

**MINUTES**  
**HISTORIC DISTRICT DESIGN REVIEW MEETING**  
**April 2, 2014**

- 1. Call to Order/Roll Call.** The meeting was called to order at 8:04 a.m. by Chair Gail Duman. Members present included Gail Duman, Ann Mehaffy, Chris Storz, Dan McQuisten, Jo Marlette and staff Amy Stahman. Members Larry Abell and Lea Hoover were absent.
- 2. Approval of Minutes.** The Commission reviewed the minutes of the March 5, 2014 meeting. Upon the MOTION by Mehaffy, second by Storz, and with all in favor, the minutes of the March 5, 2014 meeting were APPROVED.
- 3. Sunfire Real Estate Application.** The group reviewed application which stated the location of the sign had to be moved to Washington due to the 30 foot setback requirement. They board called the applicant over the phone to confirm sign location. Additionally the board indicated it might be nice if the sign listed the year Sunfire Real Estate was established in 1979. Mehaffy made a motion to approve and the second was by Marlette. Additionally the HDDRC voted to award the BIG Deal Grant in the amount of \$500.00 for Sunfire Real Estate and Michelle Dollar.
- 4. Mulan Garden Application.** The group reviewed the application materials including a picture of the bench and the proposed bench location. The bench would match the style of the other benches in the downtown area. McQuisten made a motion to approve and the second was made by Mehaffy. The group discussed the fact Mulan Garden didn't submit an application for the BIG DEAL grant and asked Stahman to remind Mulan Garden of the grant as a resource.
- 5. Sears Application.** The HDDRC group reviewed the application material for a sloped metal awning over the existing front entrance cover. The purpose of the new awing is to allow rain to fall off the awning instead of gathering on a flat surface. Marlette made a motion to approve and Storz seconded. The group discussed the fact Sears didn't submit an application for the BIG DEAL grant and asked Stahman to remind Sears of the grant as a resource.
- 6. Sterling/Umpqua Bank Application.** The HDDRC group reviewed the application material for a change to signs due to the business name changing from Sterling to Umpqua Bank. All signs would remain in the same location and structure. Storz made a motion to approve and Marlette second.
- 7. Next Meeting.**  
No new applications have been submitted so no meeting has been scheduled at this time.
- 8. Adjourn.** With no other business to discuss, the meeting was ADJOURNED at 8:42 a.m.