

MINUTES
HISTORIC DISTRICT DESIGN REVIEW MEETING
July 26, 2017

1. Call to Order/Roll Call -- Present at meeting, Gail Duman, Ann Mehaffy, Larry Abell, Jo Marlette, Lea Gettle, and staff Dawn Kitzmiller.
2. Meeting called to order at 8:00 a.m. by Chair Gail Duman.
3. Review HDDRC Meeting Minutes for July 5, 2017. Ann motioned to approve, Jo seconded, unanimously approved.
4. Oregon Sign Company inquiry: Dawn reported that while we had the initial inquiry from the Oregon Sign Company on behalf of the Latitude 45 restaurant, no official application has been received. And at Gail Duman's request, it was confirmed that while they have made inquiry to the Planning Department, they too have not received an official application. Table this inquiry until application is received.
5. 1924 Broadway Street – Dawn reported that while she has reached out several times to obtain the additional information requested in the last meeting, she has not been successful. Email sent to owner, bypassing the local manager, but thus far no reply. Table until next meeting.
6. Update on open items: Dawn reported where in the process all items pending are, what is going before City Council at the next meeting, and what remains open.
7. Application form was revised to include applicant email address. Everyone agreed, Dawn to submit to IT Department to add to the website. Also added was the groups request to receive a scanned copy of all applications prior to the meetings.
8. Other business: Ann gave the group a “heads up” about an upcoming mural project that is currently being worked out by the Art Commission. Essentially “temporary” murals would be hung around town, starting with the alleys. Could impact this group for approvals and such. Group agreed they looked forward to the project.
9. Next meeting scheduled for August 9th, 2017. Meeting adjourned at 8:30 a.m.

Minutes approved August 30, 2017 – Respectfully submitted by Dawn Kitzmiller – Building Dept.