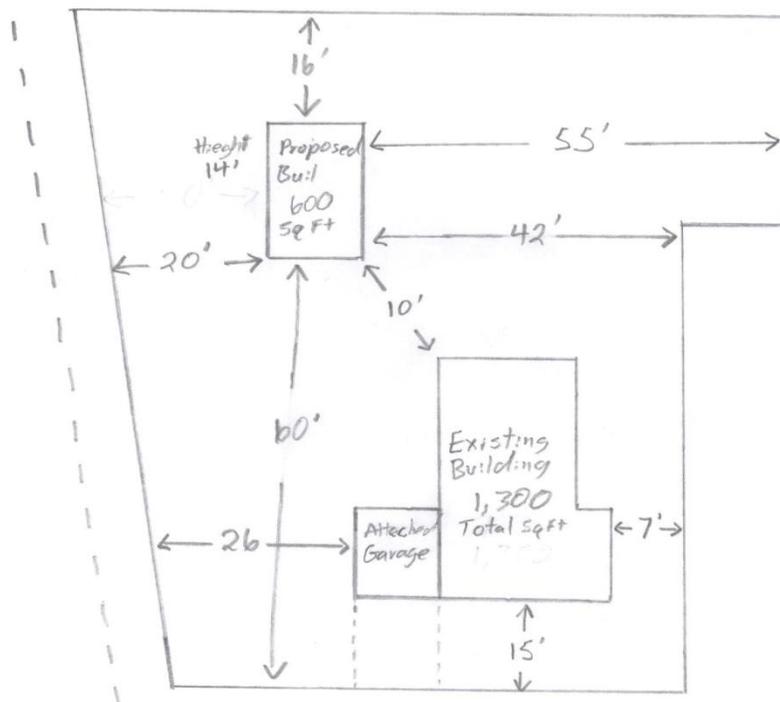


# Ready to Build?

**We have streamlined our application process to better serve you.**

Before construction begins you will need a Land Use Review permit. When submitting the Land Use Review application, include building height, building footprint, square footage for all existing buildings and setbacks. This information can be provided on the application or in a site plan format. A site plan should also be submitted demonstrating setbacks of the proposed structure from property lines.

We will need the landowner(s) and any lien holder's signature on the application. This includes all property owners on the deed. Copies of building plans are **not required**.



The Land Use Review (LUR) process takes a minimum of (3) three business days for a shared review by Public Works, Building Dept., Fire Dept. and Planning Dept. During our busy building season, Land Use Reviews can take up to 10 days, so we encourage you to submit early.

After you have received approval, you will receive a report with Conditions of Approval which will need to be met prior to the completion of the Certificate of Occupancy. These typically include obtaining a building permit, getting an Access permit for curb cuts or driveways, installing a sidewalk, and hooking up to water and sewer.

The Land Use Review application is available at our office or online at: <http://www.bakercity.com>. The fee is \$40.

If you have any questions about the process or your application, please give us a call at 541-523-8219. You can also reach us by email us at [planning@bakercounty.org](mailto:planning@bakercounty.org) or stop by our office in the basement of the Baker County Courthouse. We are open from 8am-5pm, including during the lunch hour.

We look forward to  
seeing you soon!

## BAKER CITY-COUNTY PLANNING DEPARTMENT



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