIALS & SERVICES							
	116	500	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	500	500	500
955	955	955	5-20-0213	AUDIT	955	955	955
205,988	206,433	255,000	5-20-0223	CONTRACTED SERVICES	173,000	173,000	173,000
33,548	36,252	47,871	5-20-0224	EQUIP MAINT/REPLACE	50,265	50,265	50,265
1,416	771	1,474	5-20-0228	INSURANCE	1,482	1,482	1,482
83	246	500	5-20-0238	OPERATING SUPPLIES	500	500	500
12,335	11,310	9,500	5-20-0246	VENDOR MATERIAL	10,000	10,000	10,000
22,713	39,782	10,000	5-20-0247	STORES MATERIAL	10,000	10,000	10,000
31,577	33,391	34,895	5-20-0270	ADMN. SERVICES INDIRECT C	33,018	33,018	33,018
308,615	329,256	360,695	TOTAL MATERIALS & SERVICES		279,720	279,720	279,720
403,075	426,222	495,695	TOTAL DEPT 203 EXPENSES		421,470	421,470	421,470

State Tax Street Fund -102
 Street Lighting Department - 204

The Street Light Department pays for the street light power, all street light repairs, light bulb replacements and the placement of new streetlights for the improvement of traffic safety.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0202	ELECTRIC POWER	45,000	47,000	The cost of power to operate the street lights is by far the greatest expense in this department.
5-20-0223	CONTRACTED SERVICES	1,000	1,000	This is generally for work that is beyond our maintenance staff. We occasionally have OTEC and/or regular electricians do repairs.
5-20-0246	VENDOR MATERIALS	2,000	1,500	Total material costs are reflected in accounts 5-20-0246 and 5-20-0247. This line is to pay for replacing burned out bulbs, photo eyes and reflectors and to replace damaged light poles.
5-20-0247	STORES MATERIAL	4,000	4,500	Total material costs are reflected in accounts 5-20-0246 and 5-20-0247. This line is to pay for replacing burned out bulbs, photo eyes and reflectors and to replace damaged light poles.
5-40-0302	NEW STREET LIGHTS	2,500	2,500	This line allows for installation of new lights as needed.

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BIJEAN
102-STATE TAX STREET FUND
204-STREET LIGHTING DEPT
-- HISTORICAL DATA --

BUDGET DOCUMENT

YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
PERSONNEL SERVICES							
451	270	7,671	5-10-0101	WAGES/BENEFITS	8,141	8,141	8,141
811	497	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
1,901	2,382	-----	5-10-0106	SPECIALIST II	-----	-----	-----
195	510	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
1,455	325	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
-----	-----	-----	5-10-0114	OVERTIME	-----	-----	-----
351	296	5	5-10-0115	SOCIAL SECURITY	-----	-----	-----
815	631	13	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
200	160	4	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----
1,267	793	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
-----	-----	60	5-10-0124	COMPENSATION SELLS	-----	-----	-----
7,446	5,864	7,753	TOTAL PERSONNEL SERVICES		8,141	8,141	8,141
MATERIALS & SERVICES							
39,498	44,036	45,000	5-20-0202	ELECTRIC POWER	47,000	47,000	47,000
215	215	215	5-20-0213	AUDIT	215	215	215
-----	95	1,000	5-20-0223	CONTRACTED SERVICES	1,000	1,000	1,000
1,989	1,564	2,067	5-20-0224	EQUIP MAINT/REPLACE	2,171	2,171	2,171
107	59	111	5-20-0228	INSURANCE	112	112	112
929	1,400	2,000	5-20-0246	VENDOR MATERIAL	1,500	1,500	1,500
3,516	4,021	4,000	5-20-0247	STORES MATERIAL	4,500	4,500	4,500
4,564	4,866	5,034	5-20-0270	ADMN. SERVICES INDIRECT C	5,494	5,494	5,494
50,818	56,256	59,427	TOTAL MATERIALS & SERVICES		61,992	61,992	61,992
CAPITAL OUTLAY							
1,683	15	2,500	5-40-0302	NEW STREET LIGHTS	2,500	2,500	2,500
1,683	15	2,500	TOTAL CAPITAL OUTLAY		2,500	2,500	2,500
59,947	62,135	69,680	TOTAL DEPT 204 EXPENSES		72,633	72,633	72,633

Street Fund - 102

Snow & Ice Control Department - 205

Snow and Ice Control money is used for snow plowing, street sanding, salt applications, and snow removal if necessary. This is a very difficult budget to prepare because we never know what the winter will bring. The Operations Supervisor (Tom Fisk) oversees this department.

Staying within this budget is very weather dependent. The budget is sufficient to continue normal practices in an average year.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-LINES	PERSONNEL SERVICES	31,273	32,837	This budget line reflects a year with average snowfall.

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BIJEAN
102-STATE TAX STREET FUND
205-SNOW & ICE CONTROL
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
PERSONNEL SERVICES							
2,271	3,606	30,177	5-10-0101	WAGES/BENEFITS	31,742	31,742	31,742
498	629	-----	5-10-0103	SUPERVISOR	-----	-----	-----
1,965	4,124	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
554	1,626	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
2,048	1,745	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
2,278	1,834	-----	5-10-0109	SPECIALIST I	-----	-----	-----
210	118	500	5-10-0114	OVERTIME	500	500	500
720	1,013	61	5-10-0115	SOCIAL SECURITY	61	61	61
1,651	2,063	176	5-10-0116	PUBLIC EMPLOYEES RETIREME	176	176	176
331	477	59	5-10-0117	WORKERS' COMPENSATION INS	58	58	58
2,698	3,275	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
-----	-----	300	5-10-0124	COMPENSATION SELLS	300	300	300
15,224	20,510	31,273	TOTAL PERSONNEL SERVICES		32,837	32,837	32,837
MATERIALS & SERVICES							
160	160	160	5-20-0213	AUDIT	160	160	160
15,076	20,285	30,930	5-20-0224	EQUIP MAINT/REPLACE	32,476	32,476	32,476
595	321	621	5-20-0228	INSURANCE	624	624	624
1,025	583	400	5-20-0238	OPERATING SUPPLIES	400	400	400
2,504	1,033	2,500	5-20-0246	VENDOR MATERIAL	2,000	2,000	2,000
3,828	5,199	2,000	5-20-0247	STORES MATERIAL	2,500	2,500	2,500
3,265	4,088	5,499	5-20-0270	ADMIN SERVICES INDIRECT C	6,035	6,035	6,035
26,453	31,669	42,110	TOTAL MATERIALS & SERVICES		44,195	44,195	44,195
41,677	52,179	73,383	TOTAL DEPT 205 EXPENSES		77,032	77,032	77,032

Street Fund – 102
 Sidewalk Maintenance – 206

This department was created to collect revenue from the sidewalk utility fee created by Council August 26, 2008.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-60-0181	TRANSFER TO SIDEWALK FUND 130	60,000	60,000	This department was created to collect revenue from the sidewalk Ordinance 3284. The appropriations of those funds are accounted for in a special revenue fund the Sidewalk Utility Fund 130.

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BIJEAN
102-STATE TAX STREET FUND
206-SIDEWALK MAINTENANCE
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S							
55,436	55,755	60,000	3-10-3001	SIDEWALK MAINTENANCE FEE	60,000	60,000	60,000
55,436	55,755	60,000	T O T A L	DEPT 206 R E V E N U E S	60,000	60,000	60,000
E X P E N S E S							
TRANSFERS 95,000	56,459	60,000	5-60-0181	TRANS TO SIDEWALK 130	60,000	60,000	60,000
95,000	56,459	60,000	TOTAL	TRANSFERS	60,000	60,000	60,000
95,000	56,459	60,000	T O T A L	DEPT 206 E X P E N S E S	60,000	60,000	60,000

Street Fund - 102
Street Construction – 209

This budget includes misc. projects that come up throughout the year such as curb replacement, alley, driveway, and cross drain replacements.

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 BIJEAN
 102-STATE TAX STREET FUND
 209-STREET CONSTRUCTION
 -- HISTORICAL DATA --

BUDGET DOCUMENT
 YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
PERSONNEL SERVICES							
665	176	2,000	5-10-0101	WAGES	2,100	2,100	2,100
1,332	245		5-10-0103	SUPERVISOR			
149			5-10-0104	EQUIPMENT OPERATOR II			
77			5-10-0108	UTILITY WORKER			
145	27		5-10-0115	SOCIAL SECURITY			
192	26		5-10-0116	PERS			
29	4		5-10-0117	WORKER'S COMPENSATION INS			
525	95		5-10-0118	HEALTH INSURANCE			
4	1		5-10-0122	EMPLOYEE BENEFITS			
3,118	574	2,000		TOTAL PERSONNEL SERVICES	2,100	2,100	2,100
MATERIALS & SERVICES							
190	4,589	1,000	5-20-0223	CONTRACTED SERVICES	1,000	1,000	1,000
992	183	636	5-20-0224	EQUIP MAINT/REPLACE	668	668	668
88	49	92	5-20-0228	INSURANCE	92	92	92
		200	5-20-0238	OPERATING SUPPLIES	200	200	200
63	53	1,200	5-20-0246	VENDOR MATERIAL	1,200	1,200	1,200
16		1,500	5-20-0247	STORES MATERIAL	1,500	1,500	1,500
380	463	537	5-20-0270	ADMIN SERVICES INDIRECT C	575	575	575
1,729	5,337	5,165		TOTAL MATERIALS & SERVICES	5,235	5,235	5,235
4,847	5,911	7,165		T O T A L DEPT 209 E X P E N S E S	7,335	7,335	7,335

Street Fund – Fund 102
D Street Project – Department 226

This department was created to track D Street construction expenditures. This project was primarily funded by Oregon Department of Transportation grants and was completed in October 2009.

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 BIJEAN
 102-STATE TAX STREET FUND
 226-D STREET PROJECT

BUDGET DOCUMENT
 YEAF. 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
4,206	-----	-----	5-10-0101	WAGES	-----	-----	-----
307	-----	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
682	-----	-----	5-10-0116	PERS	-----	-----	-----
119	-----	-----	5-10-0117	WORKEFS' COMPENSATION	-----	-----	-----
1,302	-----	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
6,616			TOTAL PERSONNEL SERVICES				
MATERIALS & SERVICES							
13,801	-----	-----	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
441	-----	-----	5-20-0228	INSURANCE	-----	-----	-----
1,255	-----	-----	5-20-0246	VENDOF MATERIAL	-----	-----	-----
6,448	-----	-----	5-20-0247	STORES MATERIAL	-----	-----	-----
1,762	-----	-----	5-20-0270	INDIRECT FEE	-----	-----	-----
23,707			TOTAL MATERIALS & SERVICES				
30,323			T O T A L DEPT 226 E X P E N S E S				
1,691,749	1,679,010	1,610,921	T O T A L FUND 102 R E V E N U E S		1,891,610	1,891,610	1,891,610
425,065	381,498	508,227	TOTAL PERSONNEL SERVICES		615,884	615,884	615,884
638,761	627,134	744,216	TOTAL MATERIALS & SERVICES		782,706	782,706	782,706
33,341	11,957	11,250	TOTAL CAPITAL OUTLAY		13,000	13,000	13,000
95,000	56,459	60,000	TOTAL DEBT SERVICE				
		100,000	TOTAL TRANSFERS		60,000	210,000	210,000
		187,228	TOTAL CONTINGENCY		100,000	100,000	100,000
			TOTAL UEFB		320,020	170,020	170,020
1,192,167	1,077,048	1,610,921	T O T A L FUND 102 E X P E N S E S		1,891,610	1,891,610	1,891,610

WATER FUND

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BIJEAN
104-WATER UTILITY FUND
100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
1,929,500	1,345,220	1,102,170	3-01-0101	BEGINNING WORKING CAPITAL	1,603,012	1,603,012	1,603,012
15,027	18,624	15,000	3-10-0200	COLLECTION OF NEW METERS	15,000	15,000	15,000
13,000	13,000	13,000	3-10-0300	BILLING CHARGE TO SEWER F	13,000	13,000	13,000
22,064	12,360	15,000	3-10-0400	MAIN CHARGE	15,000	15,000	15,000
55,559	9,488	9,000	3-10-0900	INCIDENTAL SALES	10,000	10,000	10,000
3,125	3,000	3,000	3-10-1001	RENT OF CITY PROPERTY	3,000	3,000	3,000
24,632	17,236	13,000	3-10-1200	INCOME FROM INVESTMENT	6,000	6,000	6,000
6,172	-----	-----	3-10-2207	WATERSHED LOG SALES	-----	-----	-----
1,839,942	1,891,482	1,933,825	3-10-3001	COLLECTION OF WATER SALES	1,933,825	1,933,825	1,933,825
204	-----	-----	3-10-3700	REFUNDS	-----	-----	-----
-----	-----	5,052	3-10-4368	INSURANCE REIMBURSEMENT	-----	-----	-----
-----	-----	-----	3-10-5714	TRAN FR INSURANCE RESERVE	1,228	1,228	1,228
3,909,225	3,310,410	3,109,047	T O T A L DEPT 100 R E V E N U E S		3,600,065	3,600,065	3,600,065

Water Utility Fund - 104
The Maintenance Department - 401

This department accounts for the upkeep of the water collection, treatment and distribution system. The maintenance activities include valve exercising, meter maintenance, back flow prevention, chlorinating, water quality monitoring and reporting, main line repairs, watershed maintenance and operation. Employees budgeted in this department also do billings, collections and water meter reading. The unappropriated ending fund balance is set aside for future major expenses such as UV treatment, water distribution repair, the mountain line replacement and regulatory compliance modifications.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-LINES	PERSONNEL SERVICES	723,721	805,373	The increase in personnel costs reflects a shift from construction projects to additional system maintenance.
5-20-0203	TRAVEL & TRAINING	6,800	6,500	We have several employees with water treatment and distribution certifications. Continuing education is required to obtain or maintain these certifications.
5-20-0211	PRINTING & ADVERTISING	1,000	1,000	This funding is for advertising for bids and other miscellaneous printing needs.
5-20-0220	DUES AND FEES	10,000	10,000	This funding is for membership in the American Waterworks Association, the Pacific NW Pollution Control Association and for software maintenance subscriptions.
5-20-0222	SPECIAL CONTRACTED SERVICES	26,000	18,000	These funds are used for lab work including testing for new regulatory requirements.
5-20-0223	CONTRACTED SERVICES	60,000	38,000	Funds are used for employee drug tests, commercial driver's license fees, contract engineering, asphalt for patching, water maintenance excavations, and other misc. Last year this line was increased to replace the cathodic protection system for our transmission line.
5-20-0242	INFORMATION TECHNOLOGY	-	7,250	This is a new line that the City created to track information technology costs for the City's new performance management tracking system. This line is used to purchase internet service, upgrade software, repair and replace computers and for financial software services. This line replaces or reduces the following expenditure lines 5-20-0201, 5-20-0205, 5-20-0219 and 5-20-0238.
5-20-0300	EQUIPMENT PURCHASES	11,000	11,000	These funds are used to purchase small equipment.

