

MINUTES
HISTORIC DISTRICT DESIGN REVIEW MEETING
August 30, 2017

1. **Call to Order/Roll Call -- Present at meeting, Gail Duman, Ann Mehaffy, Jo Marlette, Lea Gettle, Carly Annable, Daniel Buck, and staff Dawn Kitzmiller.**
2. **Meeting called to order at 8:00 a.m. by Chair Gail Duman.**
3. **Review HDDRC Meeting Minutes for July 26, 2017. Lea motioned to approve, Ann seconded, unanimously approved.**
4. **Club 24 Sign Application: Material samples, mounting plans, and color samples passed around and discussed. The material sample provided indicates that it is not intended for outdoor use, indicates that it is flammable. In addition, the sample shows quite a bit of wear and tear, which causes concern about durability and appearance long term. Mounting with only silicone glue does not seem adequate for our climate. The question was asked if we know whether Club 24 uses this type of sign on all of their buildings, mounted in the same manner? If so, would they be able to provide photos showing they hold up over time? The colors and the font style were approved, but the material and mounting proposal are denied unless further documentation can be provided (motioned by Carly, seconded by Lea, unanimously agreed). A copy of the guidelines should be provided to the applicant, along with a copy of these minutes.**
5. **Update on CLG grant: Dawn reported that all final documents were signed and delivered on time to the State of Oregon, just waiting now for the check to be issued to the awarded applicant.**
6. **Other business: CLG Workshop in Canby, October 17, 9:00 – 3:00 is available for free. Gail asked that everyone consider attending. Covers the process and ideas to promote HDDRC.**
7. **Next meeting scheduled for September 13, 2017. Meeting adjourned at 8:38 a.m.**

Minutes approved in 10/25/17 meeting, respectfully submitted by Dawn Kitzmiller