

# BAKER CITY-COUNTY PLANNING DEPARTMENT



1995 Third Street | Suite 131 | Baker City, OR | 97814  
 Phone: (541) 523-8219 | Fax: (541) 523-8340



## APPLICATION FOR A LOT OF RECORD DETERMINATION

App. No. \_\_\_\_\_ City Planning: 101-131-3-40-4104  
 Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_  
 Fee Collected: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_  
 Date Sent for Interdepartmental Review: \_\_\_\_\_

MAKE CHECKS PAYABLE TO: **BAKER COUNTY PLANNING**

APPLICANT			PROPERTY OWNER		
Last Name	First	MI	Last Name	First	MI
Mailing Address			Mailing Address		
Physical Address			Physical Address		
City	State	Zip	City	State	Zip
Telephone			Telephone		
Email			Email		

### PROPERTY INFORMATION

Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_ Ref. \_\_\_\_\_

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Property Address: \_\_\_\_\_

Zone: \_\_\_\_\_ Overlay: \_\_\_\_\_ Floodplain:  YES  NO Historic District:  YES  NO

Parcel Length: \_\_\_\_\_ Parcel Width: \_\_\_\_\_ Total Area of Parcel: \_\_\_\_\_

Size and Type of Existing Structures: \_\_\_\_\_

**NOTICE TO APPLICANT:** By signing the applicant certifies the information provided herein is accurate and that he/she is authorized to make the application and that there are no covenants, conditions or restrictions (CC&Rs) that may limit or prohibit the proposed adjustment. The City of Baker City does not monitor, nor have enforcement authority over CC&Rs.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

*\*\*\* NOTE: If the applicant is not the owner, by signing, the owner hereby grants permission for the applicant to act in his/her behalf concerning this application.*

### **SUBMITTAL REQUIREMENTS**

- Original **APPLICATION FORM** signed by all parties. Multiple forms may be used if necessary.
- **SITE PLAN** showing existing conditions and proposed changes. All site plans should be printed at 1" = 20' scale; 1:40 or 1:100 scale may be used for very large projects.
- It shall be the property owner's responsibility to demonstrate that his or her plot of land **MEETS THE FOLLOWING LOT OF RECORD CRITERIA:** *A lot of record is a plot of land that was created and recorded before April 9, 1956 (the date of adoption of Baker City's first subdivision ordinance), and for which the deed, or other instrument dividing the land, is recorded with Baker County. A lot of record shall be entitled to development of no less than one single family dwelling and, provided all applicable Code standards are met, additional land use or development may be approved.*