

# BAKER CITY-COUNTY PLANNING DEPARTMENT



1995 Third Street | Suite 131 | Baker City, OR | 97814  
 Phone: (541) 523-8219 | Fax: (541) 523-8340



## APPLICATION FOR A LAND USE REVIEW

App. No. \_\_\_\_\_ City Planning: **101-131-3-40-4104**  
 Date Submitted: \_\_\_\_\_ Received by: \_\_\_\_\_  
 Fee Collected: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_  
 Date Sent for Interdepartmental Review: \_\_\_\_\_

PROPOSED USE: \_\_\_\_\_

MAKE CHECKS PAYABLE TO: **BAKER COUNTY  
PLANNING**

APPLICANT			PROPERTY OWNER		
Last Name	First	MI	Last Name	First	MI
Mailing Address			Mailing Address		
Physical Address			Physical Address		
City	State	Zip	City	State	Zip
Telephone			Telephone		
Email			Email		

### PROPERTY INFORMATION

Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_ Ref. \_\_\_\_\_

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Property Address: \_\_\_\_\_

Zone: \_\_\_\_\_ Overlay: \_\_\_\_\_ Floodplain:  YES  NO Historic District:  YES  NO

Parcel Length: \_\_\_\_\_ Parcel Width: \_\_\_\_\_ Total Area of Parcel: \_\_\_\_\_

Size and Type of Existing Structures: \_\_\_\_\_

**NOTICE TO APPLICANT:** On original application form, please print legibly using black/dark blue ink or type. Applicants are advised to review the list of submittal requirements and recommendations indicated on each land use application form and in the applicable Code Section prior to submitting an application. Incomplete applications will not be scheduled for review until the Planning Department receives all required submittal materials. Failure to provide materials or address the approval criteria in sufficient detail may cause your application to be delayed or denied.

**STRUCTURE DETAILS**

Length: \_\_\_\_\_ Width: \_\_\_\_\_ Area of Structure: \_\_\_\_\_

Peak Height: \_\_\_\_\_

**SETBACKS**

Front Setback: \_\_\_\_\_ Side Setback: \_\_\_\_\_ Corner Setback: \_\_\_\_\_

Rear Setback: \_\_\_\_\_ Side Setback: \_\_\_\_\_

**NOTICE TO APPLICANT:** By signing, the applicant certifies the information provided herein is accurate and that he/she is authorized to make the application and that there are no covenants, conditions or restrictions (CC&Rs) that may limit or prohibit the proposed adjustment. The City of Baker City does not monitor, nor have enforcement authority over CC&Rs.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**All Property Owner(s) Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*\* NOTE:** *If the applicant is not the owner, by signing, the owner hereby grants permission for the applicant to act in his/her behalf concerning this application.*

**APPLICATION SUBMITTAL REQUIREMENTS:**

- Original APPLICATION FORM signed by all parties. Multiple forms may be used if necessary.
- SITE PLAN showing existing conditions and proposed changes.
  - All site plans should be printed at 1" = 20' scale; 1:40 or 1:100 scale may be used for very large projects.
  - Please include the following features in the Site Plan:
    - Property boundaries and dimensions
    - Proposed and existing structures with dimensions and the distance from all property lines (*Building setbacks are measured from the nearest point of a structure to the property line*)
    - Compass showing direction
    - Names of roads used to provide access to parcel
    - Existing or proposed driveway access
    - Any easements or rights-of-way
    - Approximate location of any unusual topographical features