

*2014
Annual
Report*

*City of Baker City
Oregon*

*This photo is courtesy of
Base Camp Baker.*

Table of Contents

3	Quick Facts
5	Administration
9	Human Resources & Recorder
10	Finance
14	Fire
20	Building
21	Planning
23	Public Works
27	Police

BAKER CITY QUICK FACTS • • •

Elected Officials

Mayor Kim Mosier

Councilor Mike Downing

Councilor Ben Merrill

Councilor Rosemary Abell

Councilor Richard Langrell

Councilor James Thomas

Councilor Mack Augenfeld

City Manager

Mike Kee

Staff

Finance Director Jeanie Dexter

Public Works Director Michelle Owen

Police Chief Wyn Lohner

Fire Chief Mark John

Building Official Gary Bood

Human Resources Manager and
City Recorder Luke Yeaton

Boards & Commissions

Airport Commission

Budget Board

Golf Board

Historic District Design Review Commission

Planning Commission

Parks & Recreation Board

Public Works Advisory Committee

Tree Board

Public Arts Commission

BAKER CITY QUICK FACTS • • •

	Year	Baker City	Oregon
Population 2013 Estimate	2013	9,769	3,928,068

Source: US Census Bureau

Socioeconomic Status/Social Determinants	Year	Baker County	Oregon
Violent Crime per 100,000	2007-2009	142	271
	2006-2008	184	275
Median Household Income	2010	37,868	46,536
	2008	37,282	50,165
Unemployment	2013	8.1%	6.7%
	2012	8.9%	8.6%

Environmental Health	Year	Baker County	Oregon
Air Pollution days	2007	6	12
	2005	0	4

Additional Major Health Indicators	Year	Baker County	Oregon
Life Expectancy at Birth male	2006-2010	75.5	76.8
	2001-2005	73.5	75.7
Life Expectancy at Birth female	2006-2010	79.4	81.2
	2001-2005	80.8	80.2

Source: *The State of Our Health 2013 Key Health Indicators for Oregonians*, Portland State University and Oregon Health & Science University, Published March, 2013. To view full report, please access online at: <http://www.ohsu.edu/xd/education/student-services/about-us/provost/upload/State-of-Our-Health-2013-monograph.pdf>, retrieved on February 26, 2014.

ADMINISTRATION . . .

The success outlined in this year's Annual Report highlights only some of the hard work accomplished by the City in 2014. Through each department, program, special event or project you witness or read about there is one common denominator: the men and women who proudly contribute to the City of Baker City and whose dedication is appreciated by all. We welcome everyone to visit the City's website for more projects and plans at www.bakercity.com.

The City is already hard at work to achieve even more success in 2015. As we continue to improve the City, the quality of life, and the general atmosphere, we will continually raise the bar to ensure the City of Baker City remains one of the best small towns in America.



AS YOU LOOK THROUGH THE REPORT SOME OF THE HIGHLIGHTS FROM LAST YEAR INCLUDE:

- ◆ During the fiscal year ended June 30, 2014, Baker City purchased and constructed \$5,711,118 in capital assets without acquiring any new debt;
- ◆ At the close of the most recent fiscal year, Baker City's assets exceeded liabilities by \$50,665,002;
- ◆ The City employed 58 full-time employees in December of 2014, compared to 57 in December 2013 and 62 in December of 2011;
- ◆ The City received \$1,904,515 in grants during the fiscal year;
- ◆ The Baker City Fire Department responded to 1,714 emergency alarms, an 11 % increase in calls from 2013;
- ◆ The Baker City Fire Department responded to 1,343 requests for an ambulance compared to 1,287 in 2012. One hundred fifty nine of those calls required two or more ambulances at the same time;
- ◆ The building department conducted 1,521 inspections, compared to 1,776 last year;
- ◆ The planning department issued 125 planning permits, compared to 162 last year;
- ◆ The City delivered over one billion gallons of water to customers, compared to 900 million gallons last year;
- ◆ The City treated over 417 million gallons of wastewater, compared to 402 last year;
- ◆ The Street Department swept 13,919 blocks of streets, 12,761 were swept last year;
- ◆ The Cemetery Department located 695 grave sites for customers, 788 were located last year;
- ◆ The Parks Department made 133 reservations for park use, 90 were made last year;
- ◆ The Wastewater Department video inspected 30,300 feet of wastewater lines, 28,738 were inspected last year;
- ◆ The Wastewater Department jetted and cleaned almost 121,384 feet of wastewater lines, 126,547 feet were inspected last year;
- ◆ There was a 27 % increase in traffic crashes from 2013;
- ◆ The Police Department received 182 complaints of overgrown weeds compared to 99 last year; and
- ◆ The Finance Department issued 600 dog licenses, plus another 125 multi-year licenses. In 2013 the department issued 650 licenses.

SOME OTHER NOTABLE EVENTS THAT OCCURRED WITHIN THE CITY DURING 2014 FOLLOWS:

- ◆ In March of 2014 the City installed a temporary ultraviolet water treatment plant in order to treat the City drinking water. By the end of 2014 the City completed a permanent ultraviolet water treatment plant. In 2013, the City water supply was infected by a *Cryptosporidium* outbreak. Ultraviolet treatment disinfects *Cryptosporidium* making the City drinking water much safer. The project was completed on schedule and under budget.
- ◆ The voters of Baker City authorized the sale of two City owned properties in the Salmon Creek area. All proceeds from the sale of those properties will be deposited into the water account.
- ◆ The City assisted Baker County with a construction project to build and resurface Best Frontage Road. The project was funded through the Jobs and Transportation Act.
- ◆ The City Council took advantage of the asphalt plant that moved in to town for the Best Frontage Road Project, and paved Pocahontas Road from 10th St. to the railroad tracks. The project had not been scheduled, however, the low cost of asphalt made it very cost effective to complete the project.
- ◆ The City's Tree Board completed a project along D, East, and Grove Streets. The board purchased 26 trees from a fund that was left to the City by the late Anthony Silvers to purchase street trees. Mr. Silvers' fund paid for the majority of the trees and the irrigation to water them.
- ◆ The Baker City Council passed an Ordinance that placed a moratorium on marijuana dispensaries within the City of Baker City.
- ◆ The Council approved a contract with a new contractor to operate the golf course. Tiedemann Consulting, LLC, submitted a proposal to operate the golf course for the next several years. The Council authorized the purchase of new maintenance equipment for the course in order to help Quail Ridge Golf Course be successful.



ADMINISTRATION

CONTINUED...

