

Overall DBE Three-Year Goal Methodology

Name of Recipient: Baker City Municipal Airport

Goal Period: FY 2021-23 (10/1/2020 through 9/30/2023)

DOT-assisted contract amounts:

Year 1	\$300,000
Year 2	\$0
Year 3	\$300,000
Totals	\$600,000

Overall Three-Year Goal: 8.2%, to be accomplished through 0.0% Race Conscious and 8.2% Race Neutral

Total dollar amount to be expended on DBEs: \$49,017

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts in Fiscal Year #1

1. Airport Master Plan - \$300,000

Contracts in Fiscal Year #3

1. Environmental Assessment - \$300,000

Market Area:

The market area for Professional Services includes Baker, Grant, Malheur, Umatilla, Union, and Wallowa Counties in Oregon; and Ada and Canyon Counties in Idaho.

Step 1. Actual relative availability of DBEs

The base figure for the relative availability was calculated as follows:

Method: Use DBE Directories under Business Oregon (<https://oregon4biz.diversitysoftware.com/>) and Census Bureau Data (<https://factfinder.census.gov/faces/nav/jsf/pages/searchresults.xhtml>).

Weighted Availability of DBE firms:

Fiscal Year #1

For 10/1/2020 - 9/30/2021, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Airport Master Plan	Professional Services	Engineering	541330	\$280,000	4	182	2.2%	\$6,154
Airport Master Plan	Professional Services	Surveying and Mapping	541370	\$20,000	1	17	5.9%	\$1,176
Airport Master Plan				\$300,000			2.4%	\$7,330
Year 1 Total				\$300,000			2.4%	\$7,330

Fiscal Year #2

For 10/1/2021 - 9/30/2022, award of the following is anticipated:

No projects for Year 2

Fiscal Year #3

For 10/1/2022 - 9/30/2023, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Environmental Assessment	Professional Services	Engineering	541330	\$50,000	4	182	2.2%	\$1,099
Environmental Assessment	Professional Services	Surveying and Mapping	541370	\$10,000	1	17	5.9%	\$588
Environmental Assessment	Professional Services	Environmental Consulting	541620	\$240,000	7	42	16.7%	\$40,000
Environmental Assessment				\$300,000			13.9%	\$41,687
Year 3 Total				\$300,000			13.9%	\$41,687

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **\$49,017**
- Total for All Trades: **\$600,000**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **8.2%**

Step 2. Adjustment.

The most recent three-year history indicates no DBE participation. Because of the limited history no adjustment for past participation will be made. Not enough historical data on DBE participation is available to reference to make an adjustment to the Step 1 base figure; therefore, Baker City Airport is adopting the Step 1 base figure of **8.2%** as the overall goal for this three-year goal period (FY 2021-23).

Furthermore, there are no applicable disparity studies for the local market area or recent legal case information from the relevant jurisdictions to show evidence of barriers to entry or competitiveness of DBEs in the market area that is sufficient to warrant making an adjustment to the base goal.

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation

Baker City Municipal Airport will meet the maximum feasible portion of the overall goal by using race neutral means of facilitating DBE participation.

1. Quantities, specifications, and delivery schedules are arranged to facilitate DBE and other small business participation. Large contracts are divided into multiple bid schedules and bid items to make it easier to define portions of the work to subcontract.
2. Project plans are available for review at no charge at area planrooms, the Office of the Airport Manager and the project Engineer. The location where plans may be reviewed is stated in the Bid Advertisement
3. DBE Supplemental Information is provided at the Pre-Bid Conference and distributed to everyone on the Bidders' List. The DBE requirements contained in the Bid Documents are summarized at the Pre-Bid Conference and in the Supplemental Information. In addition, questions about the DBE requirements are encouraged at the Pre-Bid Conference. The Engineer responds to questions concerning DBE participation.
4. A list of DBE subcontractors that have worked on past projects is made available to prime contractors.
5. A mass email will be sent to contractors and subcontractors (both DBE and non-DBE) in the region informing them in advance of contracting and subconsulting opportunities.

Baker City Municipal Airport estimates that in meeting the established overall goal of 8.2%, it will obtain 8.2% from RN participation and 0.0% through race conscious measures.

Because of the lack of sufficient evidence of discrimination or its effects, advertised contract goals (race-conscious) will not be used.

Baker City Municipal Airport does not have a history of DBE participation or over-achievement of goals to reference and expects to obtain its DBE participation through the use of DBE contract goals or a conscious effort to obtain DBE participation. Therefore, the entire goal of 8.2% is to be obtained through race-neutral participation.

Baker City Municipal Airport will adjust the estimated breakout of race neutral and race conscious DBE participation as needed to reflect actual DBE participation (see §26.51(f)) and track and report race neutral and race conscious participation separately. For reporting purposes, RN DBE participation

includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

Consultation

In establishing the overall goal, Baker City Municipal Airport provided for consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Baker City Municipal Airport's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was a teleconference, which was held at via conference call on June 24, 2020 at 11 AM PST.

The following comments were received during the course of the consultation: a survey firm used previously at Baker City stated they were DBE.

A notice of the proposed goal was published on the Baker City Municipal Airport official website before the methodology was submitted to Federal Aviation Administration.

Following the consultation, a notice was published on the Baker City Airport website at the following web address <http://bakercity.com/2158/Airport-Commission> regarding the proposed overall goal, informing the public that the proposed goal and its rationale is available for inspection via download from the airport website for 30 days following the date of the notice. The public is informed that the Baker City Municipal Airport will accept comments on the goals for 30 days from the date of the notice.

If the proposed goal changes following review by Federal Aviation Administration, the revised goal will be posted on Baker City Municipal Airport official website.

Notwithstanding paragraph (f)(4) of §26.45, Baker City Municipal Airport proposed goals will not be implemented until this requirement has been met.

Public Notice

Baker City Municipal Airport hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 8.2% for FAA-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2021 through 2023 (10/1/2020 - 9/30/2023). A teleconference was held on Wednesday, June 24, 2020 at 11 AM PST for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process.

The proposed goal and its attendant methodology are available for inspection on-line at the following website: <http://bakercity.com/2158/Airport-Commission> for 30-days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

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