

# MINUTES

## HISTORIC DISTRICT DESIGN REVIEW MEETING

June 1, 2016

1. **Call to Order/Roll Call. Meeting was called to order @ 8:03 a.m.**  
**Present at the meeting, Gail Duman, Lea Gettle, Larry Abell, Jo Marlett, and staff Dawn Kitzmiller.**
2. **Review HDDRC Meeting Minutes** from the April 20, 2016 were reviewed. Lea's last name corrected. Motion made by Jo to accept, Lea seconded, unanimously approved by all.

Gail reported that the funds being made available to the committee for grants will be a total of \$4000 for the next award period. Once the final budget is approved by City Council, HDDRC will put out a simple statement about grant funds being available to public applicants. The group will review each application on its own merit for what value of funds might be awarded. This advertising can happen after July 1st. Gail to prepare the notices, send to Lea, who will route to the media.

The actual application for the CLG grant was reviewed, the dates altered (Application packets must be submitted by September 30, 2016, November 1<sup>st</sup>, 2016 final notification, and projects completed by August 31, 2017), and approved. Dawn to make the application available to the website, the HBC, and copies available in the Building Department office. Lea to update description of what it takes to qualify for the GLG grant and have it added to website. NOTE: HDDRC to meet October 5, 2016 to review.

"Boundaries" of the Historic District were discussed and how that applies to this groups review and awarding of funds. The ordinance state that all buildings either in the district —OR — on the national register for historic buildings. Need to update on website.

The Big Deal Grant — only in the contiguous historic district. Discussion on routing fees to the Big Deal Grant? Dawn to check where funds currently go (the \$45 application fees).

Update from Larry Abell regarding the "Central Building", no progress so far.

Meeting adjourned at 8:55 a.m.