- ◆ The new playground equipment at Geiser-Pollman Park was installed. The project was a partnership between the City and grass roots group of parents that raised the funds necessary for the equipment.
- ◆ The City elected four new City Councilors in 2014. Rosemary Abell, Ben Merrill, R. Mack Augenfeld, and James Thomas, who joined Councilors Mike Downing, Kim Mosier, and Richard Langrell.
- ◆ Long time fire Chief Jim Price, left the City after many years to take a chief's position with a fire district in Western Oregon. Mark John, who was a Battalion Chief of Anaheim California, was chosen to replace Price. Chief John brings with him about 30 years of fire and medical service.
- ◆ Long time City Recorder Becky Fitzpatrick left the City for a job at OTEC. Luke Yeaton was chosen to fill the City Recorder position.
- ◆ The City replaced the domestic hot water system at the Sam-O-Swim Center this year. The hot water system was failing and it was replaced with a very modern on demand hot water system.
- ◆ The members of the Economic Improvement District in the downtown area chose not to continue with the EID and it was disbanded.
- ◆ In 2014 two lawsuits were filed against the City. Joyce McDannel, who lives in Arizona, filed a civil action against the City for injuries she received when she was hit by a bicycle. The accident occurred on Dewey Street, at a time the street was closed for a bicycle race. Richard and Lynn Langrell filed suit against the City for a disagreement over the amount of water and wastewater the City had collected from the Langrell's over a ten year period.
- ◆ The City Council passed an Ordinance establishing a Public Arts Commission. The Commission will oversee public art projects within the City of Baker City.
- ◆ During 2014 the City building department began participating in Oregon e permitting. This program allows contractors to request and pay for all permits on line. The inspectors now file their inspections online and they are immediately available to the contractors.

**THE CITY LOOKS FORWARD TO
ACCOMPLISHING EVEN MORE IN 2015!**

HUMAN RESOURCES & CITY RECORDER □ □ □

In the summer of 2014, the City welcomed a new HR Manager/City Recorder. Consistent with an election year, the City Recorder stayed busy making sure that the City complied with all of the election laws. With three candidates and four vacancies, the citizens had a limited variety of candidates to choose from for their City Council. The fourth councilor was elected by write in. The final results were certified by the Council in the December 1, 2014 special meeting.

The City Recorder/HR Manager attended one annual conference in 2014. In August he, along with City Manager Mike Kee, attended the annual Local Government Personnel Institute (LGPI) conference in Silverton. This conference was filled with information to protect employers and employees from lawsuits and make sure that the City complied with all current employment laws.

The Safety and Wellness Committee utilized grant money provided by City County Insurance Services (CIS) to contract with a certified Holistic Health Coach. The Health Coach will provide one hour presentations to the employees on a bi-monthly basis throughout the 2015 calendar year. This schedule is used to promote a culture of healthy living through proper nutrition and exercise. The Holistic Health Coach is available by email to answer any questions the employees have.

The Human Resource Manager attended monthly meetings with the Oregon

Employment Council (OEC) and the Oregon Employment Department (OED). The meetings were constructive and resulted in the City of Baker City hosting several Bureau of Labor and Industries (BOLI) trainings in the City Hall Council Chambers. This has allowed City staff to receive training in labor and leave laws without having to pay travel expenses.

The City of Baker City is fortunate to continue to have low turnover of employees. This means recruitment time and costs are minimal. Although the reduction of staff has had some financial advantages, there are costs associated with doing more with less. We are working to help employees to avoid burnout and accidents/incidents associated with lower staffing levels as we continue to provide the best services possible to our citizens.

Looking forward to 2015:

- Continue document preservation project;
- Continue to save money by the implementation of the High Deductible Health Plan with Health Savings Account;
- Continue to communicate with the public regarding records requests.

FINANCIAL CONDITION . . .

Baker City’s June 30, 2014 financial statements were presented at the January 27, 2015 Council meeting. The auditors reported a clean opinion with no reportable conditions. City staff continues to evaluate and enhance internal controls to ensure the accuracy and integrity of the City’s financial system.

During the fiscal year ending June 30, 2014, **Baker City purchased and constructed \$5,711,118 in capital assets** (reported on page 13 of the June 30, 2014 financial statements) **without acquiring any new debt**. At the close of the most recent fiscal year Baker City’s assets exceeded liabilities by \$50,665,002, net position for the City as a whole increased by \$2,722,442. The City’s summary of net position as reported on page 7 of the June 30, 2014 financial statements is reported below:

**City of Baker City
Summary of Net Position
June 30, 2014**

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>2013-14</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2012-13</u>
ASSETS						
Current and Other Assets	\$ 5,274,205	\$ 6,415,249	\$ 3,480,110	\$ 4,015,046	\$ 8,754,315	\$ 10,430,295
Capital Assets	<u>19,911,124</u>	<u>17,499,656</u>	<u>23,218,864</u>	<u>21,598,790</u>	<u>43,129,988</u>	<u>39,098,446</u>
Total Assets	\$ 25,185,329	\$ 23,914,905	\$ 26,698,974	\$ 25,613,836	\$ 51,184,303	\$ 49,528,741
LIABILITIES						
Long-Term Liabilities	-	52,916	-	-	-	52,916
Other Liabilities	<u>387,706</u>	<u>1,248,257</u>	<u>831,595</u>	<u>285,008</u>	<u>1,219,301</u>	<u>1,533,265</u>
Total Liabilities	387,706	1,301,173	831,595	285,008	1,219,301	1,586,181
NET POSITION						
Invested in Capital Assets,						
Net of Related Debt	\$ 19,911,124	\$ 17,441,571	\$ 23,070,435	\$ 21,431,268	\$ 42,981,559	\$ 38,872,839
Restricted	1,553,409	1,548,253	-	-	1,553,409	1,548,253
Unrestricted	<u>3,333,090</u>	<u>3,623,908</u>	<u>2,796,944</u>	<u>3,897,560</u>	<u>6,130,034</u>	<u>7,521,468</u>
Total Net Position	\$ 24,797,623	\$ 22,613,732	\$ 25,867,379	\$ 25,328,828	\$ 50,665,002	\$ 47,942,560

FINANCE DEPARTMENT

The following is a summary of changes in Net Assets as reported on page 8 of the June 30, 2014 financial statements:

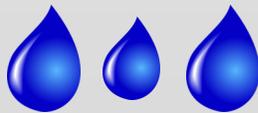
City of Baker City Summary of Changes in Net Position June 30, 2013

