



Job Announcement

Finance Director

The City of Baker City is accepting applications for the position of **Finance Director**. The Finance Director oversees all financial activities of the City. A complete job description is available online at www.bakercity.com.

Minimum Qualifications:

- Bachelor's degree in accounting, finance, public/business administration or related field;
- Four years of progressively responsible experience in municipal accounting; or satisfactory combination of experience and training.

Preferred Education and Experience:

- A Master's degree, CPFO or CPA credentialing;
- Knowledge of Oregon's property tax system;
- Experience with labor unions.

Salary and Benefits

Salary: \$5,633-\$6,339/month

An excellent benefit package is also available and includes family medical, dental, vision/life and disability insurance/Health Savings Account/ PERS retirement, gym membership, paid vacation, holiday and sick leave.

Application Process

For an application and complete job description, please visit www.bakercity.com or contact Robin Nudd, HR Manager, Ph: 541-524-2036 or Email: humanresources@bakercity.com

Position is open until filled.
First review: June 15, 2021

Please send Letter of Interest, Resume, Application to: Robin Nudd, P.O. Box 650, Baker City, OR 97814. Electronic submissions will be accepted. Successful applicants will be contacted by phone for an interview. Applicants not chosen for an interview will be notified by mail.

The City of Baker City is an
Equal Opportunity Employer

Live, Work and Play in Baker City

OUR COMMUNITY...

Baker City was founded in the mid 1860's with the discovery of gold. The historic downtown is still intact and is a major tourist destination with a variety of shopping and dining experiences.

Baker City has approximately 10,000 people and is located on Interstate 84 which traverses the State of Oregon from east to west.

The City sits within a picturesque mountain valley between the Elkhorn Mountains to the west and the Eagle Mountains on the east. We are surrounded by one of the largest National Forests in the Country and have over a million acres of wilderness within the County.



In addition to our downtown area, we are blessed with numerous museums throughout the County as well as the National Historic Oregon Trail Interpretive Center.

The City has two major parks which connect to the Leo Adler Pathway which bisects the City along the Powder River. Quail Ridge Golf Course is an 18 hole tract that challenges golfers of all types. The City also owns an indoor swimming pool which is operated by our local YMCA.

Quality of life plays a large part in why people call Baker City their home and that includes the numerous opportunities for the outdoor enthusiast.

The area surrounding Baker City offers some of the best hiking in the nation. We are the gateway to dozens of high mountain lakes and have hundreds of miles of pristine hiking trails. The area is also home to Anthony Lakes Ski Resort which has some of the nation's best powder for downhill skiing, snowshoeing and cross country skiing.

OUR ORGANIZATION...

The City of Baker City operates under a Council/Manager form of government, employs over 70 employees and operates on an annual budget cycle.

The 2021-2022 Proposed Budget is \$35,744,219.

The Finance Director reports directly to the City Manager and currently has staff of 3.5 FTE.

A candidate with experience implementing a financial accounting software system is desirable as the City has plans to implement a new system over the next two years.



For additional information on our community please visit:

www.bakercity.com

www.visitbakercity.com

www.bakercitydowntown.com