



Baker City Parks and Recreation Advisory Board

Regular Meeting

April 19, 2016

5:30 p.m.

City Hall Council Chambers

Board Members Present at the Meeting: Rick Taylor, Linda Collins, Gail Duman, Lisa Jacoby, Kim Mosier, Mark Bogart

Board Members Absent: Jeff Nelson

Guests Present: Staff Present: Joyce Bornstedt

Additions or Modifications to Agenda

None

Approval of February 16, 2016 Minutes

A motion was made by Duman with a second by Mosier to approve the minutes as presented. All voted in favor.

Old Business

BMX Bike Park - Baker Loves Bikes

Bornstedt reported that she had not had any contact with Jared Johnson, board member with Baker Loves Bikes, regarding the proposed BMX bike park since he had made a presentation to the City Council.

Adopt-A-Pathway

Taylor reported that he had made the changes suggested at the last meeting to the draft brochure. He will send the drafts to Bornstedt and she will modify the brochure with Baker City photos, etc. Duman asked if signs would be put up recognizing the individuals or organizations at their sponsored section. After some discussion it was agreed that a small sign could be put up on a larger sign or post. The smaller sign could be changed when the sponsorship of that section changes. Taylor asked if the sponsorship application should have a liability release. Mosier said she thinks that it should be included. Bogart said even if the liability release did not relieve the City of legal obligation, it would serve as an acknowledgement that the sponsor is responsible for safety. Mosier will work on language for that portion of the application. The program will also require that each sponsor have at least one competent adult supervisor. The program will need to go before the City Council before it is implemented. A target was set to have it ready for the June 14, 2016 council meeting.

Conceptual Plans - Neighborhood Parks

The Board discussed whether to hold a neighborhood event or contact neighborhood residents directly to get input into possible improvements at Cedar Acres Park. Mosier said she would like to wait to see what the outcome of the Sunderland grant application is so that we know if there are funds available for the improvement rather than getting neighborhood involvement then not being able to fund the improvement. Collins volunteered to work on preparing a questionnaire. Discussion ensued that the questions should be multiple choice as there would be too many responses if the answers were just write in. Taylor suggested a board could be used with the options listed and residents could place a dot next to their selection. Taylor commented that Oregon State Parks are now constructing "Nature Play" parks. He believes there is one at Silver Falls. He will try to find more information on this concept.

Grant Application Updates

Bornstedt reported that she had not heard anything back for the Sunderland grant application that was submitted in March. She believes that they meet quarterly to review the applications. She also reported that the Oregon Parks and Recreation Department LGGP grant application for Court Plaza construction had passed technical review and had been selected for presentation to the Local Government Grant Program advisory committee. This presentation will take place in Salem the first week of June. The Board agreed that it would be a great addition to Main Street, and would be good to finally get the project done. Bornstedt gave a summary of the proposed improvements and costs associated with this project.

New Business

Budget Request Discussion and Presentation Preparation

Bornstedt reminded the Board that they had agreed at a prior meeting to prioritize the elements they would like to see put in the draft budget. The grant match for Court Plaza must be proposed. \$50,000 of that match is in the sidewalk fund, leaving \$69,337 needed to complete the match. \$4,500 will be proposed in the playground improvement fund. Duman said that she thinks that the \$4,500 is part of the annual budget and would not need to be presented as a project. The Kirkway irrigation completion was not funded in 2015-2016, and will be submitted as a project for 2016-2017. The Board then discussed picnic tables. Bornstedt said that she would like to put permanent tables at the small parks and move all of the permanent tables to Geiser Pollman. Mosier asked what the justification for the request would be. Bornstedt explained that there are not enough tables at Geiser Pollman to support the large community events. Before each event, the portable tables at each of the small parks have to be gathered up and transported to Geiser Pollman then returned after the event. She said that even with moving all of the portable tables to Geiser Pollman, there are not enough tables to leave any scattered throughout the park during a large event. After discussion, Duman suggested that a picnic table replacement program be established with a 2 table per year amount. Mosier said there should be a standard for how many tables should be placed in each park based on the usage and the events. The group agreed to add the cost of two portable tables to the parks budget, and prepare a project sheet for installation of permanent tables for the small parks.

Proposed Dog Park - Volunteer Effort Update

Duman explained that she and Clair Button have been meeting to discuss the possibility of moving forward with the dog park at Sam-O Park. She said that Clair was working on fencing options and costs, and they were planning to meet with Bornstedt to discuss the project. Discussion ensued regarding the project needs and appropriate signage. Duman said she had been in contact with Kurt Miller at the Truck Corral about possibly utilizing parking and providing access to the dog park from their lot.

Adjournment

With no other business the meeting was adjourned at 6:50 p.m. The next meeting is scheduled for May 17, 2016, at 5:00 p.m. at South Baker Park. In case of inclement weather the meeting will be moved to Baker City Hall.

To Do List

- ▶ Adopt-A-Pathway program brochure finalization - Bornstedt
- ▶ Adopt- A-Pathway sponsorship application liability release - Mosier