	Governmental Activities		Business-type Activities		Total	
	2013-14	2012-13	2013-14	2012-13	2013-14	2012-13
REVENUES						
Program Revenues						
Charges for Services	\$ 971,248	\$ 944,248	\$ 3,516,641	\$ 3,534,968	\$ 4,487,889	\$ 4,479,216
Operating Grants/Contrib.	784,735	690,468	-	-	784,735	690,468
Capital Grants/Contrib.	2,552,587	2,556,364	-	-	2,552,587	2,556,364
General Revenues:						
Property Taxes	2,966,779	2,941,713	-	-	2,966,779	2,941,713
Franchise Taxes	830,544	796,145	-	-	830,544	796,145
Investment Earnings	26,037	29,968	17,438	18,189	43,475	48,157
SAIF Refunds	22,940	25,960	-	-	22,940	25,960
Unrestricted Grants/Contrib.	244,493	233,802	-	-	244,493	233,802
Rental Income	28,478	26,294	6,783	6,782	35,261	33,076
Miscellaneous	37,223	317,030	99,815	44,218	137,038	361,248
Total Revenues	\$ 8,465,064	\$ 8,561,992	\$ 3,640,677	\$ 3,604,157	\$ 12,105,741	\$ 12,166,149
EXPENSES						
General Government	\$ 503,728	\$ 505,521	\$ -	\$ -	\$ 503,728	\$ 505,521
Public Safety	3,617,186	3,560,996	-	-	3,617,186	3,560,996
Transportation and Streets	1,370,051	1,239,251	-	-	1,370,051	1,239,251
Culture & Recreation	303,010	280,970	-	-	303,010	280,970
Economic Development	25,626	93,226	-	-	25,626	93,226
Cemetery	130,471	135,309	-	-	130,471	135,309
Airport	177,702	260,723	-	-	177,702	260,723
Hydro-Electric Plant	2,063	5,691	-	-	2,063	5,691
Interest on Long-Term Debt	6,255	4,253	-	-	6,255	4,253
Water	-	-	1,713,432	1,518,752	1,713,432	1,518,752
Wastewater	-	-	1,120,871	1,022,281	1,120,871	1,022,281
Golf Course	-	-	44,573	42,715	44,573	42,715
Building Department	-	-	271,728	292,219	271,728	292,219
Total Expenses	6,136,092	6,085,940	3,150,604	2,875,967	9,286,696	8,961,907
Operating Transfers	(48,478)	(27,422)	48,478	27,422	(96,603)	-
Extraordinary Item - Bequest	(96,603)	-	-	-	-	-
Change in Net Position	2,183,891	2,448,630	538,551	755,612	2,722,442	3,204,242
Net Position—Beginning of Year	22,613,732	20,165,102	25,328,828	24,573,216	47,942,560	44,738,318
Net Position—End of Year	\$ 24,797,623	\$ 22,613,732	\$ 25,867,379	\$ 25,328,828	\$ 50,665,002	\$ 47,942,560



As of December 2014, the City had **58** full time employees; **7** part time employees and **15** on-call firefighters for a total 62 *full time equivalents* excluding the on the call firefighters.

Utilities



Baker City currently has 4,141 active utility accounts. Accounts are divided into eight billing zones and are billed bimonthly. The City had 882 customers connect services and 834 customers disconnect services during 2014.

Customers can access forms on the internet to connect or disconnect service, change information, or signup for direct pay, payment arrangements, or property owner agreements at <http://www.bakercity.com/departments/finance/water>.

Grants . . .

During the 2014 calendar year the City received the following grant funds:

<u>Donor</u>	<u>Purpose</u>	<u>Revenue Received from Grants 01/01 to 12/31/2014</u>
Oregon Impact Grant	DUII Overtime Enforcement	\$ 1,600
Jobs and Transportation Act	Resort Street Reconstruction	1,520,032
Business Oregon Infrastructure Finance Authority	Forgivable Note	250,000
OR State Parks Recreational Trails Program Grant	Leo Adler Memorial Parkway Water Access Points	10,946
Solid Waste Orphan Fund Grant	Landfill Monitoring, Methane Gas Venting	17,871
KaBOOM! Grant	Playground Improvement	15,000
OR State Parks Local Government Grant Program	Playground Improvement	84,110
Traffic Safety Project	Car Seats for Low Income Families	803
CIS Wellness Grant	Employee Wellness Programs	750
Department of Justice Bulletproof Vest Grant	Purchase Armored Vests	3,403
Total		<u>\$ 1,904,515</u>

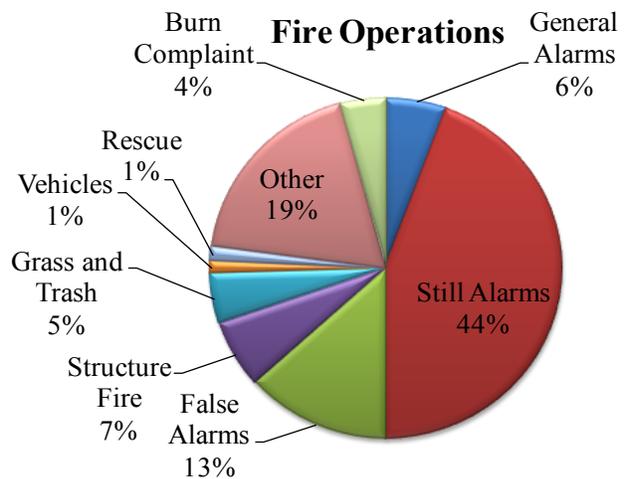


Fire Services: The Baker City Fire Department covers approximately 7 square miles and 10,000 citizens for fire protection with 13 firefighters. A typical shift includes an Assistant Chief, one Lieutenant and two Firefighter/Paramedics. The Fire Chief typically works a Monday-Friday schedule. This year the department responded to a total of 1714 emergency alarms. This number represents an increase in total call volume by 11%.



Fire responses are broken down as follows:

- 20 General Alarms requiring an “all call” of available on and off-duty personnel.
- 23 fires in structures exposing property valued at approximately \$1.9 million to risk by fire, with an estimated property loss of \$750,000.
- 48 false alarms.
- 17 grass, natural cover or rubbish fires.
- 5 vehicle fires with a total estimated property loss of \$15,000
- 5 rescue incidents.
- 67 calls classified as “other” including: smoke investigations, hazardous materials response, hazardous conditions (natural gas leak, power lines down, etc.), public assists and other incidents/fires not further classified above (lightning strikes, etc.).
- 15 residential burn complaint calls



Community Services Available:

Public Education. The fire department offers a variety of fire safety classes and/or presentations to local businesses, schools and community groups.

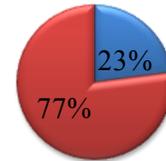
Smoke Detectors. The fire department will offer assistance with placement or testing of smoke detectors in the home. For assistance please contact the fire department.

Fire inspections and pre-fire planning. The fire department performs pre-fire planning of local occupancies and inspects local businesses and public buildings for fire hazards. Fire hazards may be reported to the fire department by calling (541) 523-3711.

Medical Services: The Baker City Fire Department covers approximately 1600 square miles containing 14,500 citizens for paramedic services. All career employees are either Oregon certified EMT-Intermediates or EMT-Paramedics.

Ambulance Operations

■ Rural Calls ■ City Calls

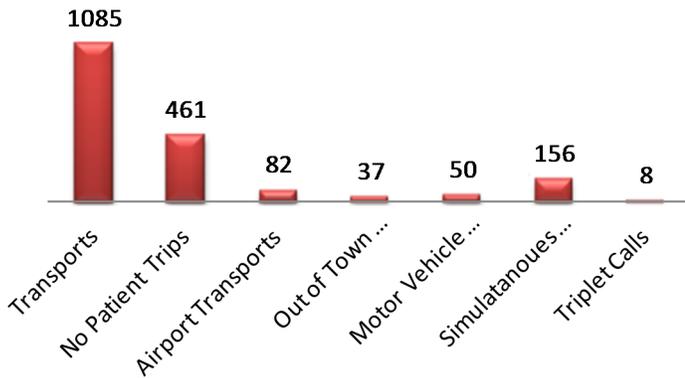


- Responded to 352 requests for ambulance service outside of the City limits and 1183 requests inside the City for a total of 1535 requests for ambulance service.
- Transported 1085 patients to area hospitals and had 461 responses without a transport.
- Of 1085 patients transported, approximately 63% required advanced life support care from department paramedics and 37% required only basic life support or were BLS transfers to other facilities. ALS emergencies most frequently responded to expressed as

a percentage of ALS responses: Medical Emergencies (includes overdoses, poisonings, seizures, diabetics, etc.) – 40%, Cardiac/Stroke – 24%, Traumatic Injuries – 15% and Respiratory Distress – 13%.

