

MINUTES
HISTORIC DISTRICT DESIGN REVIEW MEETING
March 30, 2016

1. **Call to Order/Roll Call.** The meeting was called to order at 8:05 a.m. by Chair Gail Duman. Members present included Dan McQuisten, Lea Hoover, and Larry Abell, Jo Marlette, with staff Dawn Kitzmiller. Also present were Ryan and Kaylin Chaves and Mike Kee.
2. **Review HDDRC Meeting Minutes for February 24, 2016.** Larry Abell motioned to accept the minutes, Lea Hoover seconded, unanimously approved.
3. **Review 1901 Main Street Application.** The Chaves presented a revision to the previously approved plan for the exterior of their building. Instead of removing the existing tile as previously planned, they will go over the tile with gunmetal blue style sheet metal, and angle iron corners. This plan matches the J. Tabor awning and Geiser Grand Hotel cupola. This plan will pose less stress on the building and lower maintenance for the future. The metal is environmentally friendly and they only have to add sealant for maintenance. Awning will match with color and style of sheet metal. Ken Hall, Building Official, was consulted and confirmed that a structural building permit would be required on the awning. Leah Hoover motioned to approve the new plan, Jo Marlette seconded, unanimously approved by all.
4. **Graffiti in the Historic District.** City Manager Mike Key opened a discussion about the status of the rules for graffiti in the historic district. Larry read the original ordinance to refresh everyone. The issue is if, for example, there is graffiti on a building in an alley, and the building owner is required to remove it, and they appeal to keep the graffiti, what is the HDDRC stand on that? This situation is actually occurring at the City Council meeting on April 12th, and Mike wondered about their thoughts. A general discussion commenced, and various viewpoints about whether graffiti is considered a “sign”, and therefore falls under the sign guidelines, or whether it is considered “art”. An example is the alley behind Davis Computers and the “obey” silhouette.

After discussion it was agreed that the HDDRC should produce a “general recommendation” for the treatment of graffiti, with suggestions to consider. Mike Kee requested that the recommendation be submitted to him by the end of next week in order for him to include it in what he presents to the City Council. Leah Hoover agreed to head up the project.

During discussion the question came up that if the HDDRC created a flyer regarding the Historic District, could the City mail it out to all local realtors and to every address in the Historic District? Dawn to research and advise at next meeting.

5. **Board Member Vacancies.** Gail Duman explained that she has reached out to Kayla several times, as well as having Dawn attempt contact, and we have been unsuccessful. She has missed all but one meeting since her appointment to the HDDRC. As per ordinance 153.22 (E) If any member of the Commission shall miss three meetings without an excuse within a 12-month period, the council may declare such office vacant and appoint another member to fill the unexpired term of the vacant position. Additionally, Phyllis Badgley submitted her resignation. Gail indicated that she thinks that she has an interested party, and everyone else will try to recruit an additional person.

Adjourn. With no other business the meeting was ADJOURNED at 9:55 a.m.

Note: Minutes were approved in the April 20, 2016 meeting.

DMKitzmilller