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BIJEAN
104-WATER UTILITY FUND
401-WATER UTILITY MAINT DEPT
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

3		655,488	5-10-0101	WAGES	751,092	751,092	751,092	
25,383	24,619		5-10-0102	DIRECTOR OF PUBLIC WORKS				
92,952	66,060		5-10-0103	SUPERVISOR				
41,982	33,931		5-10-0104	EQUIPMENT OPERATOR II				
90,991	97,048		5-10-0106	SPECIALIST II				
17,711	30,921		5-10-0107	EQUIPMENT OPERATOR I				
29,098	11,864		5-10-0108	UTILITY WORKER				
79,538	104,406		5-10-0109	SPECIALIST/TECH ENGINEER				
23,120	22,564		5-10-0110	ADMIN ASSISTANT				
39,646			5-10-0111	WAREHOUSEMAN				
36,980	33,785	36,431	5-10-0112	CASHIER/ACCTS REC SPEC	24,565	24,565	24,565	
3,403	2,989		5-10-0113	PART TIME LABOR				
7,104	7,838	4,500	5-10-0114	OVERTIME	4,500	4,500	4,500	
36,752	32,612	3,628	5-10-0115	SOCIAL SECURITY	2,874	2,874	2,874	
79,899	74,422	8,534	5-10-0116	PUBLIC EMPLOYEES RETIREME	2,865	2,865	2,865	
11,038	9,421	212	5-10-0117	WORKERS' COMPENSATION INS	190	190	190	
129,946	114,896	1,928	5-10-0118	HEALTH INSURANCE	1,287	1,287	1,287	
	4,484		5-10-0120	UNEMPLOYMENT	3,000	3,000	3,000	
1,796	1,851		5-10-0122	EMPLOYEE BENEFITS				
2,083	6,135	6,500	5-10-0123	COMPENSATED ABSENCE ACCRL	6,500	6,500	6,500	
2,295	4,453	6,500	5-10-0124	COMPENSATION SELLS	6,500	6,500	6,500	
12,141	7,927		5-10-0126	PAYOUT AT TERMINATION	2,000	2,000	2,000	
759,695	679,956	723,721		TOTAL PERSONNEL SERVICES	805,373	805,373	805,373	

MATERIALS & SERVICES

2,492	2,954	4,000	5-20-0201	TELEPHONE	3,500	3,500	3,500	
34,304	29,020	44,500	5-20-0202	ELECTRIC POWER	40,000	40,000	40,000	
6,485	1,403	6,800	5-20-0203	TRAINING & TRAVEL	6,500	6,500	6,500	
815	1,445	6,000	5-20-0205	EQUIPMENT MAINTENANCE	5,000	5,000	5,000	
5,036	5,803	6,000	5-20-0206	BUILDING MAINTENANCE	6,000	6,000	6,000	
1,577	1,567	1,500	5-20-0207	GROUND MAINTENANCE	1,500	1,500	1,500	
646	984	1,800	5-20-0210	LAUNDRY & CLEANING	1,500	1,500	1,500	
904	1,964	1,000	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	1,000	1,000	1,000	
1,664	1,549	1,500	5-20-0212	COPY MACHINE SUPPLIES	2,000	2,000	2,000	
3,715	3,715	3,715	5-20-0213	AUDIT	3,715	3,715	3,715	
3,101	2,251	2,500	5-20-0215	OFFICE SUPPLIES	2,500	2,500	2,500	
3,041	1,857	3,000	5-20-0219	FINANCIAL SOFTWARE MAINT				
9,800	6,893	10,000	5-20-0220	DUES AND FEES	10,000	10,000	10,000	
18,724	20,051	26,000	5-20-0222	SPECIAL CONTRACTED SERVIC	18,000	18,000	18,000	
17,392	58,016	60,000	5-20-0223	CONTRACTED SERVICES	38,000	38,000	38,000	
67,919	61,789	65,135	5-20-0224	EQUIP MAINT/REPLACE	72,483	72,483	72,483	
12,658	7,014	13,180	5-20-0228	INSURANCE	13,252	13,252	13,252	
731	1,570	2,000	5-20-0235	REFUNDS	2,500	2,500	2,500	
5,970	2,336	9,000	5-20-0238	OPERATING SUPPLIES	5,000	5,000	5,000	
			5-20-0242	INFORMATION TECHNOLOGY	7,250	7,250	7,250	

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BIJEAN
104-WATER UTILITY FUND
401-WATER UTILITY MAINT DEPT
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
14,568	11,443	16,000	5-20-0244	POSTAGE	16,000	16,000	16,000
19,708	21,040	20,000	5-20-0246	VENDOR MATERIAL	20,000	20,000	20,000
43,427	32,394	24,000	5-20-0247	STORES MATERIAL	24,000	24,000	24,000
4,987	5,982	5,500	5-20-0252	HEATING FUEL	5,500	5,500	5,500
		300	5-20-0262	COMMUNITY SERVICE	300	300	300
4,300	2,750	9,900	5-20-0263	CHLORINE	7,000	7,000	7,000
89,586	83,127	87,727	5-20-0270	ADMN. SERVICES INDIRECT C	96,379	96,379	96,379
91,997	94,574	96,691	5-20-0274	INLIEU OF FRANCHISE FEE	96,691	96,691	96,691
3,112	4,054	5,000	5-20-0294	BANK CHARGES	5,000	5,000	5,000
7,179	9,036	11,000	5-20-0300	EQUIPMENT PURCHASES	11,000	11,000	11,000
475,838	476,581	543,748		TOTAL MATERIALS & SERVICES	521,570	521,570	521,570
CAPITAL OUTLAY							
724			5-40-0347	YARD IMPROVEMENTS	5,000	5,000	5,000
6,601			5-40-0351	GPS PURCHASE			
	10,809		5-40-0352	RESERVOIR SECURITY SYSTEM			
		1,500	5-40-0356	TOTAL STATION (SPLIT)			
		25,000	5-40-0361	WAREHOUSE IMPROVEMENTS			
		4,250	5-40-0367	AUTOCAD/CARLSON (SPLIT)			
			5-40-0368	RESERVOIR MOWER	5,000	5,000	5,000
7,325	10,809	30,750		TOTAL CAPITAL OUTLAY	10,000	10,000	10,000
CONTINGENCY							
		200,000	5-70-0501	CONTINGENCY	200,000	200,000	200,000
		200,000		TOTAL CONTINGENCY	200,000	200,000	200,000
UEFB							
		557,824	5-90-0701	UEFB (FUTURE PROJECTS)	1,250,387	1,250,387	1,250,387
		557,824		TOTAL UEFB	1,250,387	1,250,387	1,250,387
1,242,858	1,167,346	2,056,043	T O T A L D E P T 4 0 1 E X P E N S E S		2,787,330	2,787,330	2,787,330

Water Utility Fund - 104
The Water Construction Department - 402

Funds budgeted in this department are used for main line construction (both transmission and distribution lines), ASR well work, and construction of lines requested by developers, contractors, builders, etc.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-LINES	PERSONNEL SERVICES	200,000	104,999	The decrease in personnel costs reflects a shift from construction projects to additional system maintenance.
5-20-0223	CONTRACTED SERVICES	350,000	300,000	These funds are for work on the Mt. Line Replacement project including rental equipment for road work and pipe lying, as well as legal fees and engineering costs, and Resort Street projects as defined in the Public Works Water Capital Plan.
5-20-0246	VENDOR MATERIAL	175,000	50,000	These funds are for waterline materials and for other capital improvement projects.
5-20-0247	STORES MATERIAL	50,000	100,000	Inventory materials are purchased from Central Stores including pipe in inventory.
5-40-0361	RESERVOIR UV TREATMENT	155,000	175,000	This accounts for engineering and design of the equipment and the validation of the equipment through regulatory agencies.

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 BIJEAN
 104-WATER UTILITY FUND
 402-WATER UTILITY CONST DEPT
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

ADOPTED
 2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

20,696	20,097	196,697	5-10-0101	WAGES	101,698	101,698	101,698
21,273	18,295		5-10-0103	SUPERVISOR			
2,571			5-10-0104	EQUIPMENT OPERATOR II			
3,397	1,975		5-10-0105	WAREHOUSEMAN			
11,189	4,508		5-10-0106	SPECIALIST II			
21,236	13,390		5-10-0107	EQUIPMENT OPERATOR I			
40,286	38,317		5-10-0108	UTILITY WORKER			
113	2,120		5-10-0109	SPECIALIST I			
143	678	1,295	5-10-0113	PART TIME LABOR	1,295	1,295	1,295
8,757	7,178		5-10-0114	OVERTIME			
19,861	14,619	160	5-10-0115	SOCIAL SECURITY	160	160	160
2,705	1,905	176	5-10-0116	PUBLIC EMPLOYEES RETIREME	176	176	176
38,233	30,383	72	5-10-0117	WORKERS' COMPENSATION INS	70	70	70
18	26		5-10-0118	HEALTH INSURANCE			
			5-10-0122	EMPLOYEE BENEFITS			
		800	5-10-0123	COMPENSATED ABSENCE ACCRL	800	800	800
		800	5-10-0124	COMPENSATION SELLS	800	800	800
190,478	153,491	200,000		TOTAL PERSONNEL SERVICES	104,999	104,999	104,999

MATERIALS & SERVICES

1,700	1,700	350	5-20-0210	LAUNDRY & CLEANING	350	350	350
241,793	270,134	1,700	5-20-0213	AUDIT	1,700	1,700	1,700
43,246	34,857	350,000	5-20-0223	CONTRACTED SERVICES	300,000	300,000	300,000
3,706	2,022	45,420	5-20-0224	EQUIP MAINT/REPLACE	23,846	23,846	23,846
3,576		3,858	5-20-0228	INSURANCE	3,879	3,879	3,879
690	66	2,000	5-20-0235	WATER CONST. REFUNDS	2,000	2,000	2,000
653,314	203,323	1,000	5-20-0238	OPERATING SUPPLIES	1,000	1,000	1,000
27,232	25,540	175,000	5-20-0246	VENDOR MATERIAL	50,000	50,000	50,000
29,100		50,000	5-20-0247	STORES MATERIAL	100,000	100,000	100,000
101,568	58,746		5-20-0250	LAND, RIGHT-OF-WAY, EASEM			
76		67,176	5-20-0270	ADMN. SERVICES INDIRECT C	49,961	49,961	49,961
			5-20-0300	ODF GRANT			
1,106,001	596,388	696,504		TOTAL MATERIALS & SERVICES	532,736	532,736	532,736

CAPITAL OUTLAY

24,669		1,500	5-40-0356	TOTAL STATION (SPLIT)			
			5-40-0360	4 X 4 CREW CAB PICKUP			
		155,000	5-40-0361	RESERVIOR UV TREATMENT	175,000	175,000	175,000
24,669		156,500		TOTAL CAPITAL OUTLAY	175,000	175,000	175,000

1,321,148	749,879	1,053,004	T O T A L	DEPT 402 E X P E N S E S	812,735	812,735	812,735
3,909,225	3,310,410	3,109,047	T O T A L	FUND 104 R E V E N U E S	3,600,065	3,600,065	3,600,065

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BIJEAN
104-WATER UTILITY FUND
402-WATER UTILITY CONST DEPT
-- HISTORICAL DATA --

BUDGET DOCUMENT

YEAR 2012-2013

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
950,173	833,447	923,721		TOTAL PERSONNEL SERVICES	910,372	910,372	910,372
1,581,839	1,072,969	1,240,252		TOTAL MATERIALS & SERVICES	1,054,306	1,054,306	1,054,306
31,994	10,809	187,250		TOTAL CAPITAL OUTLAY	185,000	185,000	185,000
				TOTAL DEBT SERVICE			
		200,000		TOTAL TRANSFERS			
		557,824		TOTAL CONTINGENCY	200,000	200,000	200,000
				TOTAL UEFB	1,250,387	1,250,387	1,250,387
2,564,006	1,917,225	3,109,047		T O T A L F U N D 1 0 4 E X P E N S E S	3,600,065	3,600,065	3,600,065

WASTEWATER FUND

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BIJEAN
105-WASTEWATER UTILITY FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
340,448	474,182	564,434	3-01-0101	BEGINNING WORKING CAPITAL	765,655	765,655	765,655
16,092	11,382	10,000	3-10-0200	WASTEWATER MAIN CHARGE	10,000	10,000	10,000
6,354	10,843	8,500	3-10-0300	WASTEWATER SERVICE FEES	8,500	8,500	8,500
-----	-----	72,500	3-10-0305	LATERAL REPLACE RESORT ST	15,000	15,000	15,000
60	-----	-----	3-10-0601	WASTEWATER INSPECTION	-----	-----	-----
40,419	40,322	31,000	3-10-0900	INCIDENTAL SALES	31,000	31,000	31,000
3,781	3,782	3,782	3-10-1001	RENT OF PROPERTY	3,782	3,782	3,782
5,540	6,863	5,000	3-10-1200	INTEREST	3,600	3,600	3,600
-----	-----	3,477	3-10-1911	G STREET LID PRINCIPAL	3,477	3,477	3,477
1,188	918	900	3-10-2911	G STREET LID INTEREST	850	850	850
967,556	1,011,786	976,000	3-10-3001	WASTEWATER SERVICE CHARGE	1,000,000	1,000,000	1,000,000
-----	-----	9,664	3-10-4368	INSURANCE REIMBURSEMENT	-----	-----	-----
-----	-----	-----	3-10-5714	TRAN FR INSURANCE RESERVE	2,280	2,280	2,280
1,381,438	1,560,078	1,685,257	T O T A L	DEPT 100 R E V E N U E S	1,844,144	1,844,144	1,844,144

Wastewater Utility Fund - 105

Wastewater Maintenance Department - 501

Wastewater Utility Maintenance covers the maintenance and operation of the collection and treatment system. It pays for such things as chlorine, sulfur dioxide, lift station repairs, control maintenance and repairs, lagoon operations including significant testing, manhole maintenance, testing, and water quality monitoring and reporting. Tom Fisk oversees the wastewater collection.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-LINES	PERSONNEL SERVICES	411,074	431,628	This increase reflects the increase in labor costs.
5-20-0203	TRAVEL & TRAINING	6,000	6,000	This increase is to cover necessary training and continuing education in order to maintain required certifications.
5-20-0220	DUES AND FEES	15,000	15,000	This line covers memberships in wastewater organizations, DEQ permit fees, professional periodicals, property taxes, certification fees and software maintenance subscriptions.
5-20-0222	SPECIAL CONTRACTED SERVICE	12,000	12,000	This funding is for all of the required testing of influent, effluent and river water.
5-20-0223	CONTRACTED SERVICES	30,000	10,000	Funding is for work that is done by outside contractors, including electricians and chemical consultants. The maintenance for the Pond Doctors is no longer contracted.

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BIJEAN
105-WASTEWATER UTILITY FUND
501-WASTEWATER MAINT DEPT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
24,389	24,874	276,968	5-10-0101	WAGES/BENEFITS	284,133	284,133	284,133
41,712	43,407		5-10-0102	DIRECTOR OF PUBLIC WORKS			
6,895	4,213		5-10-0103	SUPERVISOR			
22,192	22,825	23,877	5-10-0104	EQUIPMENT OPERATOR II			
41,021	74,251	45,287	5-10-0105	ACCTS REC SPECIALIST	24,559	24,559	24,559
1,376	4,064		5-10-0106	WASTEWATER SPECIALIST	46,601	46,601	46,601
13,704	18,663		5-10-0107	EQUIPMENT OPERATOR			
86,195	72,235		5-10-0108	UTILITY WORKER			
24			5-10-0109	SPECIALIST/TECH ENGINEER			
			5-10-0111	WAREHOUSEMAN			
			5-10-0112	CASHIER			
1,407	471	2,558	5-10-0113	PART TIME HELP	2,558	2,558	2,558
4,881	6,665	5,000	5-10-0114	OVERTIME	5,000	5,000	5,000
18,137	20,082	6,558	5-10-0115	SOCIAL SECURITY	7,208	7,208	7,208
44,036	46,432	15,943	5-10-0116	PUBLIC EMPLOYEES RETIREME	17,746	17,746	17,746
8,288	7,101	4,615	5-10-0117	WORKERS' COMPENSATION INS	5,104	5,104	5,104
59,917	69,339	18,768	5-10-0118	HEALTH INSURANCE	20,719	20,719	20,719
597	605	4,000	5-10-0122	EMPLOYEE BENEFITS	4,000	4,000	4,000
4,158	619	2,500	5-10-0123	COMPENSATED ABSENCE ACCRL	2,500	2,500	2,500
2,105	1,098	5,000	5-10-0124	COMPENSATION SELLS	5,000	5,000	5,000
			5-10-0126	PAYOUT AT TERMINATION	6,500	6,500	6,500
372,718	416,944	411,074	TOTAL PERSONNEL SERVICES		431,628	431,628	431,628
MATERIALS & SERVICES							
1,661	1,874	2,100	5-20-0201	TELEPHONE	2,000	2,000	2,000
11,817	13,282	15,500	5-20-0202	ELECTRIC POWER	15,000	15,000	15,000
854	2,864	6,000	5-20-0203	TRAINING & TRAVEL	6,000	6,000	6,000
3,041	10,520	5,000	5-20-0205	EQUIPMENT MAINTENANCE	5,000	5,000	5,000
750	714	1,000	5-20-0206	BUILDING MAINTENANCE	1,000	1,000	1,000
			5-20-0207	GROUND MAINTENANCE	1,000	1,000	1,000
591	983	1,000	5-20-0210	LAUNDRY & CLEANING	1,000	1,000	1,000
	17	100	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	100	100	100
1,664	1,549	1,800	5-20-0212	COPY MACHINE SUPPLIES	1,800	1,800	1,800
1,600	1,600	1,600	5-20-0213	AUDIT	1,600	1,600	1,600
488	496	500	5-20-0215	OFFICE SUPPLIES	500	500	500
1,201	1,659	2,000	5-20-0219	FINANCIAL SOFTWARE MAINT			
13,302	9,116	15,000	5-20-0220	DUES AND FEES	15,000	15,000	15,000
5,807	7,263	12,000	5-20-0222	SPECIAL CONTRACTED SERVIC	12,000	12,000	12,000
21,970	41,576	30,000	5-20-0223	CONTRACTED SERVICES	10,000	10,000	10,000
64,307	72,116	71,650	5-20-0224	EQUIP MAINT/REPLACE	75,233	75,233	75,233
28,903	15,895	30,096	5-20-0228	INSURANCE	30,260	30,260	30,260
2,246	123	1,000	5-20-0235	REFUNDS	1,000	1,000	1,000
3,451	2,850	3,500	5-20-0238	OPERATING SUPPLIES	3,500	3,500	3,500
			5-20-0242	INFORMATION TECHNOLOGY	6,250	6,250	6,250
430	284	525	5-20-0244	POSTAGE	525	525	525

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BIJEAN
105-WASTEWATER UTILITY FUND
501-WASTEWATER MAINT DEPT

BUDGET DOCUMENT
YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
5,571	7,716	8,500	5-20-0246	VENDOR MATERIAL	8,500	8,500	8,500
4,079	11,396	10,500	5-20-0247	STORES MATERIAL	26,500	26,500	26,500
13,000	13,000	13,000	5-20-0262	BILLING CHARGE TO WATER D	13,000	13,000	13,000
31,782	31,392	35,000	5-20-0263	LAGOON CHEMICALS	36,000	36,000	36,000
50,597	57,067	55,602	5-20-0270	ADMIN SERVICES INDIRECT	60,554	60,554	60,554
48,378	50,589	48,800	5-20-0274	PYMT IN LIEU FRANCHISE	50,000	50,000	50,000
4,027	6,143	8,000	5-20-0300	SMALL EQUIPMENT PURCHASES	8,000	8,000	8,000
321,517	362,084	379,773		TOTAL MATERIALS & SERVICES	391,322	391,322	391,322
CAPITAL OUTLAY							
2,201	-----	-----	5-40-0351	GPS PURCHASE	-----	-----	-----
-----	-----	1,500	5-40-0356	TOTAL STATION (SPLIT)	-----	-----	-----
-----	-----	12,000	5-40-0361	LAGOON BUILDING IMP	-----	-----	-----
-----	-----	4,250	5-40-0367	AUTOCAD/CARLSON (SPLIT)	-----	-----	-----
-----	-----	-----	5-40-0368	VACTOR ATTCH LEVEL WIND	7,500	7,500	7,500
2,201		17,750		TOTAL CAPITAL OUTLAY	7,500	7,500	7,500
CONTINGENCY							
-----	-----	40,000	5-70-0501	OPERATING CONTINGENCY	100,000	100,000	100,000
		40,000		TOTAL CONTINGENCY	100,000	100,000	100,000
UEFB							
-----	-----	529,786	5-90-0701	UEFB (FUTURE PROJECTS)	601,506	601,506	601,506
		529,786		TOTAL UEFB	601,506	601,506	601,506
696,436	779,028	1,378,383	T O T A L DEPT 501 E X P E N S E S		1,531,956	1,531,956	1,531,956

Wastewater Utility Fund - 105
Wastewater Construction Department – 502

This department funds capital improvement and maintenance projects outlined in the wastewater facility plan as well as mainline extensions.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of budget and explanation of changes from previous year
5-20-0223	CONTRACTED SERVICES	130,000	135,000	This line includes a proposed pipe lining project as shown in the capital plan and other miscellaneous contracted services.