- 156 instances of simultaneous requests (2 or more incidents at one time) for emergency services (medical and fire).

Call Statistics



Additional Services:

FireMed Membership Program: FireMed is a community program offered by the Baker City Fire Department to provide high-quality emergency ambulance service that is affordable and accessible to everyone. Your membership fees help pay for the training and equipment needed to assure fast, expert paramedic response to every medical emergency.

Blood Pressure Checks: You may have your blood pressure checked by the on-duty crew at the community center every Tuesday or stop by the fire station.



Medical Services Continued:

Emergency Medical Services

Highlights:

On May 27th 2014, Baker City Fire Department, Life Flight, and assistance by Ash Grove Cement personnel, provided advanced care and preparation for a critically injured patient to a Life Flight helicopter. The Life flight crew provided immediate transportation

to a level 2 trauma center in Boise Idaho. All three agencies involved received a “Unit Citation Award” for their organization, team approach and excellent patient care in an extreme circumstance. This award was presented at the Oregon EMS conference this September.



Photo courtesy of Life Flight

In June of 2014, the Baker City Fire Department received its Agency Inspection from the Oregon Health Authority. This agency oversees and manages EMS, Trauma, Pediatric and Ambulance services in the State. They review compliance with Oregon State law in the operation of these services. Our agency was found to be compliant or excel in all categories.



The Baker City Fire Department sent three personnel to a CPR First aid instructor class this summer. One paid staff and two part time staff took this opportunity and offered free CPR classes to the community. With a generous donation from Heart and Home Hospice, the instructors took on an ambitious goal to teach 100 community members. They were able to teach about 60 individuals. The department intends to offer these classes again with hopes to improve cardiac arrest survival rates in the local area.

Training/Maintenance/Fire Prevention:



The Baker City Fire Department completed 1610 man-hours of training consisting of numerous fire and EMS related topics:

- **Fire** training, significant highlights include: Completion of Firefighter 1 Academy for our new volunteer firefighters and completion of basic wild-land fire training for volunteer personnel.
- **EMS** training, significant highlights include: Advance Cardiac Life Support training and certification for department personnel, EMT-Basic course through Blue Mountain Community College and department personnel, SimMan training sponsored by Saint Alphonsus for department personnel, joint drill with the Baker County Health Department on mass immunizations and completion of OR-OSHA Hazardous Communications training for department personnel.

The Baker City Fire Department completed 2865 man-hours of station and equipment maintenance ensuring the upkeep of our station and that our equipment remains in a response ready condition including:

- New video laryngoscopes, portable ventilators and IV pumps placed in service.
- Annual SCBA fit testing (OSHA required) for fire department and public works personnel.
- Annual SCBA breathing air testing completed.
- Annual SCBA flow testing completed.
- Annual pump testing completed.
- Annual hose testing completed.
- Annual ladder testing and certification completed.
- Annual radio programming completed.
- Annual Defibrillator maintenance and certification completed.
- Annual ambulance licensing completed through the Oregon Health Division.
- Bi-annual EMT recertification for department personnel.
- EMS Physician Advisor contract renewed.
- Annual air compressor maintenance completed.
- Annual apparatus bay door maintenance completed.
- General station maintenance and repairs to include bay door replacement due to motor failure.



To reduce the chance of Fire, BCFD:

Issued 563 residential burn permits

Participated as members of the Baker County Interagency Fire Prevention Team

Completed 8 local business fire inspections

Assisted the State Fire Marshal by completing inspections of fireworks stands

Staffed an interagency Prevention Team booth at Miner's Jubilee

Conducted the Brooklyn Elementary presentation for Wildfire Prevention Week

Staffed the interagency Prevention Team booth at Health Fair

Provided Fire Extinguisher Training to Public Works and Baker Sanitary

Public Education/Community Events:

The Baker City Fire Department continues to provide community public education and participate in community events including:

- Provided several fire department tours and on-site fire safety/public education presentations for 446 children and chaperones.
- Provided several on-site fire safety/public education presentations to area businesses and groups for 95 adults.
- Hosted Baker and Pine-Eagle High School students for fire department job shadow ride-alongs.
- Assisted with the Baker School District's Outdoor School.
- Hosted Blue Mountain Community Colleges EMT-Basic course.
- Hosted EMT student ride-alongs.
- Completed 45 local business pre-fire plans.



Provided additional services to the community including:

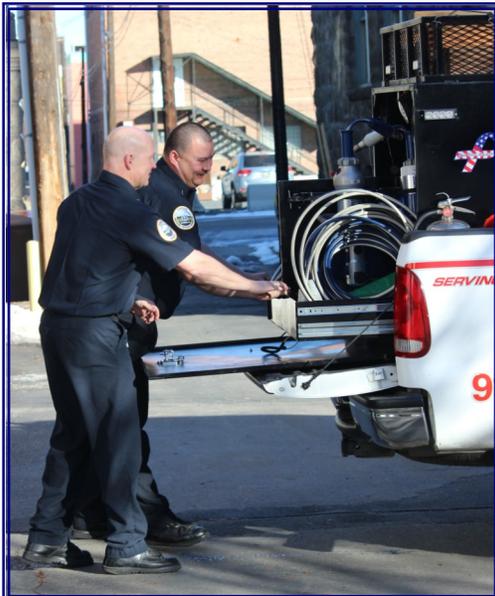
- Participated in downtown Halloween, Miner's Jubilee parade and downtown Christmas parade.
- Provided medical coverage for BHS football games, the Oregon Department of Forestry employee pack tests, the Shrine All-Star football game, the Baker Elk's Bronc and Bull Blowout and the Baker City Cycling Classic.
- Participated or assisted with community events including the Hell's Canyon Motorcycle Rally, the Elkhorn Classic bike race, Miner's Jubilee, Shrine parade, National Night Out, Relay for Life, the Kiwanis parent resource fair, the St. Alphonsus health fair and the Oregon Cattlemen's Association Fireworks Show.
- Provided First Responder training for Ash Grove Cement and Huntington FD.
- Delivered Salvation Army Christmas food baskets.

Additional Projects:

- The Fire Department applied for grant funding to purchase new portable and mobile radios for emergency use and to upgrade the county's repeater system to be compliant with Federal P-25 radio rules.



