

# MINUTES

## HISTORIC DISTRICT DESIGN REVIEW MEETING

May 18, 2016

1. **Call to Order/Roll Call.** Meeting was called to order at 8:00 a.m. by chair Gail Duman. Present at the meeting were committee members Gail Duman, Dan McQuisten, Jo Marlette, and Lea Gettle, with staff Dawn Kitzmiller.
2. **Review HDDRC Meeting Minutes for April 20, 2016:** Minutes were review. Motion made by Lea to approve, seconded by Dan. Unanimously approved.
3. **CLG FUNDS:** Group had discussion in regard to the email from Michelle Owen indicating that the HDDRC would only be receiving \$4000 to disburse to the community as \$8000 would be utilized to repair the foundation of the City Hall building. Lea suggested that the HDDRC still receive half and then allocate the \$2000 back to City Hall to keep the funds consistently starting with HDDRC review. Dan suggested HDDRC should still get \$6000. Gail suggested that HDDRC agree to give them what they want this time, but request all \$12000 on the next cycle. The general feeling was to keep the momentum going toward the community. Asking for \$6000 is agreed upon. Gail and Dan will discuss with the Budget Board in upcoming meetings.
4. **WEBSITE UPDATE:** Lea suggests that the HDDRC section of the Baker City website should be updated to provide more information. General discussion determined that Dawn is to direct Julie (City IT staff) to contact Lea to brainstorm on updates.
5. **COMMITTEE MEMBER OPENINGS:** As only one of the two positions on this committee have been filled, Dawn to ask Julie to advertise for interested persons to contact Dawn.
6. **1917 MAIN STREET (ZEPHYR):** Application for painting of front of building and trim on back door and window. Color sample provided. Jo motioned to approve, Dan seconded, unanimously approved. The Big Deal portion of this application has not yet been approved, but will be reviewed upon official bid being submitted.
7. **1829 MAIN STREET (THE WHITE HOUSE):** Application for a new awning. Fabric sample provided. Dan motioned to approve, Jo seconded, unanimously approved. Big Deal portion of application, Jo motioned, Lea seconded, unanimously approved.

**Meeting was adjourned at 8:25 a.m.**