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BIJEAN
105-WASTEWATER UTILITY FUND
502-WASTEWATER CONST DEPT
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
2009-2010	2010-2011	2011-2012						
E X P E N S E S								
PERSONNEL SERVICES								
		90,481	5-10-0101	WAGES/BENEFITS	95,235	95,235	95,235	
3,199	2,193	-----	5-10-0103	SUPERVISOR	-----	-----	-----	
3,553	2,196	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----	
129	556	-----	5-10-0106	SPECIALIST II	-----	-----	-----	
1,837	2,135	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----	
3,024	1,163	-----	5-10-0108	UTILITY WORKER	-----	-----	-----	
2,153	1,694	-----	5-10-0109	SPECIALIST I	-----	-----	-----	
-----	142	1,500	5-10-0113	PART TIME LABOR	1,500	1,500	1,500	
-----	-----	200	5-10-0114	OVERTIME	200	200	200	
1,003	730	237	5-10-0115	SOCIAL SECURITY	237	237	237	
2,298	1,487	353	5-10-0116	PUBLIC EMPLOYEES RETIREME	353	353	353	
460	270	229	5-10-0117	WORKERS' COMPENSATION INS	225	225	225	
4,246	2,683	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----	
2	2	800	5-10-0122	EMPLOYEE BENEFITS	800	800	800	
-----	-----	600	5-10-0123	COMPENSATED ABSENCE ACCRL	600	600	600	
-----	-----	600	5-10-0124	COMPENSATION SELLS	600	600	600	
21,904	15,251	95,000	TOTAL PERSONNEL SERVICES		99,750	99,750	99,750	
MATERIALS & SERVICES								
		200	5-20-0210	LAUNDRY & CLEANING	200	200	200	
82	150	100	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	200	200	200	
255	255	255	5-20-0213	AUDIT	255	255	255	
106,072	105,476	130,000	5-20-0223	CONTRACTED SERVICES	135,000	135,000	135,000	
6,360	4,452	27,730	5-20-0224	EQUIP MAINT/REPLACE	29,117	29,117	29,117	
2,395	1,311	2,495	5-20-0228	INSURANCE	2,509	2,509	2,509	
-----	-----	500	5-20-0235	SEWER CONST REFUNDS.	500	500	500	
59	-----	100	5-20-0238	OPERATING SUPPLIES	200	200	200	
2,485	5,013	18,000	5-20-0246	VENDOR MATERIAL	10,000	10,000	10,000	
2,728	1,285	9,500	5-20-0247	STORES MATERIAL	10,000	10,000	10,000	
12,160	11,321	22,994	5-20-0270	ADMN. SERVICES INDIRECT C	24,457	24,457	24,457	
132,596	129,263	211,874	TOTAL MATERIALS & SERVICES		212,438	212,438	212,438	
CAPITAL OUTLAY								
108	-----	-----	5-40-0302	FACILITY PLAN*	-----	-----	-----	
4,027	-----	-----	5-40-0353	TREATED SEWAGE STUDY	-----	-----	-----	
52,188	-----	-----	5-40-0354	AUTOMATED BACKUP PUMP	-----	-----	-----	
-----	20,029	-----	5-40-0355	RECLAIMED WATER USE	-----	-----	-----	
56,323	20,029	TOTAL CAPITAL OUTLAY						
210,823	164,543	306,874	TOTAL DEPT 502 EXPENSES		312,188	312,188	312,188	
1,381,438	1,560,078	1,685,257	TOTAL FUND 105 REVENUES		1,844,144	1,844,144	1,844,144	

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BIJEAN
105-WASTEWATER UTILITY FUND
502-WASTEWATER CONST DEPT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
394,622	432,195	506,074		TOTAL PERSONNEL SERVICES	531,378	531,378	531,378
454,113	491,347	591,647		TOTAL MATERIALS & SERVICES	603,760	603,760	603,760
58,524	20,029	17,750		TOTAL CAPITAL OUTLAY	7,500	7,500	7,500
				TOTAL DEBT SERVICE			
		40,000		TOTAL TRANSFERS			
		529,786		TOTAL CONTINGENCY	100,000	100,000	100,000
				TOTAL UEFB	601,506	601,506	601,506
907,259	943,571	1,685,257	T O T A L	FUND 105 E X P E N S E S	1,844,144	1,844,144	1,844,144

CENTRAL STORES FUND

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 BIJEAN
 107-CENTRAL STORES FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
268,334	267,579	250,000	3-01-0101	BEGINNING WORKING CAPITAL	250,000	250,000	250,000
398	1,517	-----	3-10-0900	INCIDENTAL SALES	-----	-----	-----
140,211	141,000	146,500	3-10-3001	SALE OF INVENTORY	210,270	210,270	210,270
408,943	410,096	396,500	T O T A L	DEPT 100 R E V E N U E S	460,270	460,270	460,270

Central Stores Fund - 107
Central Stores Department - 701

The purpose of the Central Stores Fund is to maintain inventory for public works. As the inventory is needed it is sold to each fund at average cost.

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BIJEAN
107-CENTRAL STORES FUND
701-CENTRAL STORES FUND

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
MATERIALS & SERVICES							
5,400			5-20-0246	VENDOR MATERIAL			
135,964	139,419	146,500	5-20-0247	INVENTORY PURCHASES	210,000	210,000	210,000
141,364	139,419	146,500		TOTAL MATERIALS & SERVICES	210,000	210,000	210,000
CONTINGENCY							
		50,000	5-70-0501	OPERATING CONTINGENCY	50,000	50,000	50,000
		50,000		TOTAL CONTINGENCY	50,000	50,000	50,000
UEFB							
		200,000	5-90-0701	UNAPPROPRIATED ENDING FD.	200,270	200,270	200,270
		200,000		TOTAL UEFB	200,270	200,270	200,270
141,364	139,419	396,500	T O T A L DEPT 701 E X P E N S E S		460,270	460,270	460,270
408,943	410,096	396,500	T O T A L FUND 107 R E V E N U E S		460,270	460,270	460,270
141,364	139,419	146,500		TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES	210,000	210,000	210,000
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
		50,000		TOTAL CONTINGENCY	50,000	50,000	50,000
		200,000		TOTAL UEFB	200,270	200,270	200,270
141,364	139,419	396,500	T O T A L FUND 107 E X P E N S E S		460,270	460,270	460,270

EQUIPMENT AND VEHICLE FUND

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 BIJEAN
 108-EQUIPMENT & VEHICLE FUND
 100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
548,383	593,838	606,215	3-01-0101	BEGINNING WORKING CAPITAL	450,000	450,000	450,000
366,896	353,444	479,827	3-10-0303	EQUIP MAINT/REPL FUNDG	502,129	502,129	502,129
5,931	8,123	5,000	3-10-0900	INCIDENTAL SALES	5,000	5,000	5,000
8,475	7,541	6,000	3-10-1200	INTEREST	3,000	3,000	3,000
-----	561	-----	3-10-2207	MISCELLANEOUS REVENUE	-----	-----	-----
		6,235	3-10-4368	INSURANCE REIMBURSEMENT	-----	-----	-----
17,500	17,500	12,000	3-10-5704	TRANS FR 110 LID PAY BIRC	16,500	16,500	16,500
30,000	30,000	15,000	3-10-5705	TRANS FR 110 ELM LID PAY	21,000	15,000	15,000
-----	-----	-----	3-10-5714	TRAN FR INSURANCE RESERVE	1,481	1,481	1,481
977,185	1,011,007	1,130,277	T O T A L	DEPT 100 R E V E N U E S	999,110	993,110	993,110

Equipment & Vehicle Fund - 108

This fund serves two purposes:

1. To maintain, repair, and fuel all of the public works equipment.
2. To replace public works equipment as needed.

Funds are transferred to this fund from all of the public works funds. The Equipment & Vehicle Fund receives payments from other public works funds based on a historical percentage (exact usage over a four year period) applied to the payroll costs of each fund. The amount paid by each fund is included in the paying funds Equipment Maintenance/Replacement line 5-20-0224.

Management in conjunction with the City's auditors are working to develop a new funding and tracking system.

Equipment & Vehicle Operations - Department 801

This department pays for maintenance, repairs, insurance and fuel for all of the public works equipment.

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 108-EQUIPMENT & VEHICLE FUND
 801-EQUIP & VEH OPERATIONS
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

ADOPTED ACCT DESCRIPTION PROPOSED APPROVED ADOPTED
 2011-2012

E X P E N S E S

PERSONNEL SERVICES

49,417	48,811	58,043	5-10-0103	SHOP SUPERVISOR	59,205	59,205	59,205
-----	71	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
34,437	34,114	42,951	5-10-0106	MECHANIC II	45,089	45,089	45,089
25,346	24,916	21,123	5-10-0108	UTILITY WORKER	21,732	21,732	21,732
-----	154	-----	5-10-0109	MECHANIC I	-----	-----	-----
766	1,219	1,000	5-10-0113	PART TIME HELP	1,000	1,000	1,000
38	-----	750	5-10-0114	OVERTIME	750	750	750
8,146	8,106	9,698	5-10-0115	SOCIAL SECURITY	10,379	10,379	10,379
19,097	19,285	26,826	5-10-0116	PUBLIC EMPLOYEES RETIREME	26,382	26,382	26,382
3,409	2,434	3,765	5-10-0117	WORKERS' COMPENSATION INS	4,179	4,179	4,179
28,396	29,385	38,141	5-10-0118	HEALTH INSURANCE	41,918	41,918	41,918
1,200	1,200	1,200	5-10-0122	EMPLOYEE BENEFITS	1,200	1,200	1,200
4,275	2,125	4,000	5-10-0123	COMPENSATED ABSENCE ACCRL	4,000	4,000	4,000
-----	1,786	1,700	5-10-0124	COMPENSATION SELLS	1,700	1,700	1,700
-----	-----	-----	5-10-0126	PAYOUT AT TERMINATION	5,000	5,000	5,000
174,527	169,356	209,197	TOTAL PERSONNEL SERVICES		222,534	222,534	222,534

MATERIALS & SERVICES

1,008	1,122	1,200	5-20-0201	TELEPHONE	1,200	1,200	1,200
5,072	5,627	4,800	5-20-0202	ELECTRIC POWER	4,800	4,800	4,800
-----	417	500	5-20-0203	TRAINING & TRAVEL	500	500	500
-----	-----	-----	5-20-0205	EQUIPMENT MAINTENANCE	-----	-----	-----
6,542	2,048	5,000	5-20-0206	BUILDING MAINTENANCE	7,000	7,000	7,000
681	870	800	5-20-0210	LAUNDRY & CLEANING	800	800	800
191	189	200	5-20-0212	COPY MACHINE MAINT	175	175	175
850	850	850	5-20-0213	AUDIT	850	850	850
68	281	250	5-20-0215	OFFICE SUPPLIES	250	250	250
12,407	14,464	15,000	5-20-0216	VEHICLE SUPPLIES	15,000	15,000	15,000
99	389	1,000	5-20-0217	COMPUTER SUPPLIES	1,000	1,000	1,000
434	1,928	1,000	5-20-0220	DUES AND FEES	1,000	1,000	1,000
26,401	21,386	25,000	5-20-0221	EQUIPMENT SUPPLIES	25,000	25,000	25,000
11,811	9,154	11,000	5-20-0223	CONTRACTED SERVICES	12,000	12,000	12,000
20,194	11,112	21,027	5-20-0228	INSURANCE	21,142	21,142	21,142
51,177	62,269	75,000	5-20-0231	GASOLINE & OIL	75,000	75,000	75,000
134	1,125	8,000	5-20-0233	RADIO MAINTENANCE	1,500	1,500	1,500
5,097	6,179	4,500	5-20-0238	OPERATING SUPPLIES	4,500	4,500	4,500
-----	-----	-----	5-20-0242	INFORMATION TECHNOLOGY	2,500	2,500	2,500
11,073	11,829	12,000	5-20-0243	TIRES AND BATTERIES	12,000	12,000	12,000
1,097	1,262	1,500	5-20-0252	HEATING FUEL	1,500	1,500	1,500
3,422	632	2,500	5-20-0300	SMALL EQUIPMENT	2,500	2,500	2,500
1,980	825	1,000	5-20-0301	TECH SERVICES EQUIP	1,000	1,000	1,000
159,738	153,958	192,127	TOTAL MATERIALS & SERVICES		191,217	191,217	191,217

CONTINGENCY

-----	-----	200,000	5-70-0501	CONTINGENCY	200,000	200,000	200,000
-------	-------	---------	-----------	-------------	---------	---------	---------

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 BIJEAN
 108-EQUIPMENT & VEHICLE FUND
 801-EQUIP & VEH OPERATIONS
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

		ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
		200,000		TOTAL CONTINGENCY	200,000	200,000	200,000
UEFB	-----	323,953	5-90-0701	UNAPPROPRIATED ENDING FD.	325,359	303,359	303,359
		323,953		TOTAL UEFB	325,359	303,359	303,359
334,265	323,314	925,277	T O T A L	DEPT 801 E X P E N S E S	939,110	917,110	917,110

Equipment & Vehicle Fund - 108
 Equipment and Vehicle Capital Outlay - 803

Funds collected for the replacement of equipment are expended through this department.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-40-0369	USED 3/4 TON FLATBED	-	15,000	This vehicle replaces a 1989 Ford utility truck.
5-40-0370	USED AERIAL/UTILITY TRUCK	-	25,000	This vehicle replaces a 1981 Ford F600 bucket truck with a ladder.
5-40-0371	USED 3/4 TON 4WD PICKUP	-	20,000	This vehicle replaces a 1980 GMC shop truck.