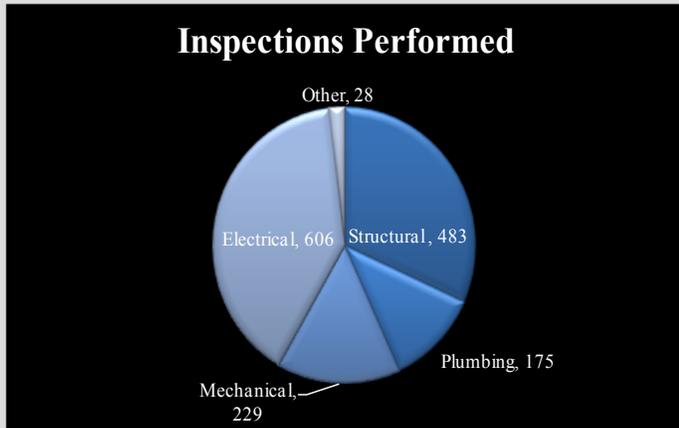
- The department added a rescue box to vehicle 2471. This was built to house the Hurst extrication tools that the department obtained through the Assistance for Firefighter's grant in 2012. The box, built by Jensen's Ag Service, has a slide out tray for easy access and deployment of extrication tools. This vehicle already had a 150 gallon water tank with a portable pump. The department added a 200 ft. booster reel that was salvaged from the old Pirsche fire engine. This was added to provide a fire protection line during extrication operations.



BUILDING DEPARTMENT

CITY & COUNTY INSPECTIONS ...

The Department is still operating with a full-time multi certified Building Official and a part-time Permit Technician at 25 hours per week, Monday through Friday.



Rick Newman was the City's contracted Electrical Inspector and was also on-call for residential structural and residential mechanical inspections in the absence of the Building Official. Additionally, Tim Jaensch covered plumbing inspections for the Building Department as needed.

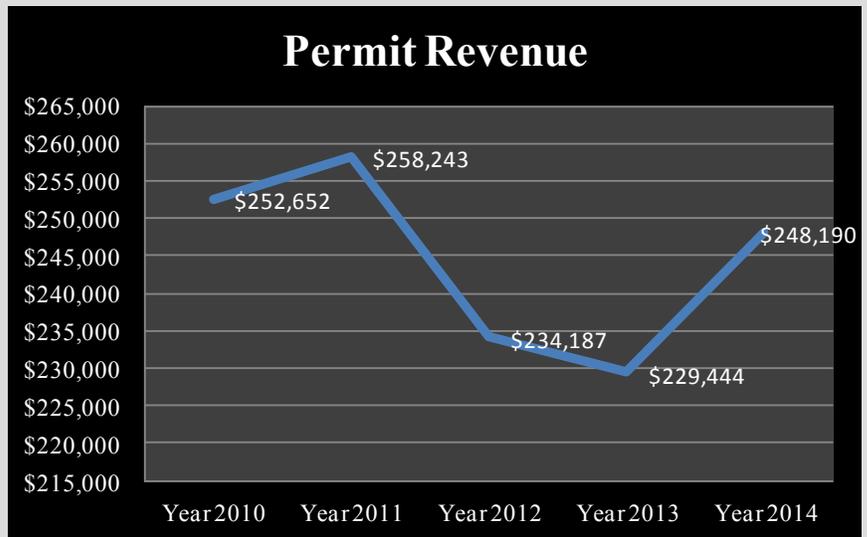
Residential plan reviews, after approval from the Planning Department, have been completed within the required ten-day period. Commercial plan reviews which have a grace

period up to three weeks have been completed in the required time frames established by

Oregon State Building Codes.

Building inspections for the City and County have been maintained to be within the required 48-hour period.

The revenue received from building permit sales increased in 2014 to the highest amount since 2011. Several property owners have been in contact with the Building Department and stated they intend to build new single family homes in 2015. We hope the increase in building activity will continue.



SIGNIFICANT ACCOMPLISHMENTS . . .

The Planning Department takes the responsibility to balance private property rights, the community vision, and provision of economic development opportunities seriously, and strives to always achieve that balance while providing excellent customer service and solutions. To that end, the Planning Department has worked over the last year to improve the services provided, including continuing to develop floodplain information and assistance, working with the Planning Commission to make updates to the Development Code, restarting a process to develop Interchange Area Management Plans for I-84 exits 302 and 306, and providing Planning Commissioner training.

Baker County has now provided consolidated City and County planning services since July of 2012, and the consolidation continues to yield benefits for the City and County. This year, staff has focused on significantly streamlining land use decisions in the Urban Growth Boundary. The joint management agreement between Baker County and Baker City for the urban growth area requires that decisions be reviewed by both entities; through the consolidation of planning services, Planning staff is able to provide both planning reviews quickly, and in one stop.

Flood Zones. The National Flood Insurance Program (NFIP) continues to undergo significant program changes; the program has historically subsidized flood insurance rates, and those subsidies are being significantly reduced. This year, the Planning Department was fortunate enough to receive a scholarship that allowed a Planner to attend the National Association of State Floodplain Managers conference in Seattle. The week-long conference covered a range of issues, including assisting landowners with changes to the flood insurance program, managing the floodplain in the habitat protected under the Endangered Species Act, and tools homeowners can use to reduce their flood insurance rates. The Planning Director also attended training in Newport that focused on changes to the National Flood Insurance Program administration based on a statewide settlement agreement and anticipated Biological Opinion from National Oceanic Administration Agency-Marine Fisheries regarding Endangered Species habitat. Baker City's administration of measures in the Municipal Code to reduce the risk of flooding allow federally backed flood insurance to be available to homeowners, renters and businesses in our community. The Planning Department is committed to assisting those who are in identified flood-prone areas reduce their risk and navigate the complex federal process.

Updates. The Planning Commission conducted four work sessions this year to collect ideas for changes to the Baker City Development Code. The Development Code was adopted in 2009, and over the past 5 years of implementing the Code, a number of typographical errors, inadvertent omissions, and inconsistencies have been identified, in addition to areas where further clarification or revised policies

are needed. The Planning Commission has worked diligently to prepare a list of possible code revisions, and will conduct more public meetings in 2015 to prepare a recommendation to the City Council to adopt a revised Development Code.

Planning Commission Members

The Planning Commission welcomed three new members this year: Ned Ratterman, Bill Todd and Aaron Still. The Planning Director met with each new member, and provided materials, orientation and training on legal issues in land use planning. These new appointees joined Alan Blair, Rob Ellingson, Ken Rockwell and Tim Collins on the Planning Commission. The Planning Department wants to recognize and thank these volunteers for their service and dedication to a position that is full of difficult decisions, but has a lasting impact on our community.

