

**** DRAFT COPY **** MINUTES

HISTORIC DISTRICT DESIGN REVIEW MEETING

February 24, 2015

- 1. Call to Order/Roll Call.** The meeting was called to order at 8:05 a.m. by Chair Gail Duman. Members present included Dan McQuisten, Lea Hoover, and Larry Abell, with staff Dawn Kitzmiller.
- 2. Review HDDRC Meeting Minutes for October 21, 2015.** Various corrections to previous minutes, which generated a conversation about adding “grant opportunities” to the website. Larry Abell motioned to accept the revised minutes, Lea Hoover seconded, unanimously approved.
- 3. Review 1901 Main Street Application.** The board discussed the application and concluded the application should be approved only for the exterior improvements (removing tile, replacing/repairing stucco, painting, install Court side door, stucco over existing window, paint door to match building). The Sign portion of the application to be discussed when design, color, size, and placement information is available. Motion made by Dan McQuisten, seconded by Lea Hoover, unanimously approved. Next, the Big Deal Grant for this improvement was discussed and a motion for approval was made by Lea Hoover, seconded by Larry Abell, unanimously approved.
- 4. Review 1702 Main Street Application.** The board discussed the application and concluded that the application should be approved for all with the exception of the “back lighting” on the “Food Mart” sign on the building. They approve of the LED energy saving replacement on the corner sign, and the reduction of the price lines to two. The “Food Mart” size and color is approved, but alternate lighting options will be required, this to be suggested in response letter sent. **The internally lit option is not allowed in the Historic District as per Baker City Development Code 3.5.700 and HDDRC guidelines.** Motion was made by Dan McQuisten to approve with the back light exception, seconded by Lea Hoover, unanimously approved.
- 5. Review 2035 2nd Street Application.** The board discussed the application and concluded the application should be approved for the upper section of the sign, and approved with the exception of the telephone number on the bottom of the sign. HDDRC guidelines do not allow a telephone number on a sign in the Historic District. Lea Hoover motioned to approve the sign without the telephone number, Dan McQuisten seconded, unanimously approved. Board requested that a suggestion for increased visibility on-line for the telephone number, along with HBC and Planning resources for sign placement be included in the response to applicant. The Big Deal Grant application for this project was discussed next. Motion to approve was made by Larry Abell, seconded by Lea Hoover, unanimously approved.
- 6. Other Business.** The email forwarded by Amy from Krui Gill regarding an upcoming meeting was discussed. Lea Hoover, Dan McQuisten, and Larry Abell all plan to attend.
- 7. Other Business.** Kayla’s absence at the past couple meetings was discussed. Gail Duman to reach out to her to determine if she still wants to serve on this committee.

8. **Other Business.** Discussion regarding best dates for meetings in the future, and all concluded that it was best to stick to the 1st and last Wednesdays of the month.
9. **Adjourn.** With no other business the meeting was ADJOURNED at 9:08 a.m.