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BIJEAN
108-EQUIPMENT & VEHICLE FUND
803-EQUIP & VEH CAP OUTLAY
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

		ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
CAPITAL OUTLAY							
29,009	-----	-----	5-40-0363	ROLLER	-----	-----	-----
20,074	-----	-----	5-40-0364	DUMP BOX CONVERSION	-----	-----	-----
	52,065	-----	5-40-0365	VACUUM TRUCK	-----	-----	-----
	24,871	-----	5-40-0366	ADMIN VEHICLE	-----	-----	-----
		185,000	5-40-0367	STREET SWEEPER	-----	-----	-----
		20,000	5-40-0368	PLOTTER/SCANNER	-----	-----	-----
			5-40-0369	USED 3/4 TON FLATBED	15,000	15,000	15,000
			5-40-0370	USED AERIAL/UTILITY TRUCK	25,000	25,000	25,000
			5-40-0371	USED 3/4 TON 4WD PICKUP	20,000	20,000	20,000
			5-40-0372	SPRAYER	-----	16,000	16,000
49,083	76,936	205,000		TOTAL CAPITAL OUTLAY	60,000	76,000	76,000
49,083	76,936	205,000		TOTAL DEPT 803 EXPENSES	60,000	76,000	76,000
977,185	1,011,007	1,130,277		TOTAL FUND 108 REVENUES	999,110	993,110	993,110
174,527	169,356	209,197		TOTAL PERSONNEL SERVICES	222,534	222,534	222,534
159,738	153,958	192,127		TOTAL MATERIALS & SERVICES	191,217	191,217	191,217
49,083	76,936	205,000		TOTAL CAPITAL OUTLAY	60,000	76,000	76,000
				TOTAL DEBT SERVICE			
		200,000		TOTAL TRANSFERS			
		323,953		TOTAL CONTINGENCY	200,000	200,000	200,000
				TOTAL UEFB	325,359	303,359	303,359
383,348	400,250	1,130,277		TOTAL FUND 108 EXPENSES	999,110	993,110	993,110

LID FUND

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 BIJEAN
 110-LOCAL IMPRVMT DIST REPAYS
 100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
60,981	40,057	14,000	3-01-0101	BEGINNING WORKING CAPITAL	21,000	21,000	21,000
415	133	1,300	3-10-1200	INVESTMENT INCOME	1,800	1,800	1,800
-----	90	12,000	3-10-1700	IMPROVEMENT DIST ASSMT.	15,000	15,000	15,000
46	-----	-----	3-10-1833	PRIN LID '88 HWY 66, POCA	-----	-----	-----
408	-----	-----	3-10-1834	PRIN LID '88 MAIN ST	-----	-----	-----
26	13	-----	3-10-1835	PRIN LID '89 LVY 3 DIST 3	-----	-----	-----
142	97	-----	3-10-1901	PRIN LID '90 OVERLAY	-----	-----	-----
954	659	-----	3-10-1903	PRIN LID '93 PRIMARY	-----	-----	-----
260	260	-----	3-10-1904	PRIN LID '94-95 IMP DIST	-----	-----	-----
1,703	2,840	-----	3-10-1905	PRIN LID '96-97 BIRCH IMP	-----	-----	-----
2,463	703	-----	3-10-1906	PRIN LID '00 "H" ST IMP	-----	-----	-----
7,129	7,919	-----	3-10-1907	PRIN LID '02 INDIANA ST	-----	-----	-----
3,021	2,260	-----	3-10-1908	PRIN LID '04 BIRCH ST	-----	-----	-----
5,778	14,549	-----	3-10-1909	PRIN LID '06 ELM ST	-----	-----	-----
40	-----	-----	3-10-2833	INT LID '88 HWY 66, POCAH	-----	-----	-----
357	-----	-----	3-10-2834	INT LID '88 MAIN ST	-----	-----	-----
53	34	-----	3-10-2835	INT LID '89 DIST 3	-----	-----	-----
82	35	-----	3-10-2901	INT LID '90 OVERLAY	-----	-----	-----
31	15	-----	3-10-2903	INT LID '93 PRIMARY	-----	-----	-----
30	18	-----	3-10-2904	INT LID '94-95 IMP DIST	-----	-----	-----
257	177	-----	3-10-2905	INT LID '96-97 BIRCH ST	-----	-----	-----
72	17	-----	3-10-2906	INT LID '00 "H" ST IMP	-----	-----	-----
718	366	-----	3-10-2907	INT LID '02 INDIANA ST	-----	-----	-----
803	499	-----	3-10-2908	INT LID '04 BIRCH ST	-----	-----	-----
1,810	1,390	-----	3-10-2909	INT LID '06 ELM ST	-----	-----	-----
87,579	72,131	27,300	T O T A L	DEPT 100 R E V E N U E S	37,800	37,800	37,800

Local Improvement District Repays - 110
 LID Proceed Expenditures - 901

The purpose of this fund is to collect payments on outstanding LID debts owed to the City, and to disburse those funds as directed in the budget process.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0242	INFORMATION TECHNOLOGY	-	100	Funds are used to cover any necessary expenditures of this fund for software enhancements. This expenditure was moved from 5-20-0219.
5-20-0241	LID GRANT MATCH	-	6,000	Set aside for a LID grant match that will be determined by a future ordinance.
5-20-0294	BANK CHARGES	100	100	This line includes VISA charges when applicable.

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BIJEAN
110-LOCAL IMPRVMT DIST REPAYS
901-LID PROCEED EXPENDITURES
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT

YEAR 2012-2013

		ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
MATERIALS & SERVICES							
19	56	100	5-20-0219	SYS 36 SOFTWARE MAINT			
		100	5-20-0235	REFUNDS	100	100	100
			5-20-0241	LID GRANT MATCH		6,000	6,000
			5-20-0242	INFORMATION TECHNOLOGY	100	100	100
	3	100	5-20-0294	BANK CHARGES	100	100	100
19	59	300	TOTAL MATERIALS & SERVICES		300	6,300	6,300
TRANSFERS							
17,500	17,500	12,000	5-60-0627	TRANS TO EQ FUND BIRCH	16,500	16,500	16,500
30,000	30,000	15,000	5-60-0628	TRANS TO EQ FUND ELM	21,000	15,000	15,000
47,500	47,500	27,000	TOTAL TRANSFERS		37,500	31,500	31,500
47,519	47,559	27,300	TOTAL DEPT 901 EXPENSES		37,800	37,800	37,800
87,579	72,131	27,300	TOTAL FUND 110 REVENUES		37,800	37,800	37,800
19	59	300	TOTAL PERSONNEL SERVICES				
			TOTAL MATERIALS & SERVICES		300	6,300	6,300
			TOTAL CAPITAL OUTLAY				
			TOTAL DEBT SERVICE				
47,500	47,500	27,000	TOTAL TRANSFERS		37,500	31,500	31,500
			TOTAL CONTINGENCY				
			TOTAL UEFB				
47,519	47,559	27,300	TOTAL FUND 110 EXPENSES		37,800	37,800	37,800

FIRE EQUIPMENT RESERVE FUND

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BIJEAN
112-FIRE EQUIP RESERVE FUND
100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
48,461	37,228	64,392	3-01-0101	BEGINNING WORKING CAPITAL	91,115	91,115	91,115
18,896	64,600	294,500	3-10-0300	GIFTS, GRANTS & DONATIONS	365,350	365,350	365,350
-----	-----	1,000	3-10-0301	DONATIONS-FIRE TRK RESTOR	1,000	1,000	1,000
476	709	1,000	3-10-1200	INTEREST ON INVESTMENTS	500	500	500
-----	33,000	28,000	3-10-5701	TRANS FROM GENERAL FUND	25,000	25,000	20,000
67,833	135,537	388,892	T O T A L	DEPT 100 R E V E N U E S	482,965	482,965	477,965

Fire Equipment Reserve – Fund 112
 Fire Reserve – Department 121

This fund accumulates money for future fire and EMS equipment expenditures for the Fire Department.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRATED SERVICES	500	500	This will be used to help restore the historic fire truck which is used in parades and on display, if donation or grant dollars are received.
5-20-0246	VENDOR MATERIAL	500	500	This will be used to help restore the historic fire truck which is used in parades and on display, if donation or grant dollars are received.
5-40-0354	AMBULANCE REMOUNT	-	105,000	This is for a 4x4 Type 1 ambulance replacement through a remount and refurbish of ambulance 2421 on a new chassis. This is consistent with our previous six year replacement plan.
5-40-0355	PORTABLE EMS EQUIPMENT	-	43,000	<p>This will purchase EMS equipment to include:</p> <ul style="list-style-type: none"> • 2 adult video laryngoscopes; • 2 pediatric video laryngoscopes; and • 2 portable ventilators with continuous positive airway pressure capability. <p>These devices have been requested by our Physician Advisor and would align our pre-hospital capabilities with our local Emergency Room's capabilities.</p>
5-40-0356	INTERFACE FIRE PUMPER	-	310,000	This would purchase a new 4x4 Type I pumper to move the 1991 KME from 2 nd out status to reserve. This pumper would be used as a multi-response vehicle for structure fires, wild land/interface and rescue incidents.

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BIJEAN
112-FIRE EQUIP RESERVE FUND
121-FIRE EQUIP RESERVE FUND
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT

YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
MATERIALS & SERVICES						
-----	500	5-20-0223	CONTRACTED SERVICES	500	500	500
-----	500	5-20-0246	VENDOR MATERIALS	500	500	500
	1,000		TOTAL MATERIALS & SERVICES	1,000	1,000	1,000
CAPITAL OUTLAY						
19,890	1	5-40-0309	HAZARD HOUSE	-----	-----	-----
10,715	21,320	5-40-0310	POWER COTS	-----	-----	-----
-----	49,762	5-40-0311	2 DEFIBRILLATORS	-----	-----	-----
-----	35,000	5-40-0313	EXTRICATION EQUIPMENT	-----	-----	-----
-----	275,000	5-40-0314	TYPE I 4X4 PUMPER TRUCK	-----	-----	-----
-----	-----	5-40-0354	AMBULANCE REMOUNT	105,000	105,000	105,000
-----	-----	5-40-0355	PORTABLE EMS EQUIPMENT	43,000	43,000	43,000
-----	-----	5-40-0356	INTERFACE FIRE PUMPER	310,000	310,000	310,000
30,605	71,083	310,000	TOTAL CAPITAL OUTLAY	458,000	458,000	458,000
UEFB						
-----	77,892	5-90-0701	UNAPPROPRIATED ENDING FD	23,965	23,965	18,965
	77,892		TOTAL UEFB	23,965	23,965	18,965
30,605	71,083	388,892	TOTAL DEPT 121 EXPENSES	482,965	482,965	477,965
67,833	135,537	388,892	TOTAL FUND 112 REVENUES	482,965	482,965	477,965
		1,000	TOTAL PERSONNEL SERVICES			
30,605	71,083	310,000	TOTAL MATERIALS & SERVICES	1,000	1,000	1,000
			TOTAL CAPITAL OUTLAY	458,000	458,000	458,000
			TOTAL DEBT SERVICE			
			TOTAL TRANSFERS			
			TOTAL CONTINGENCY			
	77,892		TOTAL UEFB	23,965	23,965	18,965
30,605	71,083	388,892	TOTAL FUND 112 EXPENSES	482,965	482,965	477,965

TRUST FUNDS

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 BIJEAN
 113-ONE HUNDRED YEAR TRUST
 100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
2,632	2,669	2,700	3-01-0101	BEGINNING WORKING CAPITAL	2,885	2,885	2,885
-----	169	-----	3-10-0300	GIFTS, GRANTS, DONATIONS	-----	-----	-----
37	33	27	3-10-1200	INTEREST	15	15	15
2,669	2,871	2,727	T O T A L	DEPT 100 R E V E N U E S	2,900	2,900	2,900

One Hundred Year (2089) Trust - Fund 113
 One Hundred Year Trust - Department 137

This fund started with a small balance of \$1,000 in 1989. It grows each year with interest earnings and additional donations in 2011. The funds are strictly dedicated to a citywide celebration in the year 2089.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-90-0701	UNAPPROPRIATED ENDING FUND BALANCE	2,727	2,900	This represents the projected balance of the fund at June 30, 2013.

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BIJEAN
113-ONE HUNDRED YEAR TRUST
137-HUNDRED YR 2089 TRUST FND
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT

YEAR 2012-2013

		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
		2011-2012					

E X P E N S E S							
UEFB							
-----	-----	2,727	5-90-0701	UNAPPROPRIATED ENDING FD.	2,900	2,900	2,900
		2,727		TOTAL UEFB	2,900	2,900	2,900
		2,727		TOTAL DEPT 137 EXPENSES	2,900	2,900	2,900
2,669	2,871	2,727		TOTAL FUND 113 REVENUES	2,900	2,900	2,900
				TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES			
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
				TOTAL CONTINGENCY			
		2,727		TOTAL UEFB	2,900	2,900	2,900
		2,727		TOTAL FUND 113 EXPENSES	2,900	2,900	2,900

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 BIJEAN
 114-MT. HOPE TRUST FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
263,204	281,698	301,500	3-01-0101	BEGINNING WORKING CAPITAL	319,500	319,500	319,500
136			3-10-0200	40%/LOT SALES/PERPETUAL C			
3,687	3,464	2,850	3-10-1200	INTEREST EARNINGS	2,075	2,075	2,075
	69		3-10-4316	DONATIONS			
18,357	18,838	18,850	3-10-5707	TRANS FR GOLF - PRINCIPAL	340	18,875	18,875
1,643	1,162	1,150	3-10-5711	TRANS FR GOLF - INTEREST	1,125	1,125	1,125
287,027	305,231	324,350	T O T A L	DEPT 100 R E V E N U E S	323,040	341,575	341,575

Mount Hope Trust – Fund 114

Mount Hope Trust – Department 141

This fund started with donated funds and then grew annually from the sale of 40% cemetery lots and perpetual care income until 2009 when the Ordinance was amended and those sales were moved to the General Fund to help pay for the increasing cost of cemetery maintenance. The money in this fund was utilized to finance the golf course's "back nine" loan, and the 01-02 and 02-03 golf course operating losses loaned from the General Fund. The initial amount of the loan was \$310,472 and was established on 7/1/2003. The loan was repaid and refinanced in 2008-09.

As stated in the trust documents the interest earned (from cash and on the interfund loan) is transferred to the General Fund to pay a portion of cemetery expenses.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-60-0601	TRANSFER TO GENERAL CEMETERY	4,000	3,200	This line was decreased to reflect a drop in interest rates. Currently the Local Government Investment Pool is paying 0.6% on the City's investment.

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BIJEAN
114-MT. HOPE TRUST FUND
141-MOUNT HOPE TRUST FUND

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
TRANSFERS							
5,329	4,626	4,000	5-60-0601	TRANS TO GENERAL CEMETERY	3,200	3,200	3,200
5,329	4,626	4,000		TOTAL TRANSFERS	3,200	3,200	3,200
UEFB							
-----	-----	320,350	5-90-0701	UNAPPROPRIATED ENDING FD.	319,840	338,375	338,375
		320,350		TOTAL UEFB	319,840	338,375	338,375
5,329	4,626	324,350	T O T A L	DEPT 141 E X P E N S E S	323,040	341,575	341,575
287,027	305,231	324,350	T O T A L	FUND 114 R E V E N U E S	323,040	341,575	341,575
				TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES			
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
5,329	4,626	4,000		TOTAL TRANSFERS	3,200	3,200	3,200
		320,350		TOTAL CONTINGENCY			
				TOTAL UEFB	319,840	338,375	338,375
5,329	4,626	324,350	T O T A L	FUND 114 E X P E N S E S	323,040	341,575	341,575

SAM-O SWIM FUND

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 BIJEAN
 115-SAMO SWIM CENTER
 100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
51,651	44,284	12,000	3-01-0101	BEGINNING WORKING CAPITAL	35,000	35,000	35,000
2,534	3,071	1,584	3-10-0200	PRIOR YEARS TAXES	2,342	2,342	2,342
906	739	300	3-10-1200	INTEREST	250	250	250
7,120			3-10-2207	MISCELLANEOUS REVENUE			
		814	3-10-4368	INSURANCE REIMBURSEMENT			
	10,000	10,000	3-10-5714	TRANSFER FROM GENERAL FD	10,000	35,000	34,000
70,675	70,990	72,259	3-10-9900	CURRENT YEARS TAXES	73,694	73,694	73,694
132,886	129,084	96,957	T O T A L	D E P T 1 0 0 R E V E N U E S	121,286	146,286	145,286

Samo Swim Center – Fund 115
 Samo Swim Center – Department 151

Samo Swim Center utilities and maintenance are funded with a 2.64% share of City property taxes collected. The City and the YMCA work together to share the costs of operating the swimming pool.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-0101	PUBLIC WORKS WAGES	10,000	9,000	The General Fund transferred \$9,000 to the Samo Fund to transfer public works labor previously allocated in the General Fund.
5-20-0202	ELECTRIC POWER	30,000	30,000	The City is responsible for the electricity at the Swim Center.
5-20-0205	EQUIPMENT MAINTENANCE	9,000	15,000	This will pay for ongoing maintenance costs of the pool equipment. The increase is due to the need for additional maintenance on aging equipment.
5-20-0206	BUILDING MAINTENANCE	8,000	14,000	The increase is due to the need for additional maintenance.
5-20-0241	GRANT MATCH	-	25,000	Grant match for domestic hot water or sand filter replacement.
5-20-0252	HEATING FUEL	22,000	22,000	This is for heating costs at the pool.

