

# LAND USE REVIEW APPLICATION

MAKE CHECKS PAYABLE TO: **BAKER COUNTY**



## BAKER CITY~COUNTY PLANNING DEPARTMENT

1995 Third Street, Suite 131  
 Baker City, OR 97814  
 Phone: (541) 523-8219  
 Fax: (541) 523-5925



File No. \_\_\_\_\_  
 Applicant: \_\_\_\_\_  
 Received By: \_\_\_\_\_  
 Date Submitted: \_\_\_\_\_  
 City Planning: **101-131-3-40-4104**  
 Fee Collected: \$ \_\_\_\_\_  
 Date Paid: \_\_\_\_\_  
 Receipt By: \_\_\_\_\_

APPLICANT INFORMATION			PROPERTY OWNER INFORMATION		
Last Name	First	MI	Last Name	First	MI
Mailing Address			Mailing Address		
Physical Address			Physical Address		
City	State	Zip	City	State	Zip
Telephone			Telephone		
Email Address			Email Address		

**PROPERTY INFORMATION** Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_ Ref. # \_\_\_\_\_

Physical Address: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Size of Parcel(s): \_\_\_\_\_ Floodplain: \_\_\_\_\_ Historic District: \_\_\_\_\_

PROPOSED USE: \_\_\_\_\_

If proposed use is an accessory structure, is it attached to the primary building/dwelling?  YES  NO

Proposed Height: \_\_\_\_\_ Proposed Width: \_\_\_\_\_ Proposed Length: \_\_\_\_\_ Proposed Square Ft: \_\_\_\_\_

Total Square Ft of Existing Structures: \_\_\_\_\_ Front Setback: \_\_\_\_\_ Side Setback: \_\_\_\_\_ Rear Setback: \_\_\_\_\_

**NOTICE TO APPLICANT:** By signing the applicant certifies the information provided herein is accurate and that he/she is authorized to make the application and that there are no covenants, conditions or restrictions (CC&Rs) that may limit or prohibit the proposed adjustment. The City of Baker City does not monitor, nor have enforcement authority over CC&Rs.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If the applicant is other than the owner, the owner hereby grants permission for the applicant to act in his/her behalf with regard to this application.

**Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Submittal Requirements:

- Original APPLICATION FORM signed by all parties. Multiple forms may be used if necessary.
- SITE PLAN showing existing conditions and proposed changes. All site plans should be printed at 1" = 20' scale; 1:40 or 1:100 scale may be used for very large projects.
- (1) Set of CONSTRUCTION PLANS for review (will be returned).

# SITE PLAN

**Building setbacks are measured from the nearest point of a structure to the property line.**

*Please include the following features in the Site Plan:*

- Property boundaries and dimensions
- Proposed and existing structures with dimensions and the distance from all property lines
- The location of existing wells and septic systems, if present
- Width and names of roads used to provide access to parcel
- Existing or proposed driveway access, including turn-out points from roadway
- Any easements or right-of-ways
- Approximate location of any unusual topographical features
- Location of any creeks, streams, ponds, springs, and irrigation ditches on the parcel

The form consists of a large grid for drawing a site plan. The grid is approximately 30 units wide and 30 units high. In the bottom-left corner of the grid, there is a compass rose with the cardinal directions labeled: N (North) at the top, S (South) at the bottom, E (East) to the right, and W (West) to the left. The grid is intended for the applicant to draw the site plan details as specified in the instructions above.