

MINUTES
HISTORIC DISTRICT DESIGN REVIEW MEETING
September 3, 2014

- 1. Call to Order/Roll Call.** The meeting was called to order at 8:01 a.m. by Chair Gail Duman. Members present included Chris Storz, Dan McQuisten, Ann Mehaffy, Larry Abell, Jo Marlette and staff Amy Stahman. Member Lea Hoover was absent.
- 2. Approval of Minutes.** The Commission reviewed the minutes from the June 18, 2014 meeting. Chair Duman requested one correction in the last sentence of section three to reflect the Big Deal Grant was approved for the Haberles. Upon the MOTION by Abell, a second by Storz and with all in favor, the minutes from the June 18, 2014 meeting were APPROVED.
- 3. MayDay Inc Sign.** The group reviewed an application from MayDay Inc. to put a new sign at 1834 Main Street. The commission members discussed whether or not to allow the crisis phone number to remain on the sign. Advertising using a phone number on a sign is prohibited within the historic district but members didn't feel a phone number for an emergency crisis line fell into the advertising category and everyone agreed the phone number could remain on the sign.

A few of the members stated they would like to see color samples for the green and purple colors represented on the sign. The green lettering on the sign used for "Because There Is Always Hope In A New Beginning" was deemed a little hard to read and the comment was made that it might stand out better if black lettering was used.

Some of the HDDRC members thought the sign was a little crowded by the line "Domestic Violence, Sexual Assault, Elder Abuse Prevention and Victim Assistance," and that removing the line would allow for the MayDay Inc. logo to become enlarged.

Another suggestion that was made is that the crisis line phone number should be on a line by itself to allow the number to be more visible. It was suggested that putting a phone number on its own line would also allow someone driving by in a vehicle to see the number more easily.

The HDDRC members read the email between Mark Bogart and the sign company employee Christina Witham and noticed there had been concern but excessive blank areas in the sign. Member Abell suggested the shape of the sign could be slightly modified making it a little more narrow horizontally to decrease some of the blank space. Chairman Duman and commissioner Abell suggested they could speak with the sign company and MayDay Inc. representatives to share their suggestions and view the color samples in person. All of the commission members agreed sending two representatives to meet with the applicant could speed up the review process.

MayDay Inc. submitted a Big Deal Grant Application along with an email that listed pricing for the sign. The pricing in the email didn't match the amount of money being requested from the Big Deal Grant. Commission members requested an itemized invoice for the sign before the Big Deal Grant could be recommended for approval.

The final decision on the MayDay Inc. application was pended until additional information on the color samples and itemized invoice could be obtained. The delay in decision will also allow for HDDRC members Duman and Abell time to meet with the MayDay Inc. representatives to discuss some of the suggestions brought up in today's meeting.

- 4. CLG Grant.** Kuri Gill from Oregon Heritage provided the City of Baker City with a samples application used by Forrest Cover for the intake of their CLG Grant applications. Commission members agreed they would like to use an existing application HBC has in their files to avoid having to modify another jurisdictions application to meet our needs.
- 5. Next Meeting.**
The next scheduled meeting will be on Wednesday September 17th where the review of the MayDay Inc. application will be continued.
- 6. Adjourn.** With no other business to discuss, the meeting was ADJOURNED at 8:40 a.m.