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 BIJEAN
 115-SAMO SWIM CENTER
 151-SAMO SWIM CENTER

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --
 2009-2010 2010-2011

ADOPTED
 2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

-----	367	10,000	5-10-0101	PUBLIC WORKS WAGES	10,000	10,000	9,000
-----	1,327	-----	5-10-0103	SUPERVISOR	-----	-----	-----
-----	2,218	-----	5-10-0106	SPECIALIST II	-----	-----	-----
-----	927	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
-----	208	-----	5-10-0109	SPECIALIST	-----	-----	-----
-----	82	-----	5-10-0114	OVERTIME	-----	-----	-----
-----	374	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
-----	850	-----	5-10-0116	PUBLIC EMPLOYEES RETRMENT	-----	-----	-----
-----	125	-----	5-10-0117	WORKER'S COMPENSATION	-----	-----	-----
-----	1,469	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
	7,947	10,000		TOTAL PERSONNEL SERVICES	10,000	10,000	9,000

MATERIALS & SERVICES

29,158	28,451	30,000	5-20-0202	ELECTRIC POWER	30,000	30,000	30,000
7,383	3,921	9,000	5-20-0205	EQUIPMENT MAINTENANCE	15,000	15,000	15,000
31,777	22,144	8,000	5-20-0206	BUILDING MAINTENANCE	14,000	14,000	14,000
748	808	1,000	5-20-0207	GROUND MAINTENANCE	1,000	1,000	1,000
-----	264	500	5-20-0220	DUES AND FEES	500	500	500
150	5,964	7,784	5-20-0223	CONTRACTED SERVICES	8,000	8,000	8,000
-----	1,399	1,784	5-20-0224	EQUIP MAINT/REPLACE	1,784	1,784	1,784
-----	1,451	2,746	5-20-0228	INSURANCE	2,760	2,760	2,760
-----	19,386	15,920	5-20-0241	GRANT MATCH	-----	25,000	25,000
-----	3,651	22,000	5-20-0252	HEATING FUEL	22,000	22,000	22,000
		4,000	5-20-0263	POOL CHEMICALS	4,000	4,000	4,000
88,602	83,973	86,814		TOTAL MATERIALS & SERVICES	99,044	124,044	124,044

CONTINGENCY

-----	-----	143	5-70-0501	OPERATING CONTINGENCY	12,242	12,242	12,242
		143		TOTAL CONTINGENCY	12,242	12,242	12,242

88,602 91,920 96,957 T O T A L DEPT 151 E X P E N S E S 121,286 146,286 145,286

132,886 129,084 96,957 T O T A L FUND 115 R E V E N U E S 121,286 146,286 145,286

88,602 83,973 86,814 TOTAL PERSONNEL SERVICES 10,000 10,000 9,000
 TOTAL MATERIALS & SERVICES 99,044 124,044 124,044
 TOTAL CAPITAL OUTLAY
 TOTAL DEBT SERVICE
 TOTAL TRANSFERS
 143 TOTAL CONTINGENCY 12,242 12,242 12,242
 TOTAL UEFB

88,602 91,920 96,957 T O T A L FUND 115 E X P E N S E S 121,286 146,286 145,286

**JOHN SCHMITZ
TRUST FUND**

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 BIJEAN
 116-JOHN SCHMITZ TRUST FUND
 100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
274,061	254,061	254,061	3-01-0101	BEGINNING WORKING CAPITAL	254,061	254,061	254,061
3,539	3,106	2,500	3-10-1200	INTEREST EARNINGS	2,000	2,000	2,000
277,600	257,167	256,561	T O T A L	DEPT 100 R E V E N U E S	256,061	256,061	256,061

John Schmitz Memorial Trust – Fund 116
 John Schmitz Memorial Trust – Department 161

The John Schmitz Memorial Trust Fund consists of a cash balance of \$254,061. The interest earned on this cash is transferred to the General Fund to pay for a portion of the Cemetery expenditures.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-60-0601	TRANSFER TO GENERAL CEMETERY	2,500	2,000	Interest earnings are transferred to the General fund. This line was decreased to reflect a drop in interest rates. Currently the Local Government Investment Pool is paying 0.6% on the City's investment.

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BIJEAN
116-JOHN SCHMITZ TRUST FUND
161-J SCHMITZ MEMORIAL TRUST
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
TRANSFERS						
20,000	-----	-----	5-60-0181 TRANSFER TO GENERAL FUND	-----	-----	-----
3,539	3,106	2,500	5-60-0601 TRANS TO GENERAL-CEMETERY	2,000	2,000	2,000
23,539	3,106	2,500	TOTAL TRANSFERS	2,000	2,000	2,000
UEFB						
-----	-----	254,061	5-90-0701 UNAPPROPRIATED ENDING FD.	254,061	254,061	254,061
		254,061	TOTAL UEFB	254,061	254,061	254,061
23,539	3,106	256,561	T O T A L DEPT 161 E X P E N S E S	256,061	256,061	256,061
277,600	257,167	256,561	T O T A L FUND 116 R E V E N U E S	256,061	256,061	256,061
			TOTAL PERSONNEL SERVICES			
			TOTAL MATERIALS & SERVICES			
			TOTAL CAPITAL OUTLAY			
			TOTAL DEBT SERVICE			
23,539	3,106	2,500	TOTAL TRANSFERS	2,000	2,000	2,000
		254,061	TOTAL CONTINGENCY			
			TOTAL UEFB	254,061	254,061	254,061
23,539	3,106	256,561	T O T A L FUND 116 E X P E N S E S	256,061	256,061	256,061

**INSURANCE
RESERVE FUND**

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 BIJEAN
 122-INSURANCE RESERVE FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
11,036	11,191	11,300	3-01-0101	BEGINNING WORKING CAPITAL	11,378	11,378	11,378
154	137	100	3-10-1200	INTEREST	-----	-----	-----
11,190	11,328	11,400	T O T A L	DEPT 100 R E V E N U E S	11,378	11,378	11,378

Insurance Reserve Fund – Fund 122
Insurance Reserve – Department 122

This fund was created in 2008-09 to set aside funds in the event that the City was required to pay a penalty for increased claims on its insurance program. Currently the City is appropriating the estimated cost of claims to the various funds based on their prorated insurance cost and does not feel that an insurance reserve fund is necessary.

This reserve fund is being eliminated in the 2012-13 budget. Resolution 3636 requires that in the event of future dissolution that any accumulated balance in this fund will be transferred back to the funds that originally contributed to it.

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BIJEAN
122-INSURANCE RESERVE FUND
122-INSURANCE RESERVE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --
2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

11,400 5-20-0228 INSURANCE PENALTY

11,400 TOTAL MATERIALS & SERVICES

TRANSFERS

-----	-----	-----	5-60-0180	TRANSFER TO GENERAL FUND	5,455	5,455	5,455
-----	-----	-----	5-60-0181	TRANSFER TO STREET FUND	555	555	555
-----	-----	-----	5-60-0182	TRANSFER TO WATER FUND	1,228	1,228	1,228
-----	-----	-----	5-60-0183	TRANSFER TO WASTEWATER FD	2,280	2,280	2,280
-----	-----	-----	5-60-0184	TRANSFER TO EQUIP VEH FND	1,481	1,481	1,481
-----	-----	-----	5-60-0185	TRANSFER TO GOLF FUND	305	305	305
-----	-----	-----	5-60-0186	TRANSFER TO BUILDING FUND	74	74	74

TOTAL TRANSFERS 11,378 11,378 11,378

11,400 T O T A L DEPT 122 E X P E N S E S 11,378 11,378 11,378

11,190

11,328

11,400 T O T A L FUND 122 R E V E N U E S 11,378 11,378 11,378

11,400
TOTAL PERSONNEL SERVICES
TOTAL MATERIALS & SERVICES
TOTAL CAPITAL OUTLAY
TOTAL DEBT SERVICE
TOTAL TRANSFERS 11,378 11,378 11,378
TOTAL CONTINGENCY
TOTAL UEFB

11,400 T O T A L FUND 122 E X P E N S E S 11,378 11,378 11,378

GOLF COURSE FUND

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 BIJEAN
 123-GOLF COURSE OPERATION
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
4,709	5,088-	-----	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	5,000
-----	1	-----	3-10-0900	INCIDENTAL SALES	-----	16,000	16,000
22,500	22,500	22,500	3-10-1300	SEVEN IRON CONTRACT PYMT	11,000	11,000	11,000
5,000	-----	-----	3-10-1302	SEVEN IRON EQUIPMENT PMT	600	600	-----
-----	5,513	5,513	3-10-1303	EQUIPMENT LOAN PAYMENT	-----	-----	-----
-----	-----	1,283	3-10-4368	INSURANCE REIMBURSEMENT	-----	-----	-----
22,500	-----	53,500	3-10-5701	TRANS FR GENERAL FUND	-----	18,535	18,535
-----	-----	-----	3-10-5714	TRAN FR INSURANCE RESERVE	305	305	305
54,709	22,926	82,796	T O T A L DEPT 100 R E V E N U E S		11,905	46,440	50,840

Golf Course Operation – Fund 123
Golf Course – Department 231

The City owns an 18-hole golf course. Management of the course was turned over to Seven Iron, Inc. (now Seven Iron, LLC) on January 1, 2004. The City's contract with Seven Iron was renegotiated May 2012.

The City currently pays an annual interfund loan payment to Mt. Hope Trust to repay a 2002-03 loan for the "back nine".

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 BIJEAN
 123-GOLF COURSE OPERATION
 231-GOLF COURSE MNT DEPT
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

ADOPTED
 2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

302	22	11,000	5-10-0101	WAGES/BENEFITS PUBLIC WRK	2,000	2,000	2,000
-----	-----	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
22	2	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
54	4	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
-----	1	-----	5-10-0117	WORKMEN'S COMPENSATION IN	-----	-----	-----
103	5	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
481	34	11,000		TOTAL PERSONNEL SERVICES	2,000	2,000	2,000

MATERIALS & SERVICES

8,000	-----	-----	5-20-0206	BUILDING MAINTENANCE	-----	-----	-----
453	1,193	7,500	5-20-0222	SPECIAL CONTRACTED SERVIC	-----	-----	-----
247	17	5,500	5-20-0223	CONTRACTED SERVICES	1,000	17,000	21,400
4,157	1,934	4,324	5-20-0224	INTERNAL EQUIP. RENTAL	1,000	1,000	1,000
-----	20	30,200	5-20-0228	INSURANCE	4,352	4,352	4,352
116	-----	-----	5-20-0246	VENDOR MATERIALS	1,000	1,000	1,000
1,144	272	4,272	5-20-0247	STORES MATERIAL	270	270	270
			5-20-0270	ADMN. SERVICES INDIRECT C	818	818	818
14,117	3,436	51,796		TOTAL MATERIALS & SERVICES	8,440	24,440	28,840

CAPITAL OUTLAY

25,200	-----	-----	5-40-0307	SPRAYER	-----	-----	-----
25,200				TOTAL CAPITAL OUTLAY			

TRANSFERS

20,000	20,000	20,000	5-60-0602	TRANS TO MT HOPE (BACK 9)	1,465	20,000	20,000
20,000	20,000	20,000		TOTAL TRANSFERS	1,465	20,000	20,000

59,798 23,470 82,796 T O T A L DEPT 231 E X P E N S E S 11,905 46,440 50,840

54,709 22,926 82,796 T O T A L FUND 123 R E V E N U E S 11,905 46,440 50,840

481 34 11,000 TOTAL PERSONNEL SERVICES 2,000 2,000 2,000

14,117 3,436 51,796 TOTAL MATERIALS & SERVICES 8,440 24,440 28,840

25,200 ----- ----- TOTAL CAPITAL OUTLAY

20,000 20,000 20,000 TOTAL DEBT SERVICE

20,000 20,000 20,000 TOTAL TRANSFERS 1,465 20,000 20,000

59,798 23,470 82,796 TOTAL CONTINGENCY

59,798 23,470 82,796 T O T A L FUND 123 E X P E N S E S 11,905 46,440 50,840

**BUILDING
INSPECTIONS
FUND**

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 BIJEAN
 127-BUILDING INSPECTIONS
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
253,944	249,898	171,870	3-01-0101	BEGINNING WORKING CAPITAL	139,236	139,236	139,236
			3-10-0600	BUILDING INVESTIGATIONS	500	500	500
450	435	500	3-10-0613	ELEC INSPEC - MINOR	500	500	500
40,009	32,145	30,000	3-10-0629	LA GRANDE INSPECTION SERV	500	500	500
6,330	9,967	10,000	3-10-0630	CITY RESIDENTIAL PLUMBING	10,000	10,000	36,000
8,725	11,215	11,150	3-10-0631	CITY MECHANICAL PERMIT	13,500	13,500	13,500
35	96	150	3-10-0632	CITY MECHANICAL PLAN REVW	150	150	150
29,903	32,070	36,500	3-10-0633	CITY BUILDING PLAN REVIEW	25,000	25,000	25,000
705	4,799	6,000	3-10-0634	CITY BLDG LIFE AND SAFETY	5,500	5,500	5,500
42,173	44,378	43,000	3-10-0635	CITY STRUCTURAL	42,000	42,000	42,000
2,006	875	2,000	3-10-0636	CITY MANUFACTURED HOME	2,000	2,000	2,000
90	60	135	3-10-0638	CITY M.H. ADMINISTRATIVE	135	135	135
29,138	26,852	23,000	3-10-0639	CITY ELECTRICAL	29,000	29,000	29,000
572	1,074	500	3-10-0640	CITY ELECTRICAL PLAN REVW	500	500	500
3,531	1,756	3,000	3-10-0641	CITY COMMERCIAL PLUMBING	3,000	3,000	3,000
		500	3-10-0642	CITY COMM PLUMBING PLAN R	500	500	500
585	533	500	3-10-0643	CITY ELEC MASTER PERMITS	500	500	500
270	270	300	3-10-0660	COUNTY M.H. ADMIN FEE	300	300	300
9,263	6,865	8,000	3-10-0661	COUNTY RESIDENTIAL PLUMBING	8,000	8,000	8,000
7,403	5,806	8,000	3-10-0662	COUNTY MECHANICAL	8,000	8,000	8,000
	86	150	3-10-0663	CO MECHANICAL PLAN REVIEW	150	150	150
32,491	20,745	12,000	3-10-0664	COUNTY BLDG PLAN REVIEW	30,000	30,000	30,000
3,289	347	1,000	3-10-0665	COUNTY BLDG FIRE & SAFETY	1,000	1,000	1,000
58,682	36,148	30,000	3-10-0666	COUNTY STRUCTURAL	48,000	48,000	48,000
3,938	3,938	3,500	3-10-0667	COUNTY MANUFACTURED HOMES	3,500	3,500	3,500
35,301	38,642	35,000	3-10-0669	COUNTY ELECTRICAL	35,000	35,000	35,000
2,305	218	1,500	3-10-0670	COUNTY COMMERCIAL PLUMBING	1,000	1,000	1,000
1,908	2,953	2,500	3-10-0672	COUNTY ELEC PLAN REVIEW	1,500	1,500	1,500
375		600	3-10-0673	COUNTY ELEC MASTER PERMIT	600	600	600
210	562	500	3-10-0680	INVESTIGATION FEE	500	500	500
25,425	22,782	28,738	3-10-0681	STATE SURCHARGE	32,320	32,320	32,320
3,785	2,941	2,000	3-10-1200	INTEREST	600	600	600
192	9	500	3-10-2207	MISC REV/DESIGN REV FEE	500	500	500
		311	3-10-4368	INSURANCE REIMBURSEMENT			
			3-10-5714	TRAN FR INSURANCE RESERVE	74	74	74
603,033	558,465	473,404	T O T A L DEPT 100 R E V E N U E S		443,065	443,065	479,065

Building Inspection Fund – Fund 127
 Building Inspection Department – Department 110

The Building Inspection Department provides all the building inspections for Baker City and Baker County. Due to a slow economy the Building Inspection Fund has been using its reserves. In order to slow down the use of its reserves while still maintaining the highest level of service possible the 2012-13 budget reflects 1 fte Building Official, 0.625 fte Permit Technician and a 0.6 Building Inspector.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0220	DUES AND FEES	6,500	3,000	These funds are used to pay for VISA charges and membership dues in related professional organizations.
5-20-0221	ELECTRICAL INSPECTION SERVICE	55,000	55,000	The City's electrical inspection services are contracted.
5-20-0235	REFUNDS	4,500	3,000	This line is for refunds to customers and enterprise zone rebates.
5-20-0240	STATE SURCHARGE	28,738	32,320	The state collects a 12% surcharge on the sale of permits.

