



**CITY OF BAKER CITY, PUBLIC WORKS DEPARTMENT**  
 MT. HOPE CEMETRY, 910 SOUTH BRIDGE STREET, BAKER CITY, OR 97814  
 MAIL TO: P.O. BOX 650, BAKER CITY, OR 97814  
**INTERMENT AUTHORIZATION FORM**

TO BE COMPLETED BY THE INDIVIDUAL WITH THE RIGHT TO CONTROL DISPOSITION:

<b>Printed Name of Individual with Right to Control Disposition:</b>		<b>Signature of Individual with Right to Control Disposition:</b>	
<b>Phone #:</b>	<b>Relationship to Decedent:</b>	<b>Date:</b>	<b>Time:</b> a.m. p.m.

TO BE COMPLETED BY THE INDIVIDUAL WITH THE RIGHT TO CONTROL DISPOSITION OR FUNERAL SERVICE PRACTITIONER:

<b>Full Name of Decedent:</b>	<b>Date of Birth:</b>	<b>Date of Death:</b>	<b>Date &amp; Time of Interment:</b> a.m. p.m.	<b>State ID Tag #:</b>
<b>Cemetery Section:</b>	<b>Block:</b>	<b>Lot or Plot #:</b>	<b>Grave #:</b>	<b>Perpetual Care #:</b>
				<b>Cremation Full Burial</b>

TO BE COMPLETED BY THE FUNERAL SERVICE PRACTITIONER:

<b>Printed Name of Funeral Service Practitioner:</b>	<b>Signature of Funeral Service Practitioner:</b>
<b>Name of Funeral Establishment:</b>	<b>Address of Funeral Establishment:</b>

CHARGES FOR INTERMENT, ETC:

\$	Open/Close Grave
\$	Open/Close Crypt
\$	Grave Space Purchase
\$	Perpetual Care Purchase
\$	Extra Labor (tent, etc.)
\$	Total Due
-\$	Payment Submitted
\$	<b>Balance Due</b>

Payment Method:

Cash      Check      Credit Card      To be Billed

<b>Charge to:</b>
<b>Address:</b>

FOR OFFICE USE ONLY:

<b>Interment Authorization Received By:</b> Initials      Date/Time	<b>Entered at Finance Department:</b> Initials      Date	<b>Record Key #:</b>
<b>Entered in Burial Record:</b> Initials      Date	<b>Entered on Map:</b> Initials      Date	<b>Signature of Sexton:</b>

Please be advised: Unless otherwise approved by the City, a minimum of 48 hours notice must be given prior to any work being performed in the cemetery. An interment request must be completed in full and payment arrangements must be made prior to a burial occurring. This facility is licensed and regulated by the Oregon Mortuary & Cemetery Board (971) 673-1500.