Economic Development

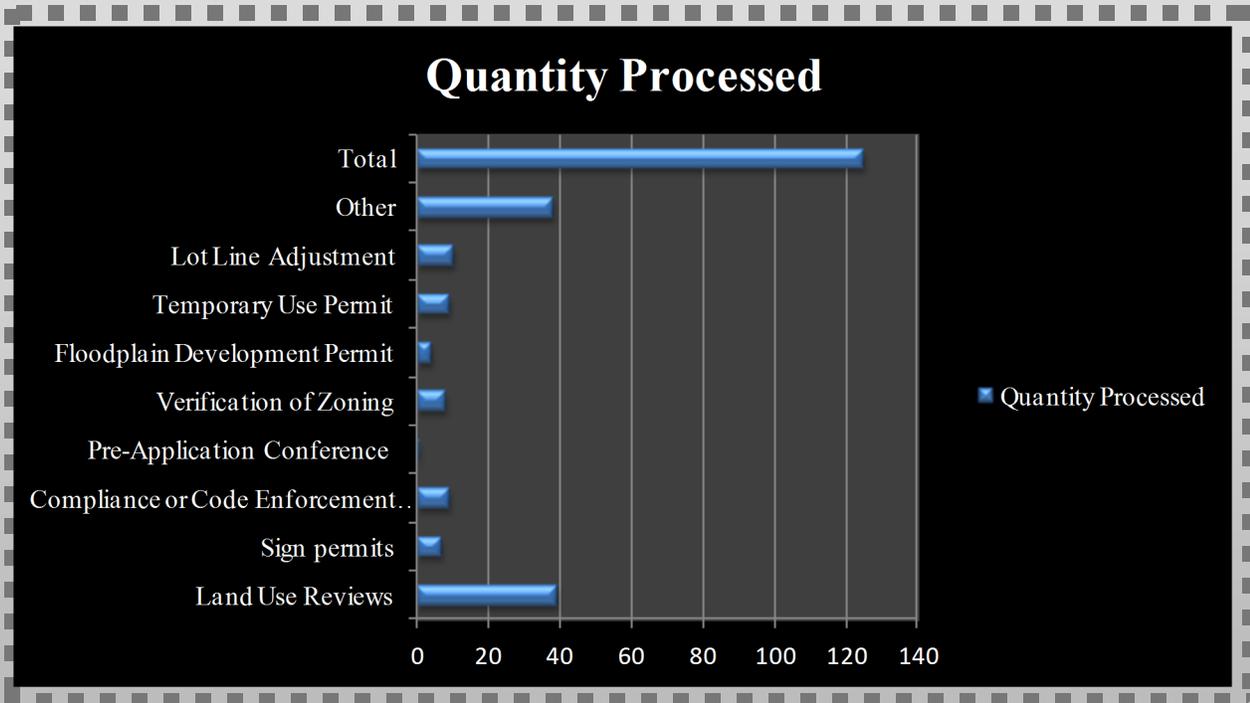
The Planning Department wants to ensure that the opportunities for economic growth encouraged in the Development Code can be capitalized on. Planning staff met with Baker County Economic Development staff Greg Smith and Julee Hicks to discuss the process for location of new business and growth of existing ones, and what process improvements or tools the Planning Department can provide to assist businesses in Baker City. Several tools and strategies have been implemented, and the Planning Department looks forward to providing an increased range of tools for businesses. The Planning Director also had the opportunity to attend trainings that highlighted what strategies and elements contributed to the Port of Morrow and the City of Newport's economic recovery.

PERMITS ...

Total of permits issued in 2014:

TYPE I	
125 Permits	Type I reviews and permit issuance do not require public notifications or review by the Planning Commission. Activities by the Planning Department in this category is depicted in the graph below. →
TYPE II	
5 Permits	Type II reviews and permit issuance require public notifications.
TYPE III	
5 Permits	Type III reviews and permit issuance require a public hearing.
TYPE IV	
0 Permits	Type IV procedures apply to legislative matters involving the creation, revision or large-scale implementation of public policy.

TYPE I PERMITS



Working TOGETHER Works ...

This past year the Public Works Department successfully completed many projects to improve livability Baker City.

The most significant Public Works project was the construction of the new water treatment facility. The ultra violet light reactors and corresponding equipment were installed in a newly constructed building at the Water Treatment Facility.



Baker City's water comes from the 10,000 acre watershed in the Elkhorn Mountains. The water can enter the water treatment facility through two transmission lines. Mountain Line water runs through the hydro electric plant and then is combined with Goodrich Line water. The combined water is treated with chlorine at the chlorine building. Then the water flows to the 4.5MG reservoir that also acts as a chlorine contact chamber. The water then flows into the UV Facility and is treated with UV light and flows to the 3MG reservoir. The water goes to town from the 3MG reservoir through either the Indiana Line or the Carter Street Line.

*The Public Works Department continues to find ways to be more efficient and effective at delivering goods and services to the public we serve.
We are looking forward to a great 2015!*

PUBLIC WORKS DEPARTMENT

The Playground Improvement Project was completed at Geiser Pollman Park with the cooperative effort of citizens and public works. This was another great example of “Working Together”.



On May 22nd the Playground officially reopened at 5 p.m. There was a huge turnout and a ribbon cutting to celebrate the new equipment.



The Public Works crews worked together with the Baker County Road Department to overlay a portion of Pocahontas Road from 10th Street west to the railroad tracks. This was a great partnership resulting in an improved roadway for Baker City and Baker County residents.

PUBLIC WORKS DEPARTMENT

In cooperation with Baker County, Best Frontage Road was constructed using dollars from the Jobs and Transportation Act. This new commercial street opens up the area between Campbell and H Street for development.



Working Together Works...

- ◆ A Watershed Management Plan was developed in conjunction with the USFS to help guide and assist the agencies in the care and maintenance of our valuable asset.
- ◆ All Public Works staff maintained their appropriate certifications for drinking water treatment and distribution, wastewater collection and treatment, Commercial Drivers License, Professional Land Surveyor, Certified Water Rights Examiner and Professional Engineer.
- ◆ The Department was awarded grants for improvements at Sam-O-Swim Center, development of the Watershed Management Plan, the UV Facility construction project and a Leo Adler Memorial Parkway expansion project.

OTHER INTERESTING FACTS . . .

WATER:

1,054,300,000 gallons of water was delivered to consumers.
100 MG (million gallons) of water was injected in the Aquifer.
45 meters were replaced

WATERSHED:

186 watershed entry permits were issued for the 2014 hunting seasons.
4 aerial inspections were made during the summer months.

WASTEWATER:

417.4 MG of inflow was received at the Wastewater Treatment Plant.
121,384 feet of wastewater main lines were jetted (cleaned).
30,300 feet of wastewater main lines were video inspected.

STREETS:

57 street signs were replaced, repaired or added to the system.
361 street lights were repaired (lamps/photo cells replaced).
13,919 street blocks were swept.

STORMWATER:

785 catch basins were cleaned.
2,675 feet of main lines were installed.

CEMETERY:

695 grave locates were performed.

PARKS:

133 reservations were made at our City parks including 4 large events.

TECHNICAL SERVICES:

859 utility locates were performed.
18 sidewalk grants were issued.

SAM-O-SWIM

A new domestic hot water system was installed.
Visits to the pool continue to increase.

EQUIPMENT

793 vehicle/Equipment repairs completed.
83 routine maintenance services completed.

POLICE DEPARTMENT

Your Baker City Police Department is a full-service police department that provides 24-hour coverage, 7 days per week, 365 days a year. We manage this with only 14 sworn police officers, 1 code enforcement officer, 1 part-time administrative assistant and 1 part-time evidence technician that serve our community of nearly 10, 000 residents.

At an average of 1.4 sworn officers per 1,000 residents, we are approximately 7% below the state average and 64% below the national average of police officers per 1,000 residents. When fully staffed, we have two administrative/management positions, two first line supervisors, eight patrol officers and two detectives. In reality though, one detective position is usually being tasked to cover patrol for a vacant position or for an extended leave by a patrol officer. In addition, our first line supervisors spend approximately two thirds of their time also covering a patrol position, filling in for an officer who is on leave (vacation, comp or sick). It is also not uncommon to have the Lieutenant and/or Chief assisting with calls for service. In spite of staffing challenges, our staff responds to every call for service and clears over 50% of the criminal cases we receive and over 80% of the non-criminal cases.