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 BIJEAN
 127-BUILDING INSPECTIONS
 110-BUILDING DEPT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
PERSONNEL SERVICES							
74,100	74,226	76,051	5-10-0104	BUILDING OFFICIAL	76,044	76,044	76,044
53,610	57,516	59,832	5-10-0106	BLDG INSPECTION SPECIALIS	24,381	24,381	36,572
32,390	34,553	36,202	5-10-0110	BLDG INSPECTION CLERK	23,284	23,284	23,284
868	744	500	5-10-0113	PUBLIC WORKS LABOR	500	500	500
72		500	5-10-0114	OVERTIME			
12,183	12,759	13,411	5-10-0115	SOCIAL SECURITY	9,653	9,653	10,586
26,634	27,501	29,425	5-10-0116	PERS	21,188	21,188	27,240
2,057	3,070	2,158	5-10-0117	WORKERS' COMPENSATION INS	1,591	1,591	1,775
22,982	23,944	23,560	5-10-0118	HEALTH INSURANCE	23,237	23,237	34,223
			5-10-0120	UNEMPLOYMENT	13,182	13,182	13,182
	420	720	5-10-0122	EMPLOYEE BENEFITS	480	480	480
1,094	412	2,500	5-10-0123	COMPENSATED ABSENCE ACCRL	2,000	2,000	2,000
1,372	2,854	1,500	5-10-0124	COMPENSATION SELLS	1,500	1,500	1,500
227,362	237,175	246,359	TOTAL PERSONNEL SERVICES		197,040	197,040	227,386
MATERIALS & SERVICES							
1,004	1,468	1,400	5-20-0201	TELEPHONE	1,200	1,200	1,200
1,606	3,071	4,000	5-20-0203	TRAINING & TRAVEL	2,000	2,000	2,000
2,025	2,335	4,000	5-20-0205	EQUIPMENT MAINTENANCE	2,000	2,000	2,000
144	542	750	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	750	750	750
837	844	1,000	5-20-0212	COPY MACHINE SUPPLIES	1,000	1,000	1,000
1,000	1,000	1,000	5-20-0213	AUDIT	1,000	1,000	1,000
1,417	1,749	2,500	5-20-0215	OFFICE SUPPLIES	1,000	1,000	1,000
5,019	5,520	6,500	5-20-0220	DUES AND FEES	3,000	3,000	3,000
49,380	52,869	55,000	5-20-0221	ELECTRICAL INSP SERVICE	55,000	55,000	55,000
334	149	500	5-20-0223	CONTRACTED SERVICES	300	300	300
1,008	555	1,050	5-20-0228	INSURANCE	1,055	1,055	1,055
3,259	3,086	6,500	5-20-0231	GASOLINE & OIL	4,000	4,000	4,000
5,214	3,033	4,500	5-20-0235	REFUNDS	3,000	3,000	3,000
25,337	22,915	28,738	5-20-0240	STATE SURCHARGE	32,320	32,320	32,320
			5-20-0242	INFORMATION TECHNOLOGY	3,200	3,200	3,200
409	130	200	5-20-0244	POSTAGE	200	200	200
27,665	28,605	29,484	5-20-0270	ADMIN SERVICES INDIRECT	26,228	26,228	26,228
115	90	2,000	5-20-0300	NON-CAPITAL EQUIPMENT	500	500	500
125,773	127,961	149,122	TOTAL MATERIALS & SERVICES		137,753	137,753	137,753
CONTINGENCY							
		20,000	5-70-0501	CONTINGENCY	20,000	20,000	20,000
		20,000	TOTAL CONTINGENCY		20,000	20,000	20,000
UEFB							
		57,923	5-90-0701	UNAPPROPRIATED ENDING FB	88,272	88,272	93,926
		57,923	TOTAL UEFB		88,272	88,272	93,926
353,135	365,136	473,404	TOTAL DEPT 110 EXPENSES		443,065	443,065	479,065
603,033	558,465	473,404	TOTAL FUND 127 REVENUES		443,065	443,065	479,065

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BIJEAN
127-BUILDING INSPECTIONS
110-BUILDING DEPT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
227,362	237,175	246,359		TOTAL PERSONNEL SERVICES	197,040	197,040	227,386
125,773	127,961	149,122		TOTAL MATERIALS & SERVICES	137,753	137,753	137,753
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
		20,000		TOTAL TRANSFERS			
		57,923		TOTAL CONTINGENCY	20,000	20,000	20,000
				TOTAL UEFB	88,272	88,272	93,926
353,135	365,136	473,404	T O T A L	FUND 127 E X P E N S E S	443,065	443,065	479,065

TREE CITY FUND

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 129-TREE CITY FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
2,044	2,072	2,090	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	-----
-----	-----	5,500	3-10-0701	SIDEWALK VARIANCE FEES	2,000	2,000	2,000
29	25	15	3-10-1200	INTEREST	-----	-----	-----
2,073	2,097	7,605	T O T A L DEPT 100 R E V E N U E S		2,000	2,000	2,000

Tree City Fund – Fund 129
 Tree City – Department 129

This fund collects sidewalk variance fees designated for street tree planting and is overseen by the City's Tree Board.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	7,605	2,000	These funds will be used to pay for planting street trees as designated.

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BIJEAN
129-TREE CITY FUND
129-TREE CITY FUND

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --
2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

2,073

2,097

7,605	5-20-0223	CONTRACTED SERVICES	2,000	2,000	2,000
7,605		TOTAL MATERIALS & SERVICES	2,000	2,000	2,000
7,605	T O T A L	DEPT 129 E X P E N S E S	2,000	2,000	2,000
7,605	T O T A L	FUND 129 R E V E N U E S	2,000	2,000	2,000
7,605		TOTAL PERSONNEL SERVICES			
		TOTAL MATERIALS & SERVICES	2,000	2,000	2,000
		TOTAL CAPITAL OUTLAY			
		TOTAL DEBT SERVICE			
		TOTAL TRANSFERS			
		TOTAL CONTINGENCY			
		TOTAL UEFB			
7,605	T O T A L	FUND 129 E X P E N S E S	2,000	2,000	2,000

SIDEWALK UTILITY FUND

6/26/12
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 BIJEAN
 130-SIDEWALK UTILITY FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
-----	66,295	47,314	3-01-0101	BEGINNING WORKING CAPITAL	81,800	81,800	81,800
-----	-----	2,000	3-10-0701	SIDEWALK VARIANCE FEES	2,000	2,000	2,000
689	889	750	3-10-1200	INTEREST	350	350	350
95,000	56,459	60,000	3-10-5712	TRANSFER FROM STREET FUND	60,000	60,000	60,000
95,689	123,643	110,064	T O T A L	DEPT 100 R E V E N U E S	144,150	144,150	144,150

Sidewalk Utility Fund – Fund 130
 Sidewalk Utility Grants – Department 130

This fund was created as a result of Ordinance 3284, which imposes a sidewalk utility fee to be used for the reconstruction and maintenance of sidewalks within the public rights of way within Baker City. This department accounts for the sidewalk grant program. Resolution 3675 sets 75% of the amount collected from the sidewalk utility fee from March to February of each year to the establishment of a grant program to assist citizens with the repair and replacement of their existing sidewalks.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	4,500	4,500	This line will be used to pay for contract services required for ADA accessible curbs and pavement restoration if needed.
5-20-0241	SIDEWALK GRANTS	26,440	24,577	The City Council approved by Resolution the allocation of utility fees for grants to be 75% of the collected fees. A cutoff date of March 1, 2012 was used for budgeting purposes and to determine funding availability prior to the application review date in May.
5-20-0247	STORES MATERIAL	3,500	3,500	This line will be used for the cost of ADA domes if required.

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BIJEAN
130-SIDEWALK UTILITY FUND
130-SIDEWALK UTILITY GRANTS
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
PERSONNEL SERVICES						
5,255	4,843	5,000	5-10-0112 PUBLIC WORKS WAGES	5,250	5,250	5,250
370	346	-----	5-10-0115 SOCIAL SECURITY	-----	-----	-----
896	669	-----	5-10-0116 PUBLIC EMPLOYEES RETIREMT	-----	-----	-----
4	115	-----	5-10-0117 WORKMEN'S COMPENSATION IN	-----	-----	-----
1,025	1,185	-----	5-10-0118 HEALTH INSURANCE	-----	-----	-----
1	-----	-----	5-10-0122 EMPLOYEE BENEFITS	-----	-----	-----
7,551	7,158	5,000	TOTAL PERSONNEL SERVICES	5,250	5,250	5,250
MATERIALS & SERVICES						
2,470	480	4,500	5-20-0223 CONTRACTED SERVICES	4,500	4,500	4,500
12,208	16,962	26,440	5-20-0241 SIDEWALK GRANTS	24,577	24,577	24,577
123	848	1,000	5-20-0246 VENDOR MATERIAL	1,000	1,000	1,000
1,399	2,062	3,500	5-20-0247 STORES MATERIAL	3,500	3,500	3,500
2,019	2,338	3,114	5-20-0270 ADMIN SERVICES INDIRECT	3,300	3,300	3,300
18,219	22,690	38,554	TOTAL MATERIALS & SERVICES	36,877	36,877	36,877
TRANSFERS						
2,500	-----	-----	5-60-0601 TRANS TO STR FUND 102	-----	-----	-----
1,125	-----	-----	5-60-0602 TRANS TO GEN FUND 101	-----	-----	-----
3,625			TOTAL TRANSFERS			
CONTINGENCY						
-----	-----	52,567	5-70-0501 CONTINGENCY	85,748	85,748	85,748
		52,567	TOTAL CONTINGENCY	85,748	85,748	85,748
29,395	29,848	96,121	TOTAL DEPT 130 EXPENSES	127,875	127,875	127,875

Sidewalk Utility Fund – Fund 130
Sidewalk Utility Projects – Department 131

This fund was created as a result of Ordinance 3284, which imposes a sidewalk utility fee to be used for the construction, reconstruction, and maintenance of sidewalks within the public rights of way within Baker City. Resolution 3675 sets 25% of the amount collected from the sidewalk utility fee from March to February each year to the construction of new sidewalks or the replacement of existing sidewalks.

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 BIJEAN
 130-SIDEWALK UTILITY FUND
 131-SIDEWALK UTILITY PROJECTS
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
PERSONNEL SERVICES						
-----	5,270	-----	5-10-0112 PUBLIC WORKS LABOR	1,500	1,500	1,500
	5,270		TOTAL PERSONNEL SERVICES	1,500	1,500	1,500
MATERIALS & SERVICES						
-----	26,412	13,943	5-20-0223 CONTRACTED SERVICES	13,500	13,500	13,500
-----	2,996	-----	5-20-0246 VENDOR MATERIAL	-----	-----	-----
-----	2,948	-----	5-20-0270 ADMIN SERVICES INDIRECT	1,275	1,275	1,275
	32,356	13,943	TOTAL MATERIALS & SERVICES	14,775	14,775	14,775
	37,626	13,943	T O T A L DEPT 131 E X P E N S E S	16,275	16,275	16,275
95,689	123,643	110,064	T O T A L FUND 130 R E V E N U E S	144,150	144,150	144,150
7,551	12,428	5,000	TOTAL PERSONNEL SERVICES	6,750	6,750	6,750
18,219	55,046	52,497	TOTAL MATERIALS & SERVICES	51,652	51,652	51,652
			TOTAL CAPITAL OUTLAY			
			TOTAL DEBT SERVICE			
3,625		52,567	TOTAL TRANSFERS			
			TOTAL CONTINGENCY	85,748	85,748	85,748
			TOTAL UEFB			
29,395	67,474	110,064	T O T A L FUND 130 E X P E N S E S	144,150	144,150	144,150

**ANTHONY SILVERS
STREET TREE FUND**

6/26/12
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BIJEAN
131-SILVERS ST TREE TRUST FND
100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED					
2009-2010	2010-2011	2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S							
-----	-----	-----	3-01-0101	BEGINNING WORKING CAPITAL	775,975	775,975	775,975
-----	-----	-----	3-10-0300	ANTHONY SILVERS BEQUEST	2,730	2,730	2,730
-----	-----	-----	3-10-1200	INTEREST	5,275	5,275	5,275
T O T A L DEPT 100 R E V E N U E S					783,980	783,980	783,980

Silvers Street Tree Trust Fund – Fund 131
Street Trees – Department 903

This is a new fund created in 2012 from a bequest from Anthony Silvers. Ordinance 3314 establishes this fund and provides that the principal be perpetually maintained in an account and that the income thereof be used solely for the purpose of the planting and/or replanting of street trees within the City of Baker City. These funds are available for the benefit of both public and privately owned property within the city limits of Baker City.

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BIJEAN
131-SILVERS ST TREE TRUST FND
903-STREET TREES

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --
2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

-----	-----	-----	5-20-0223	CONTRACTED SERVICES	1,000	1,000	1,000
-----	-----	-----	5-20-0246	VENDOR MATERIAL-TREES	916	916	916
				TOTAL MATERIALS & SERVICES	1,916	1,916	1,916

UEFB

-----	-----	-----	5-90-0701	UEFB-RESTRICTED	776,789	776,789	776,789
-----	-----	-----	5-90-0702	UEFB-UNRESTRICTED (INT)	5,275	5,275	5,275
				TOTAL UEFB	782,064	782,064	782,064

T O T A L DEPT 903 E X P E N S E S 783,980 783,980 783,980

T O T A L FUND 131 R E V E N U E S 783,980 783,980 783,980

				TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES	1,916	1,916	1,916
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
				TOTAL CONTINGENCY			
				TOTAL UEFB	782,064	782,064	782,064

T O T A L FUND 131 E X P E N S E S 783,980 783,980 783,980

**RECLAIMED
WATER USE FUND**

6/26/12
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BIJEAN
132-RECLAIMED WATER USE FUND
100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED					
2009-2010	2010-2011	2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

R E V E N U E S							
-----	-----	-----	3-01-0101	BEGINNING WORKING CAPITAL	86,822	86,822	86,822
-----	-----	105,100	3-10-3001	WASTEWATER SERVICE CHARGE	105,100	105,100	105,100
		105,100	T O T A L	D E P T 100 R E V E N U E S	191,922	191,922	191,922

Reclaimed Water Use Fund - Fund 132
Reclaimed Water Use – Department 132

This fund was requested by City Council to track the resources and expenditures needed for the City's "Reclaimed Water Use" project to be in compliance with future Department of Environmental Quality (DEQ) requirements for treated wastewater effluent disposal. This fund receives \$2.00 per month for residential accounts and 8¢ per unit for commercial accounts.

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BIJEAN
132-RECLAIMED WATER USE FUND
132-RECLAIMED WATER USE
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
MATERIALS & SERVICES						
-----	-----	-----	5-20-0219 FINANCE SOFTWARE SERVICES	-----	-----	-----
-----	-----	-----	5-20-0223 CONTRACTED SERVICES	10,000	10,000	10,000
-----	-----	-----	5-20-0242 INFORMATION TECHNOLOGY	-----	-----	-----
-----	-----	-----	5-20-0270 ADMIN SERVICES INDIRECT	850	850	850
-----	-----	5,255	5-20-0274 IN LIEU OF FRANCHISE FEE	5,255	5,255	5,255
	5,255		TOTAL MATERIALS & SERVICES	16,105	16,105	16,105
CAPITAL OUTLAY						
-----	-----	50,000	5-40-0355 LAND COMPATIBILITY STUDY	40,000	40,000	40,000
	50,000		TOTAL CAPITAL OUTLAY	40,000	40,000	40,000
UEFB						
-----	-----	49,845	5-90-0701 UEFB (UNAPPROPRIATED)	135,817	135,817	135,817
	49,845		TOTAL UEFB	135,817	135,817	135,817
	105,100		TOTAL DEPT 132 EXPENSES	191,922	191,922	191,922
	105,100		TOTAL FUND 132 REVENUES	191,922	191,922	191,922
			TOTAL PERSONNEL SERVICES			
	5,255		TOTAL MATERIALS & SERVICES	16,105	16,105	16,105
	50,000		TOTAL CAPITAL OUTLAY	40,000	40,000	40,000
			TOTAL DEBT SERVICE			
			TOTAL TRANSFERS			
	49,845		TOTAL CONTINGENCY			
			TOTAL UEFB	135,817	135,817	135,817
	105,100		TOTAL FUND 132 EXPENSES	191,922	191,922	191,922

**RESORT UTILITY
UNDERGROUND
FUND**

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BIJEAN
133-RESORT UTILITY UNDERGRND
100-REVENUE

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --
2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

R E V E N U E S

----- 3-10-5715 TRANSFER FRM STREET FUND -----

150,000

150,000

T O T A L DEPT 100 R E V E N U E S

150,000

150,000

Resort Utility Underground Fund – Fund 133
Resort Street Underground – Department 133

This fund was created to track the capital improvement costs of undergrounding utilities on Resort Street.

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 BIJEAN
 133-RESORT UTILITY UNDERGRND
 133-RESORT STREET UNDERGROUND
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

E X P E N S E S						
MATERIALS & SERVICES						
	5-20-0223		CONTRACTED SERVICES		150,000	150,000
			TOTAL MATERIALS & SERVICES		150,000	150,000
			TOTAL DEPT 133 EXPENSES		150,000	150,000
			TOTAL FUND 133 REVENUES		150,000	150,000
			TOTAL PERSONNEL SERVICES			
			TOTAL MATERIALS & SERVICES		150,000	150,000
			TOTAL CAPITAL OUTLAY			
			TOTAL DEBT SERVICE			
			TOTAL TRANSFERS			
			TOTAL CONTINGENCY			
			TOTAL UEFB			
			TOTAL FUND 133 EXPENSES		150,000	150,000

GRANT FUNDS

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 BIJEAN
 160-S&F GRNT FUND- LAMP/PARKS
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
2009-2010	2010-2011	2011-2012						
R E V E N U E S								
929	966	980	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	-----	
37	12	-----	3-10-1200	INTEREST FROM INVESTMENT	-----	-----	-----	
966	978	980	T O T A L DEPT 100 R E V E N U E S					

State and Federal Grants LAMP - Fund 160
LAMP Out-of-Stream – Department 602

This fund was the remainder of a state parks grant for the existing Leo Adler Memorial Parkway and is no longer used.

