



Baker City Parks and Recreation Advisory Board

Regular Meeting

February 16, 2016

5:30 p.m.

City Hall Council Chambers

Board Members Present at the Meeting: Rick Taylor, Jeff Nelson, Linda Collins, Gail Duman, Lisa Jacoby, Kim Mosier, Mark Bogart

Board Members Absent: None

Guests Present: Steve Fiddler

Staff Present: Joyce Bornstedt, Mike Kee

Additions or Modifications to Agenda

Nelson requested that the proposed Geiser Pollman Gazebo project by the Baker City Lions Club be added to new business. Duman requested that the disc golf course project by the Ford Leadership Cohort be added to new business.

Approval of January 11, 2016 Minutes

Jacoby requested that the minutes be amended to remove the first word of the fifth line of the 'Adopt-A-Pathway' paragraph. A motion was made by Nelson with a second by Duman to approve the minutes as amended. All voted in favor.

Old Business

BMX Bike Park - Baker Loves Bikes

Bornstedt reported that Jared Johnson, board member with Baker Loves Bikes, presented a request to the City Council for construction and maintenance of a proposed BMX bike park. The proposed location is north of 'D' Street east of the Leo Adler Memorial Parkway. The Council has directed Johnson to poll the neighbors for support of the project as well as return to the Council with a draft memorandum of agreement (MOA). Bornstedt indicated that Johnson had presented a draft MOA to staff, but she felt that it needed to be refined. Mosier said that she would like for staff to work with Johnson to draft an adequate MOA for presentation to the Council. Kee said that the project would require a conditional use permit through the Planning Department as well. He said that he had stopped by Johnson's business two times to discuss this with him, but he has not been available.

Adopt-A-Pathway

Taylor presented draft brochures for the Adopt-A-Pathway and Adopt -a- Park programs. He asked for feedback so that the brochures could be refined. Mosier said that there needs to be a set of guidelines for the volunteers as well as a distinction between the contractor responsibilities and volunteer responsibilities. Taylor said there are many details that need to be worked out including the language for the volunteer application, the possible need for a liability waiver, and signage recognizing the adopting individual or group. Collins suggested that the noxious weed control portion should be removed. Mosier concurred and added that the responsibilities should include primarily just cleanup for the time being. Duman suggested that the program should focus only on the pathway for now and possibly add parks later. She suggested forming a committee to meet and work on the details. Collins suggested that all Board members review the material presented by Taylor and bring ideas back to the next meeting for review. She said that the program could then be sent to a committee for refinement. The Board agreed.

Conceptual Plans - Neighborhood Parks

Collins reported that she had been researching possible options for playground improvements for Cedar Acres and Riverpark Parks. She said that she was surprised at the cost of individual components and thinks it may be better to try to fund play structures. Bornstedt indicated that she was in the beginning stages of preparing an application to the Sunderland Foundation to fund possible construction of a basketball half-court at Cedar Acres, but would like the Board consent to move forward. She said that there is \$11,609 in the Playground Improvement fund that can be used as grant match in pursuing funding for playground improvements. Duman questioned the need for basketball facilities. Mosier reminded the attendance that basketball was one of the amenities that ranked on the community survey and is included in the Parks Master Plan. The consensus was to focus on Cedar Acres Park first and then work on Riverpark Park when the first is complete. Discussion

ensued regarding the possibility of the Lions partnering through a Leo Adler grant application to support either playground or basketball facility improvements.

A motion was made by Mosier with a second by Duman to move forward with a Sunderland application to help fund playground improvements at Cedar Acres Park, using existing playground improvement funds for match. All voted in favor.

New Business

Geiser Pollman Gazebo Renovation

Bornstedt informed the attendance that she has been meeting with Lions Club representatives regarding the possibility of renovation work for the Gazebo at Geiser Pollman Park. She further explained that she had planned to do the work last summer and had gotten a bid from a local contractor for \$6,308. Available funding to complete the work was used instead for required sidewalk and waterline improvements necessitated by the Powder River Pavilion construction. The Lions Club had approached Bornstedt offering to perform some degree of improvement for the structure. Steve Fiddler addressed the attendance explaining the various options, materials and costs. Bornstedt indicated that the Parks Department would be able to purchase the materials if the Lions were able to provide the labor. She said that she would like to see the improvements completed in a manner that would make the structure maintenance free into the foreseeable future. Kee explained that the City has a Oregon licensed contractor on staff that would oversee the project. He asked for Board consent to move forward with a Baker City/Lions Club joint effort to renovate the gazebo. All Board members concurred that the project should move forward. Kee said that he and Fiddler would work with Bornstedt to establish the scope of the project.

Bogart informed the Board that in addition to the gazebo project, the Lions would also be doing maintenance to their shelter in the park, replace the electrical box at the shelter, and possibly paint the older playground equipment in cooperation with Baker City, the Baker County Sheriff, and community service workers.

Disc Golf Course

Duman asked what the status was for the funding request from the Ford Leadership Cohort for their disc golf course project. Mosier explained that they had asked the City Council for a funding donation from the Parks Department budget. She said that the course was not being built on City property, and would not become City owned at the completion of construction. She said that the Council decided not to fund the request in part because of the precedent that would be set for donating taxpayer dollars to non-city or non-profit projects.

Cycle Oregon Grant

Bornstedt informed the Board that a grant in the amount of \$15,000 had been received from Cycle Oregon to fund pathway repairs on phase I of the Leo Adler Memorial Parkway from Hughes Lane to Campbell Street. She estimates that the project will cost \$25,000 to \$28,000 and plans to request additional funding from the Budget Board. The Board concurred that funding the remainder of the work should be a priority.

Adjournment

With no other business the meeting was adjourned at 6:50 p.m. Meetings will be scheduled on the third Tuesday of the month going forward. There will not be a meeting in March. The next meeting is scheduled for April 19, 2016, at 5:30 p.m. at Baker City Hall.

To Do List

- ▶ Adopt-A-Pathway program brochure review - All Board Members
- ▶ Prepare Sunderland Application for Playground improvement for Cedar Acres Park - Bornstedt
- ▶ Develop MOA for BMX bike park - Bornstedt
- ▶ Prioritize project and prepare budget request and presentation for Budget Board - All Board Members & Bornstedt
- ▶ Define Gazebo Renovation Scope - Bornstedt, Kee, and Lions