The Baker City Police Department also manages three volunteer programs.

- The Reserve Police Officer Program has six members at this time, who have all received training through the Eastern Oregon Regional Reserve Police Academy, which is managed and administered by our department.
- The Public Safety Chaplaincy Program has five members, who not only serve our police department, but all law enforcement members in our county, along with Dispatch and the Baker City Fire Department.
- The Citizens on Patrol Program (COP) currently has nine members that serve our community in a variety of capacities from park patrols to answering phone calls at the police department.

In 2014 our biggest change was the reinstatement of a full time, civilian Code Enforcement Officer (CEO). For the past several years we have utilized a sworn officer to handle those duties part time. That proved to be ineffective, as higher priorities always superseded the code enforcement duties. With the civilian position, the officer is allowed to strictly focus on code enforcement efforts, resulting in a dramatic increase in productivity as is noted in the statistics.

In 2015 we will be initiating a new program, which will be facilitated by our Citizens on Patrol (COP) members. This program, titled Senior Citizen Welfare Checks, will have COPs conducting weekly checks on elderly residents and other vulnerable adults who have registered for the program. The checks will be designed to provide supplemental support to these citizens, not supplant their current support systems.

A program the Baker City Police Department hopes to reinstate in 2015 is the School Resource Officer (SRO) Program. This program was first instituted in 1998, when Baker City had the highest juvenile arrest rates in the state. After 10 years of sustaining the program those arrests rates dropped 85%. Since that time we have managed a part time SRO, but this year that position has completely gone away. The department received a federal grant to cover a portion of the costs to hire a full time SRO, but approximately \$60,000 per year will be needed to match those federal dollars over the next 4 years. Currently, the Baker 5J School District is evaluating their ability to fund two thirds of those costs, leaving approximately \$20,000 per year to be funded by the City.

CRIME RATES & POLICE STATISTICS . . .

Crime rates for the most part are cyclical and will vary based on numerous factors which relate to demographic and economic factors, but also, the criminal justice systems as a whole. Any breakdown in this system can have a startling impact on the type of crimes a particular community might encounter. An additional factor in small communities with low crime rates, such as Baker City, is “spree crimes”. One individual or group, participating in a criminal spree such as multiple burglaries committed in private homes or businesses, can greatly affect the statistics.

Notable statistics for 2014 reflect the following increases and/or decreases when compared with 2013:

- * **6% decrease** in overall citations were written in 2014. Citations issued for non-traffic offenses **increased 11%** for this time period. Citations issued for moving violations **decreased 15%** and citations issued for parking violations remained virtually unchanged for this time period.
- * Overall arrests reflected a very small increase, approximately 2% during the past year. Within this statistic, it was noted that warrant arrests had **increased by 20%**.
- * Traffic related arrests **increased by 16%** and noted within this statistic was an **increase of 38%** for DUII related offenses.
- * **27% increase** in motor vehicle accidents, not including hit and run. Within this statistic, overall hit and run incidents reported experienced a **32% increase**. Citations issued as a result of a motor vehicle accident reflected a **38% increase**.



HIGHLIGHTS . . .

Eastern Oregon Academy

At the conclusion of the Eastern Oregon Regional Reserve Police Academy, the Reserve Program welcomed three reservists into their ranks. **BCPD currently has 5 active reserve officers** including Reserve Commander Boyd. Collectively the Reserves donated 2171 hours of service during 2014. Reserve Officers supplement the work of full time Officers and on some occasions, in selected assignments, substitute, at no cost, for full time Officers saving the City a substantial amount in personnel costs.

K9 Program

Officer Rand Weaver continues as the handler assigned to our department's drug detection **canine Turbo**. Turbo is in his 8th year of serving our community. Turbo and Officer Weaver attended the Pacific Northwest Police Detection Dog Association Conference in May. Officer Weaver and Turbo completed an additional 80 hours of training, gave two demonstrations for the community and was deployed 26 times which resulted in 13 arrests and/or citations.

Hearings Officer

Changes to Chapter 90.15 of the City of Baker City Charter and Code of Ordinances led to the introduction and adoption of Ordinance 3327 governing Dangerous and Vicious Dogs within the city limits. As per this ordinance, **Paula Sawyer was appointed to serve as Hearings Officer**, specifically addressing cases involving potentially dangerous and/or vicious dogs. To date, eight cases have been heard, resulting in declaration of five dogs as dangerous.

Citizen on Patrol

Our **Citizen on Patrol Program remained strong with seven active volunteers** that assisted during Community Night Out, Miner's Jubilee, Christmas Parade and the children's Bike Rodeo. Three new volunteers have joined their ranks and will be completing training in January. The program is working towards implementing Elder Checks also scheduled to begin in January.

Staffing Changes

Staffing changes in 2014 brought about many changes within the department., including changes in command structure. Although originally hired to fill in for **Officer Wayne Chastain** who is currently deployed in Afghanistan, **Officer Dustin Newman** quickly moved up to fill the recently vacated Sergeant's position. The lieutenant position, previously unfilled for several years, was brought back for a multitude of reasons and is currently filled by **Lieutenant Kirk McCormick** who works as a part of the management team. Additional new faces include **Officer Mike Lary, Officer Daniel Pelayo, Recruit Officer Blake Hawkins and Code Enforcement Officer Mark Powell.**

Grants Received

\$1,000 from Oregon Department of Transportation (ODOT) Traffic Safety project – used to purchase child safety seats for children of low-income families.
Funds to purchase youth-sized bicycle helmets -courtesy of Rotary and other community sponsors. Helmets are given throughout the year, during the Bike Rodeo, and at Head Start.
\$1,000 from Oregon Impact/DUII Overtime Enforcement Grant –provides funding to pay overtime for increased patrol and high visibility enforcement of impaired drivers during key times of the year, such as Super Bowl Weekend.
\$125,000 from Office of Community Oriented Policing Services (COPS) Grant -funds the return of a full-time School Resource Officer (SRO) to Baker schools. The grant requires a significant match that would have to be funded by the school district and the City.