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 BIJEAN
 160-S&F GRNT FUND- LAMP/PARKS
 602-LAMP OUT-OF-STREAM
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

ADOPTED
 2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

TRANSFERS

966

978

980 5-60-0607 TRANSFER TO LAMP 174
 980 TOTAL TRANSFERS
 980 T O T A L DEPT 602 E X P E N S E S
 980 T O T A L FUND 160 R E V E N U E S
 TOTAL PERSONNEL SERVICES
 TOTAL MATERIALS & SERVICES
 TOTAL CAPITAL OUTLAY
 TOTAL DEBT SERVICE
 980 TOTAL TRANSFERS
 TOTAL CONTINGENCY
 TOTAL UEFB
 980 T O T A L FUND 160 E X P E N S E S

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 BIJEAN
 162-S&F GRNT FUND-FAA AIRPRT
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
11,132	6,349-	-----	3-01-0101	BEGINNING WORKING CAPITAL	21,925	21,925	30,925
79	7	-----	3-10-0300	MATCHING FUNDS			
28,102	158,101	328,000	3-10-4002	FAA GRANT	800,000	800,000	800,000
-----	59,884	1,145,000	3-10-4313	CONNECT OR III GRANT	45,000	45,000	45,000
7,500	7,500	7,500	3-10-5701	TRANS FROM GF FAA MATCH	17,500	17,500	8,500
46,813	219,143	1,480,500	T O T A L DEPT 100 R E V E N U E S		884,425	884,425	884,425

State and Federal Grants FAA Airport - Fund 162
FAA Airport – Department 621

The budget includes a transfer of \$8,500 from the General Fund for the FAA grant match set aside.

The City will receive a grant from the FAA for the reconstruction of Taxiway A. In addition, the City may also receive a Connect Oregon IV grant for Taxiway A construction.

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 BIJEAN
 162-S&F GRNT FUND-FAA AIRPRT
 621-ST & FED GRAND FUND FAA
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
MATERIALS & SERVICES						
23,600	195,007	1,480,500	5-20-0220 DUES AND FEES	884,425	884,425	884,425
23,600	195,007	1,480,500	5-20-0223 CONTRACTED SERVICES	884,425	884,425	884,425
			TOTAL MATERIALS & SERVICES	884,425	884,425	884,425
CAPITAL OUTLAY						
29,562	13,204	-----	5-40-0300 FAA GRANT MASTER PLAN	-----	-----	-----
29,562	13,204		TOTAL CAPITAL OUTLAY			
53,162	208,211	1,480,500	T O T A L DEPT 621 E X P E N S E S	884,425	884,425	884,425
46,813	219,143	1,480,500	T O T A L FUND 162 R E V E N U E S	884,425	884,425	884,425
23,600	195,007	1,480,500	TOTAL PERSONNEL SERVICES	884,425	884,425	884,425
29,562	13,204		TOTAL MATERIALS & SERVICES			
			TOTAL CAPITAL OUTLAY			
			TOTAL DEBT SERVICE			
			TOTAL TRANSFERS			
			TOTAL CONTINGENCY			
			TOTAL UEFB			
53,162	208,211	1,480,500	T O T A L FUND 162 E X P E N S E S	884,425	884,425	884,425

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 BIJEAN
 165-S&F GRNT FUND - 9-1-1
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
-----	-----	55,000	3-10-0200	#911 PHONE TAX PRORATION	50,000	50,000	50,000
		55,000	T O T A L	DEPT 100 R E V E N U E S	50,000	50,000	50,000

State and Federal Grant – Fund 165
9-1-1 Dispatch – Department 651

Resolution 3594 designated Baker County Consolidated Dispatch as the primary public safety answering point. The state now sends payments directly to Baker County. However, the Oregon Emergency Management Department of the Oregon Department of Revenue informed the City that even if the City passes through this money to another local jurisdiction, the City acts as a trustee so must show this revenue as a resource in its budget and appropriate its distribution per ORS 403.115.

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 BIJEAN
 165-S&F GRNT FUND - 9-1-1
 651-911 DISPATCH

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	55,000	5-20-0249	BAKER COUNTY 911	50,000	50,000	50,000
		55,000		TOTAL MATERIALS & SERVICES	50,000	50,000	50,000
		55,000		TOTAL DEPT 651 EXPENSES	50,000	50,000	50,000
		55,000		TOTAL FUND 165 REVENUES	50,000	50,000	50,000
		55,000		TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES	50,000	50,000	50,000
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
				TOTAL CONTINGENCY			
				TOTAL UEFB			
		55,000		TOTAL FUND 165 EXPENSES	50,000	50,000	50,000

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 BIJEAN
 166-S&F GRNT FUND - CDBG
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED					
2009-2010	2010-2011	2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S							
12,710	30,706	17,750	3-01-0101	BEGINNING WORKING CAPITAL	2,285	2,285	2,285
32,569	-----	500	3-10-0300	PROJECT INCOME HUD REPAYM	3,600	3,600	3,600
110	234	-----	3-10-1200	INTEREST FROM INVESTMENT	10	10	10
45,389	30,940	18,250	T O T A L DEPT 100 R E V E N U E S		5,895	5,895	5,895

State and Federal Community Development Block Grant - Fund 166
Community Development Projects – Department 661

This fund is used to segregate funds received for HUD loan payments.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0241	BIG DEAL GRANTS	5,000	5,895	The Design Review Committee provides small grants to downtown businesses.

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BIJEAN
166-S&F GRNT FUND - CDBG
661-COMMUNITY DEV PROJECTS
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
MATERIALS & SERVICES						
6,000	4,688	5,000	5-20-0241 BIG DEAL GRANTS	5,895	5,895	5,895
3,683	-----	-----	5-20-0303 HOLIDAY LIGHTS	-----	-----	-----
9,683	4,688	5,000	TOTAL MATERIALS & SERVICES	5,895	5,895	5,895
TRANSFERS						
-----	-----	13,250	5-60-0607 TRANS TO LAMP 174	-----	-----	-----
-----	10,000	-----	5-60-0608 TRANS TO IND RAIL 172	-----	-----	-----
5,000	-----	-----	5-60-0609 TRANSFER TO BANDSTAND 712	-----	-----	-----
5,000	10,000	13,250	TOTAL TRANSFERS			
14,683	14,688	18,250	T O T A L DEPT 661 E X P E N S E S	5,895	5,895	5,895
45,389	30,940	18,250	T O T A L FUND 166 R E V E N U E S	5,895	5,895	5,895
9,683	4,688	5,000	TOTAL PERSONNEL SERVICES			
			TOTAL MATERIALS & SERVICES	5,895	5,895	5,895
			TOTAL CAPITAL OUTLAY			
			TOTAL DEBT SERVICE			
5,000	10,000	13,250	TOTAL TRANSFERS			
			TOTAL CONTINGENCY			
			TOTAL UEFB			
14,683	14,688	18,250	T O T A L FUND 166 E X P E N S E S	5,895	5,895	5,895

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 BIJEAN
 171-SKATEBOARD PARK PROJECT
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
24,334	24,674	13,395	3-01-0101	BEGINNING WORKING CAPITAL	3,800	3,800	3,800
340	219	130	3-10-1200	INTEREST	20	20	20
24,674	24,893	13,525	T O T A L DEPT 100 R E V E N U E S		3,820	3,820	3,820

Skateboard Park Fund - 171
 Skateboard Park Department - 695

This grant fund will be used to account for grants received and expenditures related to the Skateboard Park.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	13,525	3,820	This is cash carryover from grants received in earlier years and will be used to finish small projects at the Skate Park or to match future grants if available.

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 BIJEAN
 171-SKATEBOARD PARK PROJECT
 695-SKATEBOARD PARK
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
MATERIALS & SERVICES						
-----	11,439	13,525	5-20-0223 CONTRACTED SERVICES	3,820	3,820	3,820
-----	26	-----	5-20-0246 VENDOR MATERIAL	-----	-----	-----
	11,465	13,525	TOTAL MATERIALS & SERVICES	3,820	3,820	3,820
	11,465	13,525	TOTAL DEPT 695 EXPENSES	3,820	3,820	3,820
24,674	24,893	13,525	TOTAL FUND 171 REVENUES	3,820	3,820	3,820
	11,465	13,525	TOTAL PERSONNEL SERVICES	3,820	3,820	3,820
			TOTAL MATERIALS & SERVICES			
			TOTAL CAPITAL OUTLAY			
			TOTAL DEBT SERVICE			
			TOTAL TRANSFERS			
			TOTAL CONTINGENCY			
			TOTAL UEFB			
	11,465	13,525	TOTAL FUND 171 EXPENSES	3,820	3,820	3,820

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 BIJEAN
 172-INDUSTRIAL PARK RAIL SPUR
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
25,547	2,522	502	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	-----
92	-----	-----	3-10-1200	INTEREST	-----	-----	-----
27,021	-----	-----	3-10-4313	ODOT CO I GRANT	-----	-----	-----
-----	15,000	-----	3-10-5701	TRANSFER FR GENERAL FUND	-----	-----	-----
-----	10,000	-----	3-10-5702	TRANS FROM CDBG 166	-----	-----	-----
52,660	27,522	502	T O T A L DEPT 100 R E V E N U E S				

Industrial Park Rail Spur – Fund 172
Industrial Park Rail Spur – Department 172

These funds were used to pay for the design of the Industrial Park Rail Spur. The rail spur will not be constructed. This department is no longer required.

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BIJEAN
172-INDUSTRIAL PARK RAIL SPUR
172-INDUSTRIAL PARK RAIL SPUR
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

50,138 27,021

----- 5-20-0223 CONTRACTED SERVICES

50,138 27,021

TOTAL MATERIALS & SERVICES

TRANSFERS

502 5-60-0607 TRANSFER TO LAMP 174

502 TOTAL TRANSFERS

50,138 27,021

502 T O T A L DEPT 172 E X P E N S E S

52,660 27,522

502 T O T A L FUND 172 R E V E N U E S

50,138 27,021

TOTAL PERSONNEL SERVICES
TOTAL MATERIALS & SERVICES
TOTAL CAPITAL OUTLAY
TOTAL DEBT SERVICE
502 TOTAL TRANSFERS
TOTAL CONTINGENCY
TOTAL UEFB

50,138 27,021

502 T O T A L FUND 172 E X P E N S E S

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 BIJEAN
 173-JTA STREET PROJECTS
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
-----	-----	-----	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	-----
-----	-----	1,073,823	3-10-4307	HIGHWAY TAX REVENUE	2,232,409	2,232,409	2,232,409
		1,073,823	T O T A L DEPT 100 R E V E N U E S		2,232,409	2,232,409	2,232,409

State and Federal Grant – Fund 173
Resort Street Project – Department 173

This fund was created to track the initial design, engineering and construction of the Resort Street improvement project which is funded through a transportation bill in 2010-13.

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BIJEAN
173-JTA STREET PROJECTS
173-RESORT STREET PROJECT
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT
YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
PERSONNEL SERVICES						
-----	12,429	100,000	5-10-0101 PUBLIC WORK WAGES	75,000	75,000	75,000
-----	859	-----	5-10-0115 SOCIAL SECURITY	-----	-----	-----
-----	1,589	-----	5-10-0116 PUBLIC EMPLOYEES RETIREME	-----	-----	-----
-----	160	-----	5-10-0117 WORKMEN'S COMPENSATION	-----	-----	-----
-----	3,646	-----	5-10-0118 HEALTH INSURANCE	-----	-----	-----
-----	8	-----	5-10-0122 EMPLOYEE BENEFITS	-----	-----	-----
	18,691	100,000	TOTAL PERSONNEL SERVICES	75,000	75,000	75,000
MATERIALS & SERVICES						
-----	4,916	700,000	5-20-0223 CONTRACTED SERVICES	1,500,000	1,500,000	1,500,000
-----	8,102	43,360	5-20-0224 EQUIP MAINT/REPLACE	32,520	32,520	32,520
-----	10	-----	5-20-0238 OPERATING SUPPLIES	-----	-----	-----
-----	-----	150,000	5-20-0246 VENDOR MATERIAL	150,000	150,000	150,000
-----	-----	-----	5-20-0247 STORES MATERIAL	-----	-----	-----
-----	2,696	80,463	5-20-0270 ADMIN SERVICES INDIRECT	149,389	149,389	149,389
	15,724	973,823	TOTAL MATERIALS & SERVICES	1,831,909	1,831,909	1,831,909
	34,415	1,073,823	T O T A L DEPT 173 E X P E N S E S	1,906,909	1,906,909	1,906,909

State and Federal Grant – Fund 173
Best Frontage Project – Department 175

This fund was created to track the initial design, engineering and construction of Best Frontage Road improvement project which is funded through a transportation bill in 2013-14.

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 BIJEAN
 173-JTA STREET PROJECTS
 175-BEST FRONTAGE ROAD
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S						
MATERIALS & SERVICES						
-----	-----	-----	5-20-0223 CONTRACTED SERVICES	300,000	300,000	300,000
-----	-----	-----	5-20-0270 ADMIN SERVICES INDIRECT	25,500	25,500	25,500
			TOTAL MATERIALS & SERVICES	325,500	325,500	325,500
			T O T A L DEPT 175 E X P E N S E S	325,500	325,500	325,500
	1,073,823		T O T A L FUND 173 R E V E N U E S	2,232,409	2,232,409	2,232,409
18,691	100,000		TOTAL PERSONNEL SERVICES	75,000	75,000	75,000
15,724	973,823		TOTAL MATERIALS & SERVICES	2,157,409	2,157,409	2,157,409
			TOTAL CAPITAL OUTLAY			
			TOTAL DEBT SERVICE			
			TOTAL TRANSFERS			
			TOTAL CONTINGENCY			
			TOTAL UEFB			
34,415	1,073,823		T O T A L FUND 173 E X P E N S E S	2,232,409	2,232,409	2,232,409

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 BIJEAN
 174-LAMP III PATHWAY/PARK
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
154,914	105,865	94,000-	3-01-0101	BWC	12,000	12,000	12,000
136	25,000	15,000	3-10-0300	GIFTS, GRANTS & DONATIONS	10,000	10,000	10,000
-----	3,453	-----	3-10-3700	REFUNDS	-----	-----	-----
34,333	-----	-----	3-10-4308	LGGP GRANT	-----	-----	-----
50,000	45,000	-----	3-10-4309	ADLER GRANT	-----	-----	-----
-----	-----	80,000	3-10-5702	TRANSFER FRM GENERAL 101	-----	-----	-----
-----	-----	13,250	3-10-5712	TRANS FR S&F CDBG 166	-----	-----	-----
-----	-----	980	3-10-5713	TRANSFER FROM LAMP 160	-----	-----	-----
-----	-----	502	3-10-5714	TRANSFER FR IND PARK 172	-----	-----	-----
239,383	179,318	15,732	T O T A L DEPT 100 R E V E N U E S		22,000	22,000	22,000

State and Federal Grant - Fund 174
LAMP III – Department 174

This fund is used to track costs related to the Leo Adler Memorial Parkway and Central Park project.

Account	Account Name	2011-12 Budget Amount	2012-13 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	7,232	14,500	The amount budgeted will pay for improvements to Central Park.

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BIJEAN
174-LAMP III PATHWAY/PARK
174-LAMP III PATHWAY/PARK

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --
2009-2010 2010-2011

ADOPTED
2011-2012

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

2009-2010	2010-2011	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
14,748	9,372	3,500	5-10-0101	WAGES/BENEFITS	2,500	2,500	2,500
			5-10-0114	OVERTIME			
1,038	660		5-10-0115	SOCIAL SECURITY			
1,901	1,210		5-10-0116	PUBLIC EMPLOYEES RETIREMT			
9	157		5-10-0117	WORKMEN'S COMPENSATON INS			
4,354	2,499		5-10-0118	HEALTH INSURANCE			
11	6		5-10-0122	EMPLOYEE BENEFITS			
22,061	13,904	3,500		TOTAL PERSONNEL SERVICES	2,500	2,500	2,500

MATERIALS & SERVICES

	250		5-20-0220	DUES AND FEES			
102,161	398,956	7,232	5-20-0223	CONTRACTED SERVICES	14,500	14,500	14,500
9,275	1,804	5,000	5-20-0246	VENDOR MATERIAL	5,000	5,000	5,000
22	1,146		5-20-0247	STORES MATERIAL			
111,458	402,156	12,232		TOTAL MATERIALS & SERVICES	19,500	19,500	19,500

133,519 416,060 15,732 T O T A L DEPT 174 E X P E N S E S 22,000 22,000 22,000

239,383 179,318 15,732 T O T A L FUND 174 R E V E N U E S 22,000 22,000 22,000

22,061 13,904 3,500 TOTAL PERSONNEL SERVICES 2,500 2,500 2,500

111,458 402,156 12,232 TOTAL MATERIALS & SERVICES 19,500 19,500 19,500

TOTAL CAPITAL OUTLAY
TOTAL DEBT SERVICE
TOTAL TRANSFERS
TOTAL CONTINGENCY
TOTAL UEFB

133,519 416,060 15,732 T O T A L FUND 174 E X P E N S E S 22,000 22,000 22,000

Small Miscellaneous Grants – Fund 175

This fund tracks the numerous police and other grants and donations received for specific purposes.

Drug Recognition Program - Department 705 -

This department tracks reimbursable personnel costs related to the drug recognition program.

Ice Cream Donations - Department 706 -

This is a community sponsored program to give free ice cream certificates to children for wearing bicycle helmets.

DARE Donations - Department 707 -

This is a community sponsored program to pay for DARE.

Drug Dog Grants – Department 708 -

Community members and grant funding support the drug dog program.

Bullet Proof Vest Grant – Department 710 –

This grant was available to replace bullet proof vests and was split between the City and County.

Dog Stations – Department 711-

This department was created by donations to install dog stations in the City's parks and along the pathway.

Bandstand – Department 712 –

The community has donated funds to construct a bandstand at Geiser Pollman Park. These funds were transferred to the Baker Chapter of the Soroptimist International.

ODOT Bicycle Grant – Department 713 –

ODOT has given several small grants in the past to support the police bicycle patrol and bicycle safety programs.

CIS Wellness Grant – Department 714

The City has received CIS wellness grants which are used to promote wellness at the City.

ODOT Car Seat – Department 718

The City receives funding from ODOT to provide car seats to low-income families at a very low cost.

Baker Loves Bikes – Department 719

This department is a pass through of the Leo Adler Grant for the Elkhorn Classic Race. Baker Loves Bikes will be receiving these grants directly in the future.

Drug Task Force – Department 721

The City is eligible for a reimbursement for drug detectives overtime related to drug task force activities.

Geiser Park Trees & Improvement – Department 722

Funds are being collected from donations and candy machines sells at City Hall to remove and replace hazardous trees at the Geiser Pollman Park.

Tree Removal & Replacement – Department 723

The City entered in an agreement with OTEC to help citizens pay to replace trees that were required to be removed.

Resort Street Underground Utilities – Department 724

The City received a Leo Adler grant to pay for OTEC's engineering costs for estimating the cost of undergrounding utilities on Resort Street.

Carnegie Steps – Department 725

The City will receive a CLG grant to help pay for the reconstruction of the front steps of the Carnegie Building.

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 BIJEAN
 175-SMALL MISC GRANTS
 705-DRUG RECOGNITION

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
130-	-----	-----	3-01-0101	BEGINNING CASH BALANCE	-----	-----	-----
130	-----	-----	3-10-4307	DRUG RECOGNITION REIMB	1,000	1,000	1,000
T O T A L DEPT 705 R E V E N U E S					1,000	1,000	1,000
E X P E N S E S							
PERSONNEL SERVICES		-----	5-10-0101	WAGES	1,000	1,000	1,000
T O T A L PERSONNEL SERVICES					1,000	1,000	1,000
T O T A L DEPT 705 E X P E N S E S					1,000	1,000	1,000

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BIJEAN
175-SMALL MISC GRANTS
706-ICE CREAM PROGRAM

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED						
2009-2010	2010-2011	2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
990	882	732	3-01-0101	BEGINNING WORKING CAPITAL	785	785	785	
990	882	732	T O T A L	DEPT 706 R E V E N U E S	785	785	785	
E X P E N S E S								
MATERIALS & SERVICES								
107	36	732	5-20-0245	ICE CREAM CONES	785	785	785	
107	36	732	TOTAL	MATERIALS & SERVICES	785	785	785	
107	36	732	T O T A L	DEPT 706 E X P E N S E S	785	785	785	

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BIJEAN
175-SMALL MISC GRANTS
707-DARE DONATIONS

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED					
2009-2010	2010-2011	2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S							
-----	-----	510	3-01-0101	BEGINNING WORKING CAPITAL	510	510	510
		510	T O T A L	DEPT 707 R E V E N U E S	510	510	510
E X P E N S E S							
MATERIALS & SERVICES		510	5-20-0245	DARE SUPPLIES	510	510	510
-----	-----	510	TOTAL	MATERIALS & SERVICES	510	510	510
		510	T O T A L	DEPT 707 E X P E N S E S	510	510	510

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BIJEAN
175-SMALL MISC GRANTS
708-DRUG DOG GRANTS

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
44,719	36,593	30,100	3-01-0101	BEGINNING WORKING CAPITAL	30,000	30,000	30,000
412	320	250	3-10-1200	INTEREST	100	100	100
-----	670	3,000	3-10-4311	DRUG DOG GRANTS/DONATIONS	3,000	3,000	3,000
3,594	1,338	-----	3-10-4362	GOLF TOURNAMENT	-----	-----	-----
2,496	-----	-----	3-10-4366	DRUG MONEY FORFEITURES	-----	-----	-----
51,221	38,921	33,350	T O T A L	DEPT 708 R E V E N U E S	33,100	33,100	33,100
E X P E N S E S							
PERSONNEL SERVICES							
3,360	3,588	6,000	5-10-0101	WAGES	6,000	6,000	6,000
246	272	-----	5-10-0115	P/R SOCIAL SECURITY	-----	-----	-----
554	630	-----	5-10-0116	P/R PERS	-----	-----	-----
2	70	-----	5-10-0117	P/R WORKERS COMPENSATION	-----	-----	-----
780	357	-----	5-10-0118	P/R HEALTH INSURANCE	-----	-----	-----
4,942	4,917	6,000	TOTAL	PERSONNEL SERVICES	6,000	6,000	6,000
MATERIALS & SERVICES							
3,875	936	1,000	5-20-0203	TRAVEL & TRAINING	1,000	1,000	1,000
127	-----	-----	5-20-0220	DUES, FEES & MEMBERSHIPS	-----	-----	-----
425	-----	-----	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
2,560	1,485	26,350	5-20-0245	GENERAL SUPPLIES	26,100	26,100	26,100
2,701	6	-----	5-20-0272	GOLF TOURNAMENT EXPENSES	-----	-----	-----
9,688	2,427	27,350	TOTAL	MATERIALS & SERVICES	27,100	27,100	27,100
14,630	7,344	33,350	T O T A L	DEPT 708 E X P E N S E S	33,100	33,100	33,100

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BIJEAN
175-SMALL MISC GRANTS
710-BULLET PROOF VEST GRANT
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT

YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S						
10,203	12,548	----- 3-10-4318	BULLET PROOF VEST GRANT	-----	-----	-----
10,203	12,548		T O T A L DEPT 710 R E V E N U E S			
E X P E N S E S						
MATERIALS & SERVICES 10,203	12,548	----- 5-20-0245	GENERAL SUPPLIES	-----	-----	-----
10,203	12,548		TOTAL MATERIALS & SERVICES			
10,203	12,548		T O T A L DEPT 710 E X P E N S E S			

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BIJEAN
175-SMALL MISC GRANTS
711-DOG STATIONS

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED						
2009-2010	2010-2011	2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
41	-----	-----	3-01-0101	BEGINNING CASH BALANCE	-----	-----	-----	
20	-----	-----	3-10-4316	DOG STATION DONATIONS	-----	-----	-----	
61			T O T A L DEPT 711 R E V E N U E S					
E X P E N S E S								
MATERIALS & SERVICES								
61	-----	-----	5-20-0245	GENERAL SUPPLIES	-----	-----	-----	
61			T O T A L MATERIALS & SERVICES					
61			T O T A L DEPT 711 E X P E N S E S					

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 BIJEAN
 175-SMALL MISC GRANTS
 712-BANDSTAND

BUDGET DOCUMENT
 YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
9,779	23,411	-----	3-01-0101	BEGINNING CASH BALANCE	-----	-----	-----
5,369	-----	-----	3-10-4317	BANDSHELL DONATIONS	-----	-----	-----
5,000	-----	-----	3-10-4318	TRANSFER FR CDBG 166	-----	-----	-----
3,919	120	-----	3-10-4321	BANDSTAND BRICK DONATIONS	-----	-----	-----
24,067	23,531		T O T A L DEPT 712 R E V E N U E S				
E X P E N S E S							
MATERIALS & SERVICES							
642	23,531	-----	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
15	-----	-----	5-20-0245	MATERIALS AND SUPPLIES	-----	-----	-----
657	23,531		T O T A L MATERIALS & SERVICES				
657	23,531		T O T A L DEPT 712 E X P E N S E S				

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BIJEAN
175-SMALL MISC GRANTS
713-BIKE PED GRANTS

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
439	437	-----	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	-----
700	-----	-----	3-10-4320	HELMET GRANTS	-----	-----	-----
1,139	437		T O T A L DEPT 713 R E V E N U E S				
E X P E N S E S							
MATERIALS & SERVICES							
702	428	-----	5-20-0245	MATERIALS AND SUPPLIES	-----	-----	-----
702	428		T O T A L MATERIALS & SERVICES				
702	428		T O T A L DEPT 713 E X P E N S E S				

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BIJEAN
175-SMALL MISC GRANTS
714-CIS WELLNESS GRANT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED						
2009-2010	2010-2011	2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
605	283	929	3-01-0101	BEGINNING WORKING CAPITAL	850	850	850	
795	690	500	3-10-4312	CIS WELLNESS GRANT	-----	-----	-----	
1,400	973	1,429	T O T A L	DEPT 714 R E V E N U E S	850	850	850	
E X P E N S E S								
MATERIALS & SERVICES								
1,116	45	1,429	5-20-0245	MATERIALS AND SUPPLIES	850	850	850	
1,116	45	1,429	TOTAL	MATERIALS & SERVICES	850	850	850	
1,116	45	1,429	T O T A L	DEPT 714 E X P E N S E S	850	850	850	

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BIJEAN

175-SMALL MISC GRANTS

718-ODOT CAR SEAT

-- HISTORICAL DATA --

2009-2010

2010-2011

ADOPTED
2011-2012

ACCT

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
193	232	-----	3-01-0101	BEGINNING WORKING CAPITAL	1,640	1,640	1,640
1,500	1,279	1,500	3-10-4303	ODOT GRANT	1,500	1,500	1,500
825	815	500	3-10-4320	CAR SEAT SALES	500	500	500
2,518	2,326	2,000	T O T A L	DEPT 718 R E V E N U E S	3,640	3,640	3,640
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	-----	5-20-0203	TRAVEL & TRAINING	-----	-----	-----
2,286	1,305	2,000	5-20-0245	OPERATING SUPPLIES	3,640	3,640	3,640
2,286	1,305	2,000	TOTAL	MATERIALS & SERVICES	3,640	3,640	3,640
2,286	1,305	2,000	T O T A L	DEPT 718 E X P E N S E S	3,640	3,640	3,640

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175-SMALL MISC GRANTS
719-BAKER LOVES BIKES

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
2,500	7,000	-----	3-10-4106	GRANTS/DONATIONS	-----	-----	-----
2,500	7,000		T O T A L DEPT 719 R E V E N U E S				
E X P E N S E S							
MATERIALS & SERVICES							
2,500	7,000	-----	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
2,500	7,000		T O T A L MATERIALS & SERVICES				
2,500	7,000		T O T A L DEPT 719 E X P E N S E S				

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BIJEAN
175-SMALL MISC GRANTS
721-DRUG TASK FORCE

BUDGET DOCUMENT
YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2009-2010	2010-2011	2011-2012					
R E V E N U E S							
3,245		2,400	3-01-0101	BEGINNING WORKING CAPITAL			
			3-10-4106	GRANTS/DONATIONS	5,000	5,000	5,000
3,245		2,400	T O T A L DEPT 721 R E V E N U E S		5,000	5,000	5,000
E X P E N S E S							
PERSONNEL SERVICES							
2,756	982	2,400	5-10-0114	OVERTIME	5,000	5,000	5,000
146	75		5-10-0115	SOCIAL SECURITY			
343	176		5-10-0116	PUBLIC EMPLOYEES RETIREME			
	29		5-10-0117	WORKMEN'S COMPENSATION			
			5-10-0118	HEALTH INSURANCE			
3,245	1,262	2,400	T O T A L PERSONNEL SERVICES		5,000	5,000	5,000
3,245	1,262	2,400	T O T A L DEPT 721 E X P E N S E S		5,000	5,000	5,000

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 BIJEAN
 175-SMALL MISC GRANTS
 722-GEISER PARK TREES & IMPRV
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S						
-----	-----	300	3-01-0101 BEGINNING WORKING CAPITAL	322	322	322
-----	-----	-----	3-10-4304 DONATIONS - PARK TABLES	-----	-----	2,000
-----	262	100	3-10-4316 DONATIONS	100	100	100
-----	103	200	3-10-4367 CANDY MACHINE SALES	100	100	100
	365	600	T O T A L DEPT 722 R E V E N U E S	522	522	2,522
E X P E N S E S						
MATERIALS & SERVICES		500	5-20-0223 CONTRACTED SERVICES	422	422	422
-----	68	100	5-20-0245 GENERAL SUPPLIES	100	100	100
-----	-----	-----	5-20-0246 VENDOR MATERIAL	-----	-----	2,000
	68	600	TOTAL MATERIALS & SERVICES	522	522	2,522
	68	600	T O T A L DEPT 722 E X P E N S E S	522	522	2,522

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 BIJEAN
 175-SMALL MISC GRANTS
 723-TREE REMOVAL & REPLACEMNT
 -- HISTORICAL DATA --
 2009-2010 2010-2011

BUDGET DOCUMENT
 YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S						
-----	1,600	3-01-0101	BEGINNING WORKING CAPITAL	1,000	1,000	1,000
-----	1,600	3-10-4322	O TEC TREE REPLACEMENT PRG	2,000	2,000	2,000
1,600	3,200	T O T A L DEPT 723 R E V E N U E S		3,000	3,000	3,000
E X P E N S E S						
MATERIALS & SERVICES -----	530	5-20-0245	TREE VOUCHERS	3,000	3,000	3,000
530	3,200	TOTAL MATERIALS & SERVICES		3,000	3,000	3,000
530	3,200	T O T A L DEPT 723 E X P E N S E S		3,000	3,000	3,000

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BIJEAN
175-SMALL MISC GRANTS
724-RESORT ST UNDERGRD UTIL
-- HISTORICAL DATA --
2009-2010 2010-2011

BUDGET DOCUMENT

YEAR 2012-2013

	ADOPTED 2011-2012	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S						
-----	-----	-----	3-01-0101 BEGINNING CASH BALANCE	-----	-----	21,000
-----	21,000	3-10-4309	LEO ADLER GRANT	21,000	21,000	-----
	21,000		T O T A L DEPT 724 R E V E N U E S	21,000	21,000	21,000
E X P E N S E S						
MATERIALS & SERVICES						
-----	21,000	5-20-0223	CONTRACTED SERVICES	21,000	21,000	21,000
	21,000		TOTAL MATERIALS & SERVICES	21,000	21,000	21,000
	21,000		T O T A L DEPT 724 E X P E N S E S	21,000	21,000	21,000

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BIJEAN
175-SMALL MISC GRANTS
725-CARNEGIE STEPS

BUDGET DOCUMENT

YEAR 2012-2013

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
2009-2010	2010-2011	2011-2012						
R E V E N U E S								
			3-10-4303	CLG GRANT			14,500	
T O T A L DEPT 725 R E V E N U E S							14,500	
E X P E N S E S								
MATERIALS & SERVICES			5-20-0223	CONTRACTED SERVICES			14,500	
T O T A L MATERIALS & SERVICES							14,500	
T O T A L DEPT 725 E X P E N S E S								
97,344	88,583	65,221	T O T A L FUND 175	R E V E N U E S	69,407	69,407	85,907	
8,187	6,179	8,400	TOTAL PERSONNEL SERVICES				12,000	12,000
27,320	47,918	56,821	TOTAL MATERIALS & SERVICES				57,407	73,907
				TOTAL CAPITAL OUTLAY				
				TOTAL DEBT SERVICE				
				TOTAL TRANSFERS				
				TOTAL CONTINGENCY				
				TOTAL UEFB				
35,507	54,097	65,221	T O T A L FUND 175	E X P E N S E S	69,407	69,407	85,907	
16,404,155	15,934,629	18,370,747	GRAND TOTAL REVENUES		20,583,836	20,805,906	20,862,806	
5,533,429	5,315,535	5,921,851	GR TOTAL PERSONNEL SERVICES		5,997,454	6,002,454	5,994,485	
4,655,161	4,415,227	7,048,209	GR TOTAL MATERIALS & SERVICES		7,546,153	7,752,653	7,771,728	
288,015	254,582	866,761	GR TOTAL CAPITAL OUTLAY		793,500	834,500	829,500	
8,340	8,340	8,340	GR TOTAL DEBT SERVICE		8,340	8,340	8,340	
346,993	207,191	307,232	GR TOTAL TRANSFERS		168,043	374,113	359,113	
			GR TOTAL CONTINGENCY		847,990	847,990	847,990	
			GR TOTAL UEFB		5,222,356	4,985,856	5,051,650	
10,831,938	10,200,875	18,370,747	GRAND TOTAL EXPENSES		20,583,836	20,805,906	20,862,806	