Northeastern Oregon Regional SWAT

The **Northeast Oregon Regional SWAT Team** is comprised of members from the Baker City Police Department, Baker City Fire Department, Baker County Sheriff's Office, Baker County Consolidated Dispatch, La Grande Police Department and the Union County Sheriff's Office. Members of the department who serve with the NEO Regional SWAT Team attend routine training sessions and when appropriate, attend out-of-area trainings unique to their role within the team. For example, one department member of NEO Regional SWAT Team attended the *FBI Basic Hostage Negotiation Course.*

COMMUNITY EVENTS & TRAINING

COMMUNITY EVENTS

Some of the community events and functions our staff assisted with were:

- ◆ BCPD provided traffic control for the Baker City Cycling Classic.
- ◆ BCPD personnel with COP volunteers conducted the Bicycle Rodeo which included licensing of bicycles, helmets for children in need and an obstacle course for children to navigate on their bicycles.
- ◆ BCPD officers and reserves provided extra staffing to assist with safety concerns during the 2014 Hell's Canyon Rally.
- ◆ Several BCPD officers assisted with security and traffic control during the 2014 Miner's Jubilee Celebration and the Bull and Broncs Beer Garden.
- ◆ BCPD personnel assisted with traffic control at the 2014 Shrine Parade and with security at the 2014 Shrine football game.
- ◆ BCPD personnel participated in the 2014 National Night Out celebration held at Geiser Pollman Park with Chief Wyn Lohner acting as the event's MC.
- ◆ Chief Lohner participated in the Career Fair at Baker Middle School. Approximately 70 students learned about police work.
- ◆ BCPD personnel, in conjunction with members of Safe Kids Northeast Oregon, conducted a Car Seat Clinic at the Health Department.
- ◆ BCPD reserve personnel conducted foot patrols during the downtown Trick-or-Treat and assisted with traffic control during the Twilight Parade.
- ◆ BCPD hosted, in partnership with the Salvation Army, an Angel Tree and two donation food barrels to benefit the less fortunate in our community. This year a record of non-perishable food was collected and 24 Angel Tree Tags were filled.

TRAINING

A variety of officer safety, OSHA, and policy trainings are required each year which is in addition to the special trainings listed below:

- ◆ Reserve Officer Daniel Batchelor attended Firearms Instructor Development Course training.
- ◆ Code Enforcement Officer Mark Powell attended *Verbal Excellence – Winning with Words* training presented by Captain Joe Puckett.
- ◆ Officer Coleton Smith attended Advance Roadside Impairment Driving Enforcement (ARIDE) training.
- ◆ Sergeant Dustin Newman attended *Internal Affairs Investigations* seminar and *Background Investigations for Police Applicants* training. Both trainings were sponsored by the Nampa Police Department.
- ◆ Officer Jared Wood attended *Trauma Informed Care Training*. This training was specifically tailored for professionals that interact with survivors of family violence.
- ◆ Lieutenant Kirk McCormick attended *Background Investigations: Advanced Methods* training.
- ◆ Sergeant Mike Regan, Sergeant Dustin Newman and Lieutenant Kirk McCormick attended *Officer Involved Incidents – From Every Angle* seminar. This training covered topics such as internal affairs, duty-related criminal conduct and vehicle crashes.
- ◆ Car Seat Technician Phoebe Wachtel attended *Kidz In Motion* training. This training provides valuable continuing education credits necessary to maintain certification.
- ◆ Evidence Technician Lynn Magnuson attended the Property Room Management training seminar delivered by the International Association for Property and Evidence.
- ◆ Officer Shannon Regan attended the FBI *Basic Hostage Negotiation* course sponsored by the Oregon State Police.
- ◆ All BCPD personnel attended Discriminatory Harassment Training provided by City/County Insurance Services.
- ◆ Chief Wyn Lohner attended *Assessing Organizational Performance* training in La Grande.
- ◆ Administrative Assistant Phoebe Wachtel attended *Workplace Safety and OSHA Compliance* training.
- ◆ BCPD Reserve Officers attended *Safe Utilization of Air Medical Helicopters Landing Zones Communications and Operations Course* presented by the Life Flight Network.

CODE ENFORCEMENT . . .

The mission of code enforcement is to promote community awareness and facilitate voluntary compliance with Baker City Municipal Codes to enhance the quality of life and foster civic pride.

PROPERTY MAINTENANCE

Crime prevention specialists know that property neglect sends a negative message which perpetuates further decay, lowers property values, and attracts the criminal element. Intervention through partnerships within the community, local law enforcement and fire safety officers, is a golden opportunity to build long-term relationships while educating residents, ensuring property code compliance, and helping individuals in need of assistance. We feel this is especially true today and this is reflected in our vision for code enforcement which is to optimize all available resources in order to foster positive relationships with Baker City's community residents and local businesses.

- ◆ Complaints addressed involving property maintenance or nuisance affecting the public increased 13% over the previous calendar year.

Code Enforcement Priorities for 2014

- ◆ Dispatched calls for service.
- ◆ Address dangerous dogs cases and/or concerns.
- ◆ Actively work property maintenance cases in high traffic and areas of known criminal activity within the city.

Other areas of focus:

- ◆ Continue to follow up on older and/or chronic property maintenance cases.
- ◆ Proactively address high visibility property maintenance cases.
- ◆ Complete second-hand store compliance checks.
- ◆ Proactively address bicycles/skateboards on Main Street and 1st Street where they are prohibited.

ANIMAL CONTROL

- ◆ **65 Dog at Large citations** were issued, a 60% increase from 2013.
- ◆ **4 Allowing a Dog to be a Nuisance (barking) citations** were issued.
- ◆ **26 No Dog License citations** were issued.
- ◆ **15 Other Animal Violations** were issued.
- ◆ **600 dogs** were licensed citywide for the 2014 calendar year. In addition, **79 dogs** were licensed thru 2015 and **46 dogs** were licensed thru 2016. This was the second year that residents could purchase multi-year licenses.
- ◆ **117 dogs were impounded**, a 26% decrease in dogs impounded from last year. Of the dogs impounded in 2014, 67% were claimed by an owner; 26% were adopted out; and 7% were euthanized as they were not adoptable or not claimed by an owner. 6 dogs impounded were required to be held on a rabies hold.
- ◆ **8 livestock permits and 4 kennel permits** were issued. Kennel permits are required for any residence with more than 4 cats OR dogs.

WEED ABATEMENT

182 complaints of weed abatement were addressed during 2014, an increase of 46% over the previous year. Within this total of weed abatement cases, 149 of the complaints came into compliance upon receipt of written notification from BCPD. Of the remaining non-compliant complaints, 8 were hired out to local contractors by Baker City at the expense of the property owner, 23 received a citation for failure to comply and two were pending at the conclusion of the season.

A complete **2014 Retrospective for the Police Department** is available online at <http://www.bakercity.com/government/reports-a-statistics#Police>

STATISTICS . . .at a glance.



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVERAGE	TOTAL
INCIDENTS SERVED	589 6%	537 6%	676 7%	698 7%	782 8%	824 9%	1006 11%	1118 12%	890 9%	822 9%	775 8%	803 8%	793	9520
REPORTS WRITTEN	130 7%	106 6%	124 7%	128 7%	155 8%	169 9%	206 11%	193 11%	175 10%	153 8%	131 7%	167 9%	153	1837
ARRESTS*	76 9%	52 6%	49 6%	47 5%	57 6%	90 10%	94 11%	98 11%	68 8%	64 7%	78 9%	105 12%	73	878
CITATIONS (all violations)*	53 5%	34 3%	70 6%	60 6%	77 7%	79 7%	120 11%	141 13%	130 12%	148 14%	74 7%	93 9%	90	1079
WARNINGS (all warnings)*	88 5%	85 5%	107 6%	85 5%	115 7%	86 5%	217 13%	322 19%	178 10%	134 8%	163 9%	143 8%	144	1723

*numbers represent charges not individual people



On the Historic Oregon Trail.
Established 1874



